# Register for Classes using MyECC

# **REGISTER FOR CLASSES Card**

After signing into <u>MyECC</u>, find the REGISTER FOR CLASSES card on the student home screen.

- Click on **Registration Appointment** to learn the earliest date/time that you can register for classes. You can register for classes any time <u>on or after your Registration Appointment</u> <u>for the term</u>.
  - Registration Appointments may not appear in MyECC until the week(s) leading up to registration for the term.
  - After the first week of registration has passed, students no longer need a Registration Appointment to register (also known as "open registration").
- Click on **Search for Classes** to add class sections to your schedule.

# REGISTER FOR CLASSES Image: Search for Classes Image: Search for Classes Image: Registration Appointment Image: Register Here Image: Registe

# Search for Classes

Use the **Search for Classes** tool to search for class sections by term (fall, winter, spring, or summer).

Select the following:

- Term (in example: Spring 2025)
- **Subject** (in example: History)

You can also specify a **Course Number** (in example: 102), Section number, days of the week, location (class type), time of day, start and end times, or additional search criteria to help narrow down your search.

You can search for up to 6 subjects/courses by clicking the **Add More** button.

Click the **Search** button. Your search results will be displayed on the next page.

Section Listing		
[erm	Meeting Start Date	Meeting End Date
Spring Semester 2025	M/d/yyyy	M/d/yyyyy
Courses And Sections		
History	102	Section
Subject ~	Course number	Section
Subject ~	Course number	Section
Days Of Week Sunday Thursday Friday	Tuesday We	dnesday
Location		
Select location 🗸		
	Time Starts by	Time Ends by
lime Of Day		hh:mm AM/PM
Time Of Day Select Time Of Day ~	hh:mm AM/PM	

Subject Search Advanced Search

# Add Planned Classes to Schedule

Each class section in the search results will show whether the class is open, waitlisted, or closed (full), as well as the start and end dates for the class, location, meeting information, name of the faculty member assigned, and number of seats available.

		Selection: HIST-102											
Click the <b>Add</b> button to	Add To Schedule	Term	Status	Section A	Tide \$	Planned Status	Dates \$	Location A	Instructional A Methods	Meeting Information	Faculty	Availability of	Credits
the left of the section(s)	Add	Summer Semester 2024	Open	HIST-102-2587	U.S. History - 1877-PRESENT		7/1/2024-8/8/2024	On Campus At El Camino College	Lecture	M, T, W, Th 10:30 AM-12:35 PM 7/1/2024 - 9/9/2024 BSSB 210 (LEC)	Mr. Jub U. Sankofa	45/45/0	2.00000 Credita
for which you would like	Add	Summer Semester 2024	Open	HIST-102-2597	U.S. History - 1877-PRESENT		7/1/2024-8/8/2024	Goline	Online Lecture	7/1/2024 - 8/8/2024 ONLI ONLI (ONLEC)	Mr. Paul D. Swendton	45/45/0	3.00000 Credits
-	Add	Summer Semester 2024	Open	HIST-102-2559	U.S. History - 1877-PRESENT		7/1/2024-8/8/2024	Unline	Online Lecture	7/1/2024 - 8/8/2024 ONLI ONLI (ONLEC)	Mr. Paul D. Swendson	45/45/0	3.00000 Credits
to register.	Add	Summer Semester 2024	Open	HIST-102-2568	U.S. History - 1877 PRESENT		6/17/2024 7/25/2024	Coline	Online Lecture	6/17/2024 - 7/25/2024 ONLI ONLI (ONLEC)	Ms. Kirsten Resnick	45/45/0	3.00000 Credits
	Add	Summer Semester 2024	Open	HIST-102-2565	U.S. History - 1877-PRESENT		6/17/2024-7/25/2024	Online	Online Lecture	6/17/2024 - 7/25/2024 ONLI ONLI (ONLEC)	Ms. Kirsten Resnick	45/45/0	2.00000 Credits

Review the Section Details, then click the **Add Section** button.

