

Sign Language Department Meeting Minutes November 13, 2024

Attendance: Tim Gough, Scott Kushigemachi, Erica Soohoo

General Business:

1. POCR Certification for Tim
2. Canvas access for In-Person Classes
 - Scott clarified that Canvas access is not typically given for fully in-person classes. Tim asked questions about PT evaluations, and Scott provided a copy of the Trakstar instructions and gave a walkthrough.
3. Office relocation
 - Where and when/Keys
 - Tim will move to H121-J for the Spring 2025 semester. He can pack his office up at the end of the fall term and the move will take during January. The office will order a key.
4. Course Proposals
 - Class resize
 - The proposal to change the SLAN class sizes was approved by the Division Load Committee and has gone to the College Load Committee.
 - Curriculum changes
 - Deactivating SLAN 131 Perspective on Deafness
 - The deactivation was approved.
 - Other courses
 - Scott will confirm the exact course information with Tim and coordinate with Chelsea to add to the list submitted at the beginning of Spring 2025.
 - Name change from SLAN to ASL
 - Scott received the form from the curriculum officer and will initiate the process.
5. Mirrored courses
 - Scott will follow up for submission to DCC in Spring 2025.
6. Family/Community ASL
 - Scott will follow up for submission to DCC in Spring 2025.
7. FT Faculty Hiring
 - Due to the budget, only 1 new position for the entire college was approved. Tim can resubmit next year.
8. Update on ASLTA conference
 - Received check for registration, but for other expenses?
 - Other expenses were submitted to the CWCC for approval. Since the conference is not until next year, this may have caused a delay. Scott is following-up to confirm.

Updates:

- Academic Senate (Stephanie B., Shane, Kevin, Brent, Sean, Erica B.)
 - No representatives in attendance.
- AFT/Union (Shane, Susan, Elayne, Mora, Sean)
 - No representatives in attendance.
- ASO
 - No representatives in attendance.
- Counseling (Sabra, Rosa, Amy, Rocio)
 - No representatives in attendance.
- DCC (Chelsea, Matt K.)
 - No representatives in attendance.
- Guided Pathways (Argelia, Chris P.)
 - No representatives in attendance.
- SLO (Andrew, Nida, Elise)
 - No representatives in attendance.