

Sign Language Department Meeting Minutes

April 2, 2025

Attendees: Tim Gough, Nicky Macias (PT), Erica Barrett (Interpreter)

Division Office: Scott Kushigemachi, Ed Rice, Erica Soohoo

General Business:

1. Course Revisions
 - Tim reviewed curriculum adjustments and course revisions.
2. SLO Plans
 - Scott let Tim know he can provide feedback on the SLO process to Kevin Degnan.
3. Faculty Observation
 - Nicky had no questions.
4. True+Way ASL Visual ASL Designed for Teachers
 - Tim explained that the reason he doesn't use True+Way ASL Visual ASL is that it only covers level 1 and 2 (not 3 and 4).
5. Resource Allocation Email
 - Tim asked about Mac computers currently in the COMS building. Scott will check with ITS.
6. Spring 2026 SLAN 111 Modality Inquiry
 - Tim explained that fully in-person classes tend not to fill. It was decided to stay with hybrid classes.
7. PASS Mentor
 - Scott will connect Tim and the student tutor.
8. Posting Guidelines
 - The current free speech and posting guidelines were discussed.
9. Display Case
 - Sign Language will have the display case for the month of April.

Updates:

- Academic Senate (Stephanie B., Shane, Kevin, Brent, Sean, Erica B.)
 - No representatives in attendance
- AFT/Union (Shane, Susan, Elayne, Mora, Sean)
 - No representatives in attendance
- ASO
 - Office Hours
 - Monday: 11:15-12:15
 - Tuesday: 1:15-2:15
- Counseling (Sabra, Rosa, Amy, Rocio)
 - Wednesday, April 2nd: 25-26 [financial aid application](#) (FAFSA and CADAA) **priority deadline**
 - [LCJ Sign Language Career Panel](#) on Wednesday, May 7th from 4:00-6:00 in the DE Room (LIB-166) or on Zoom
 - LCJ Drop-in for Spring 2025 in HUM 121E (flyer attached)
 - Mondays 2:00-4:00
 - Wednesdays 12:15-3:15
 - Summer/Fall 2025 Registration
 - Monday, May 12th: Summer and Fall registration appointments viewable in MyECC
 - Monday, May 19th: Summer registration begins
 - Tuesday, May 27th: Fall registration begins
- DCC (Chelsea, Matt K.)
 - No representatives in attendance
- Guided Pathways (Argelia, Chris P.)
 - No representatives in attendance
- SLO (Andrew, Elise)
 - No representatives in attendance