

Foreign Languages Department Meeting
May 12, 2022
Minutes

Attendance: A. Andrade, M. Barrio De Mendoza, A. Class, A. Gard, A. Moina, N. Yoshida
M. Lopez, R. Pescatori, A. Sato
M. Hernandez, S. Kushigemachi, S. Ribelles de la Vega, H. Wada

- Senate (Anna)
 - New Modality – HyFlex Instructor is in a classroom and students can attend in class or remotely. Four or five pilot classes in Fall '22.
 - Attendance for Hybrid classes revised – still needs Senate approval.

- SLOs (Andrew)
 - Look for an email next week regarding Spanish 1/SLO 1 assessment
 - No word yet from DE about using Canvas Outcomes for assessment, will probably use the old way to do assessment.

- ECC Connect / Tutoring (Andrés, Andrew)
 - Carolina Clark, Spanish Learning Resource tutor, has been the point person for the ECC Connect tutoring.

- Lawndale HS Visit (Andrés, Argelia)
 - Andres and Argelia met with 22 students from Lawndale High School who were visiting the campus.
 - Andres was able to get give away items from the publisher. He suggested that the Humanities division should have items made to promote our programs. Use Foundation funds.

- Counseling (Maribel)
 - Next Wednesday, May 18, Maribel will make a presentation to the counselors. Contact Maribel if you want her to include an item to her presentation.
 - This Saturday, May 14, Meta Majors event on campus. Languages, Composition, and Journalism Workshop in H112 from 10:00-11:00. Contact Chris Page for information.

- Friday is Deadline for Grade Forecasts and Last Day to Drop w/ a W

- Program Review
 - Program Review is on a 4 year cycle. Foreign Languages is up in spring 2023. Work will be done in fall 2022. Andrew and Alicia volunteered as leads/liasons. There's an orientation later this month.

- Foreign Language Lab (Silvia)
 - For fall, what days would be best to have the labs opened?
Look into opening up the labs for more hours. Hire more staff to man the lab?

- Outdated Catalog Descriptions Update
 - Revise wording on Spanish description needs to go through the whole Curriculum process.
- Department Web Page
 - Andrew is looking into requesting major changes to the department web page, but for minor changes and maintenance, send to Susan in the division office.