



Meeting Minutes
KAPS Division Council
Thursday, March 19, 2026, 2:30 pm

Attendees:

- Baumunk, Jeffrey
- Francisco, Abi
- Gulcher, Andrew
- Harris, Randy
- Lindheim, Gifford
- Lopez, Jacklyn
- Meredith, Julie
- Roman, Danielle

1. Opening Remarks

- Meeting called to order by Jeff Baumunk.
- Semester is nearly halfway complete.
- Overall progress is positive, with some institutional concerns noted.

2. Enrollment & Scheduling

- Enrollment met targets but did not exceed expectations.
- College goal: exceed enrollment targets.
- Future course format goal:
 - ~60–70% in-person
 - ~30–40% online
- Flexibility:
 - Low-enrolled in-person classes may be converted to online (especially 2nd 8-week courses).
- Section management:
 - Fewer sections with higher enrollment preferred.
 - Low-enrolled sections may be canceled.
 - Students will be redirected to fuller sections.
- Considerations before canceling:
 - Graduation/certificate requirements
 - Course availability by semester

3. Non-Credit Courses

- Strong push from the college to expand non-credit offerings.
- Areas discussed:
 - AJ (Administration of Justice): professional development, POST, recertifications
 - Fire: expansion of State Fire Training courses
 - Athletics: currently no offerings—ideas encouraged

4. New Program Development

- **Lifeguard Training Program**
 - High demand from local agencies (Santa Monica, LA County)
- **Sports Broadcasting / Sports Statistics Program**
 - Would support athletics (game filming, broadcasting, stats)



- Potential collaboration with journalism
- Development to begin in the summer
- Staffing qualifications TBD

5. Facilities Updates

- **Softball Field**
 - Two design meetings completed
 - Awaiting final approval (budget/accounting issues pending)
- **Public Safety Facilities**
 - Groundbreaking expected soon
 - Planned additions:
 - Law enforcement & EMS consolidation
 - Shooting range, combat room
 - Locker rooms and lab space
- **Program Review Funding Requests**
 - Public safety expansion
 - Athletics improvements:
 - Lighting, fencing, maintenance
 - Scoreboards and branding
- **Acknowledgment:**
 - Danielle Roman recognized for strong program review contributions

6. Hiring Updates

- **New Hires:**
 - Todd Butler – Football Offensive Coordinator
 - Adam Nyssen – Assistant Flag Football Coach
 - Brandon Johnson – Assistant Men’s Basketball Coach (now official)
- **Upcoming Positions:**
 - Head Softball Coach (April)
 - Head Men’s Volleyball Coach (April)
 - Assistant Baseball Coach (later in April)
- **Other Hiring:**
 - Full-time Adaptive PE faculty (in progress)
 - Dean position timeline unclear (interim position will end June 30, 2026)

7. Academic Senate Updates

- **Focus areas:**
 - Online teaching protocols
 - Accreditation preparation
- **Possible upcoming:**
 - Required training for online faculty
 - Potential stipends (status unknown)
- **Discussion:**
 - Proposal regarding Wednesday before Thanksgiving (instructional vs non-instructional day)



8. Adaptive PE Updates

- Enrollment exceeding expectations
- New course pending approval:
 - **PE 408 – Adapted Sports and Games**
- Equipment funding requests forthcoming

9. Athletics Updates

- Flag football club team is active and competing
- Discussion of increased funding needs for athletics (stipends, positions)

10. Classified Staff Updates

- Request for:
 - Regular classified staff meetings (to reduce communication gaps)
- Funding opportunities:
 - Staff encouraged to submit high-need requests with supporting data to Breana Cruz
- Recognition:
 - March is **National Athletic Training Month**
 - Appreciation for athletic training staff (Justin, Randy, and Angel)

11. Kinesiology / Facilities Concerns

- **Custodial Issues:**
 - Inconsistent and insufficient cleaning
 - Ongoing complaints campus-wide
 - Action:
 - Jeff compiling documentation (photos encouraged)
 - Further meetings with custodial management planned
- **Stadium Gate Lock Issue:**
 - Inconsistent lock/key usage
 - Standard key: 4314
 - Action:
 - Abi to follow up to ensure consistency across gates

12. Public Safety

- Police Academy:
 - Upcoming POST accreditation visit
 - Final step in a ~1.5-year process

13. Additional Notes

- Part-time faculty: no major updates
- Encouragement for better communication across teams

14. Adjournment

- Meeting concluded with closing remarks.
- **Next Meeting:** April 30, 2026, at 14:30.