

Journalism Department Meeting Minutes September 9, 2024

Attendance: Kate McLaughlin, Stefanie Frith, Jessica Martinez, Scott Kushigemachi, Ed Rice, Erica Soohoo

General Business:

- Meet with SDO on club social media policy:
<https://eccunion.com/opinion/editorials/2024/04/24/give-students-control-of-their-clubs-social-media/>
 - Ricky Gonzalez will attend the November 4th department meeting to discuss concerns about the social media policy.
- 24-25 FY Account Updates (Scott)
 - Scott went over department account updates and new balances for the 24-25 fiscal year. Several line items were moved under instructional supplies.
 - Stefanie asked if the department could work on getting a Canva Pro account to allow students work on graphic design projects. Further investigation will be done to see what would be required.
 - The college is reducing the hourly budget as part of the budget cuts. Scott explained that this will affect Jack's position and means that he will have to reduce some of his hours during the 2024-2025 fiscal year. Stefanie will talk to Jack and let him know.
- Budget cut update. AB1705 funding. Can we get some of that?
 - Scott explained that AB1705 funds are mostly used for courses affected by AB705 legislation, like Math and English.
- New Orleans travel plans
 - Stefanie provided updates on the New Orleans conference travel and discussed room arrangements.
- Cal Humanities update
 - Jessica provided feedback on the Cal Humanities grant and suggested that in the future, students have additional time to work on the article over summer and their articles can be published in the first article in Fall.
- J12/Comms 265 issue update
 - Kate says they are looking into this and more information will follow.
- Newsroom deep clean update
 - The previous work order was completed on 6/17, but faculty reported that the room still needs to be cleaned. The office will submit a new work order and follow up with Facilities.
- IT updates to newsroom computers
 - The mice are being updated and other updates are in progress.
- IA hours follow-up
 - New PT faculty have started and will help manage the newsroom.
- Department norming session update
 - The department is planning to hold a gathering to get consistency with classes in the department. This will most likely take place at the end of the semester.
- Cross-listing Photo 106/107 and J6/J7
 - Faculty discussed and decided to continue to cross-list the Photo 106/107 and J6/J7 classes.
- Lecture/Lab Parity
 - Faculty brought up questions about filling out the form for lecture/lab parity.
- Newsrack update
 - Ed is working with the vendor and Facilities to get the new news racks.
- J1 online. Do we have to? (INSERT REFLECTION HERE)
 - Based on student feedback from previous classes, Kate shared that students struggle with a fully asynchronous J1.

- Spring 2025 Schedule / Block Schedule (Scott)
 - Scott informed faculty of the college-wide move to the block schedule.
 - Faculty provided feedback and discussed changes to the Spring 2025 schedule.
- CIP: looks great. The initiatives all illustrate what happens in the newsroom. How will this plan include journalism?
 - Faculty already provided input on the CIP.
- CTE Day
 - Attendance is for programs seeking strong workforce funding. Faculty can attend if interested.

Updates:

- Academic Senate (Stephanie B., Shane, Kevin, Brent, Sean, Erica B.)
 - No representatives in attendance.
- AFT/Union (Shane, Susan, Elayne, Mora, Sean)
 - No representatives in attendance.
- ASO
 - No representatives in attendance.
- Counseling (Sabra, Rosa, Amy, Rocio)
 - No representatives in attendance.
- DCC (Chelsea, Matt K.)
 - No representatives in attendance.
- Guided Pathways (Argelia, Chris P.)
 - No representatives in attendance.
- SLO (Andrew, Elise)
 - No representatives in attendance.