

## World Languages and Cultures Department Meeting Minutes November 19, 2024

**Attendance:** Argelia Andrade, Maria Barrio de Mendoza, Alicia Class, Andrew Gard, Andrés Moína, Nina Yoshida;

**Division Office:** Scott Kushigemachi, Ed Rice, Erica Soohoo

**Not in Attendance:** Donna Factor (sabbatical)

### General Business:

1. Proposal for Using Foundation Funds (Maria)
  - Maria proposed using funds to pay for a remodel/new furniture for the Language Lab. Faculty agreed to use the funds with an amount to be determined once more information/quotes are provided.
2. Adding an 8-week Spanish 1/Scheduling at Other Colleges (Maria)
  - <https://selfservice.canyons.edu/Student/Courses>
  - Faculty discussed adding short-term classes to the schedule in Fall 2025 and agreed that two classes will be offered.
3. Proposed Syllabus Language (Andrés)
  - Faculty discussed adding language to the syllabi about keeping class/online discussions on topic.

### Updates:

- Academic Senate (Stephanie B., Shane, Kevin, Brent, Sean, Erica B.)
  - No representatives in attendance.
- AFT/Union (Shane, Susan, Elayne, Mora, Sean)
  - No representatives in attendance.
- ASO
  - No representatives in attendance.
- Counseling (Sabra, Rosa, Amy, Rocio)
  - No representatives in attendance.
- DCC (Chelsea, Matt K.)
  - No representatives in attendance.
- Evolve (Argelia, Chris P.)
  - No updates.
- SLO (Andrew, Nida, Elise)
  - Andrew will send out emails next week.