

Journalism Department Meeting Minutes

September 15, 2025

Attendance: Kate McLaughlin, Stefanie Frith, Jessica Martinez, Scott Kushigemachi, Ed Rice, Erica Soohoo

General Business:

1. Communications PT hiring
 - Faculty discussed the recent PT hiring.
2. JOUR 12/COMS 265 follow-up
 - Kate provided an update on the information for both courses.
3. 2026 80-year anniversary for Union
 - Faculty discussed options for celebrating and showcasing accomplishments for the 80-year anniversary.
4. Grade census J1/J11, process/impact questions
 - Scott clarified questions about grade forecasting.
5. Cross enrollment with J1: AJ & update on late-start J1 strategy
 - Scott clarified that cross-listing courses requires the course material to be very close.
6. SDO social media policy update
 - Faculty discussed the updated social media policy and clarified club membership requirements.
7. College Council and recording update
 - The meetings are governed by the Brown Act and student journalists are allowed to attend and record.
8. Conference/travel planning and awards
 - Stefanie shared additional issues that she encountered with the travel vendor.
9. Projector in newsroom
 - The projector for the newsroom will be on the October board meeting agenda.
10. Cameras needed for photo students
 - Due to increased enrollment in the photojournalism classes, additional cameras are needed.
11. Rogue printouts in newsroom
 - Printouts from other places on campus have been coming out of the newsroom printers. Network Services is aware and has been asked to limit printer visibility to printers inside the newsroom.
12. IA newsroom coverage
 - Due to IA schedule changes, the office has been asked to assist with coverage on Tuesday/Thursday.
13. NY Times visit Oct. 17
 - Twelve students are already signed up to attend the visit on 10/17.
14. RSI Checklist Review
15. Active Shooter Drill on 9/25 (not in HUM Building)
16. Title IX presentation inquiry
 - Faculty may be interested in having a presentation for some of their classes.

Updates:

- A. Academic Senate (Stephanie B., Larry, Brittany, Sean, Erica B.)
 - No representatives in attendance.
- B. AFT/Union (Stephanie M., Elayne, Mora, Sean)
 - No representatives in attendance.
- C. ASO
 - No representatives in attendance.
- D. Counseling (Sabra, Rosa, Amy, Rocio)
 - University Fair Flyer (Emailed)
- E. DCC (Chelsea, Matt K.)
 - No representatives in attendance.
- F. Guided Pathways (Argelia, Chris P.)
 - No representatives in attendance.
- G. SLO (Andrew, Nida, Elise)
 - No representatives in attendance.