

Frequently Asked Questions

Dual/Concurrent Enrollment for High School Students Interested in Humanities Division Courses on Campus at El Camino College (ECC)

Can I take a Humanities Division course at ECC while I'm in high school? Which classes can I take?

- Students in 9th or 10th grade can only enroll in Foreign Language courses (Chinese, French, German, Italian, Japanese, and Spanish).
- Students who have completed the 11th grade, and some who have completed the 10th grade, can take select English courses.

How do I apply?

- All dual enrollment students must complete the [Concurrent Enrollment Application](#). This form requires a parent/guardian signature and the signature of a high school principal or counselor.
- For English courses, students with three years of high school transcript data must complete the English/Math Placement Survey on MyECC. Students with two years must meet with a Humanities dean and bring high school transcripts.

How do I obtain Humanities Division approval?

Students in 9th or 10th grade who wish to take a Foreign Language course must obtain approval from the instructor prior to meeting with a Humanities dean. The steps for instructor and dean approval are as follows:

- The student (not the parent) should schedule a day/time to meet with the instructor of the course to obtain their approval (if the instructor is not on campus or available, an alternative can be recommended by the division office staff).
- Approval by the instructor can be documented with a signature on the dual enrollment form, or the instructor can email it to the dean.
- Upon approval by the instructor, the student schedules a day/time to meet with the dean for approval.

11th and 12th grade students do not ordinarily require approval from a division dean, unless they are an 11th grader who wishes to take an English course. These students can schedule an appointment to meet with a Humanities dean, where they will discuss their high school transcripts, along with other factors relevant to the student's success.

Is there anything else I should know?

Students given division approval are not guaranteed a seat in class, as registration priority is given to college students. The student is responsible for submitting all documents to the Admissions and Records Office and for completing registration in the proper class section.

Parents should plan on making appropriate transportation arrangements for their children to arrive safely on the El Camino College campus. Parents or other family members are not permitted to attend classes with their students.

Reference and Contact Information

Humanities Division

Humanities Building, 3rd Floor, Room 322

(310) 660-3316

<http://www.elcamino.edu/academics/humanities/>

Students with questions can speak with the Dean, Associate Dean or division staff.

Online Schedule

www.elcamino.edu/admissions/schedule.asp

Admission and Records Office

Student Services Center, 1st Floor

(310) 660-3593 x3414

www.elcamino.edu/admissions/

Testing Center

Student Services Center, 2nd Floor, Room 217

(310) 660-3593 x3405

www.elcamino.edu/student-services/assessment-testing/

Office of Dual Enrollment

Student Services Center, 2nd Floor, Room 204C

(310) 660-3593 x6755

<http://www.elcamino.edu/admissions/student/highschool/dualenrollment.aspx>

El Camino Community Education

Manhattan Beach Module, Room 131, located off of Manhattan Beach Blvd.

(310) 660-3593 x6460

www.eccommunityed.com

Students and parents may wish to explore El Camino College's Community Education "College for Youth" program for grade-level enrichment opportunities.