



**Division of Mathematical Sciences**  
Division Curriculum Committee

**Facilitator:** Diaa Eldanaf  
**Notetaker:** Janet Quezada

**Date:** October 8, 2024  
**Time:** 1:15pm

**Attendees:**

|   |                   |
|---|-------------------|
| x | Acosta, Susana    |
| x | Eldanaf, Diaa     |
| x | Fry, Gregory      |
| x | Hernandez, Arturo |
| x | Lemons, Marlow    |
| x | Nagpal, Pavan     |

|   |                  |
|---|------------------|
| x | Russell, Solomon |
| x | Song, Guoqiang   |
| x | Tummers, Susan   |
| x | Valle, Gerson    |
|   |                  |
|   |                  |

**Agenda:**

1. Review minutes
2. Curriculog:
  - a. Importing Courses.
  - b. Removing inactive faculty
3. Course Review
  - a. Math courses
    1. MATH 110 DE addendum 6 YR. Curriculum Office Tech Review.
    2. MATH 110. Department Level.
    3. MATH 116 6 YR. Curriculum Office Tech Review.
    4. MATH 130S 6 YR . Launched. Department Level. Please review
    5. MATH 170S 6 YR. Launched. Launched. Department Level. Please review
    6. MATH 180S 6 YR . Launched. Launched. Department Level. Please review
    7. MATH 210 6 YR . Launched. Launched. Department Level. Please review
    8. MATH 150(Core, Support, Hybrid) 6 YR.
  - b. Engineering Courses
    1. ENGR 9. 6 YR. Not launched yet.

c. CS Courses

1. CSCI 12 2 YR. Curriculum Office Tech Review.
2. CSCI 17 2 YR. Did not see in curriculog. CS faculty have been informed.
3. CSCI 40 2 YR. Launched. Undergoing changes by CS faculty

3. Dean's Remarks (Gerson)

**Important Dates and Information:**

| <b>Submission Dates<br/>For Spring 24</b> | <b>DCC Approved Proposals<br/>in Curriculog Due:</b> | <b>CCC Meeting Review</b> |
|---|--|---------------------------|
| Deadline #1                               | 9/30/24  | 10/22/24                  |
| Deadline #2                               | 11/4/24  | 11/26/24                  |
| Deadline #3                               | 11/18/24   | 12/10/24                  |

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|--|
| The order of approving course reviews, degrees, and certificates |
| <u>1.</u> Department level                                       |
| <u>2.</u> Dean/Associate Dean                                    |
| <u>3.</u> DCC and CCC Rep  |
| <u>4.</u> Curriculum Tech Office Review and Chair,               |
| <u>5.</u> CCC  |

**EL CAMINO COLLEGE MATHEMATICAL SCIENCES  
DIVISION CURRICULUM COMMITTEE  
Minutes**

October 8, 2024

**Review minutes**

All in favor to approve the minutes from September 19, 2024.

**Curriculog**

- Importing Courses - After having technical issues on their end, Lissette was able to import the courses successfully into Curriculog and courses have launched.
- Removing inactive faculty – The removal of the inactive faculty was completed in the middle of course review, which caused all the courses to restart and the old votes disappeared. Faculty have been contacted to review again.

**Course Review**

**Math courses**

- MATH 110 DE addendum 6 YR. Curriculum Office Tech Review.
- MATH 110 at Department Level.
- MATH 116 6 YR. Curriculum Office Tech Review.
- MATH 130S 6 YR. Launched. Department Level. Please review
- MATH 170S 6 YR. Launched. Department Level. Please review
- MATH 180S 6 YR. Launched. Department Level. Please review
- MATH 210 6 YR. Launched. Department Level. Please review
- MATH 150(Core, Support, Hybrid) 6 YR – B. Mitchell is still consulting with CM 2 on the course renumbering. Dr. Lemons mentioned the paperwork has been done for the course renumbering. B. Mitchell will reach out to Dr. Lemons for a few questions before finalizing the course renumbering process. If necessary, there will be an emergency meeting to vote in Curriculog.

**Engineering Courses**

- ENGR 9. 6 YR. Not launched yet. – P. Nagpal gave an update, he has imported the course and needs to launch it.

**CS Courses**

- CSCI 12 2 YR. At the Curriculum Office Tech Review.
- CSCI 17 2 YR. E. Eldanaf did not see the CSCI 17 in Curriculog. CS faculty have been informed. S. Russell mentioned adjunct professor Matin Lackpour would complete the

course review; he is just waiting on training and getting an account. S. Russell will work with adjunct professor on the training.

- CSCI 40 2 YR. Launched. Undergoing changes by CS faculty.

### **Dean's Remarks**

Dr. Lemons invited professor Jasmine Ng to the DCC meeting to give a description and an overview of the Math 190S.

J. Ng shared the screen to present the COR for Math 190S. She mentioned the proposal is currently on Lori's and Lisette's desk for approval. She explained the process; Jasmine Ng wrote it and entered it into Curriculog, then launched it. Once launched, it circulated to Lori and Lisette for review and approval. Once they approve it, VP Lopez will also need to review and approve it. The final step is math department will need to vote on it.

- Course will consist of 5 major topics.
  - Basic of Functions (3 hours, lecture)
  - Manipulating and Solving (12 hours, lecture)
  - Polynomial, Rational, and Radical Functions (5 hours, lecture)
  - Essential Trigonometry (10 hours, lecture)
  - Exponential and Logarithmic Functions (6 hours lecture)
- Total lecture hours 36.

Dr. Lemons showed the future math placement table.

Dr. Lemons thanked everyone for their hard work.