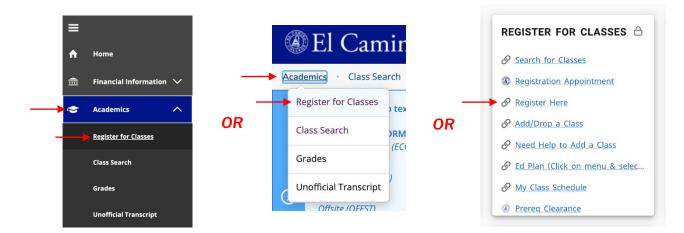
You will receive a notice that the section has been planned on your schedule. **NOTE: you are not yet registered in the class.** 

HIST-102-2572 U.S. History - 1877-Present Spring Semester 20	125
Instructors	Mr. Edgar A. ( <u>epacas@elcamino.edu</u> , 310-660-3593) Pacas
Meeting Information	Times TBD 2/18/2025 - 6/16/2025 Online, ONLINE ONLI (Online Lecture)
Dates	2/18/2025 - 6/16/2025
Seats Available	45 / 45 / 0
Credits	3
Grading	Graded
Requisites	None
Course Description	This course is a chronological survey of American history from 1877 to the present, focusing on American social, intellectual, political, economic, and diplomatic institutions. Major topics include: culture, ethnic and racial diversity and the role of the United States within the context of world history, Note: The maximum UC credit allowed for students completing History 101 and 102 and History 110 and 111 and/or History 105 and 106 is one series.
Additional	B: <b>Section 2572 is a fully online class. Registered students</b>

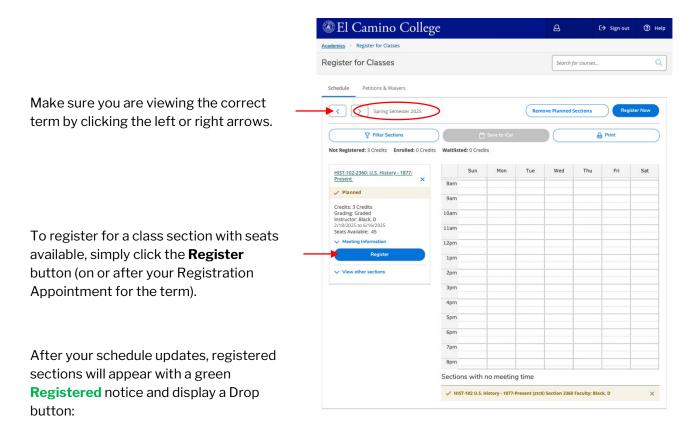
# **Register for Classes**

To view the sections you have planned and to register, use the **Register for Classes** or **Register Here** link. This link is available in a few places:

- In the navigation menu, click the graduation cap icon to find Academics > Register for Classes
- At the top of the page, click the breadcrumb for Academics > Register for Classes
- Back in MyECC on the REGISTER FOR CLASSES card, click Register Here



On the **Register for Classes** screen, you can view all the sections that you have planned on your schedule, along with a weekly calendar displaying class meeting days/times. (Online class sections have no required meeting days/times, so they appear beneath the calendar.)



HIST-102-2360: U.S. History - 1877- Present
✓ Registered, but not started
Credits: 3 Credits Grading: Graded Instructor: Black, D 6/17/2024 to 7/25/2024
Drop
View other sections

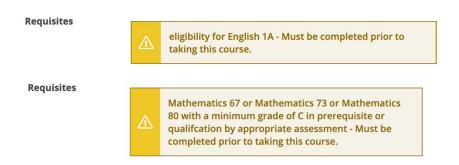
### $\checkmark$ You are now registered for this class section.

NOTE: If you register for an Online or Hybrid class, your class may not appear in <u>Canvas</u> until the Start Date for the class.

# Additional Features

# Prerequisites

Courses with a prerequisite will display the prerequisite when viewing the Section Details. Examples:



If you have not cleared the prerequisite, you will continue to see this message while the section is in your schedule, and you will not be able to register for the class.

# Support Sections

Some Math 80, 120, 130, 150, 170, 180, and English 1A sections are linked to a specific **Support Section**. Students registering for one of these sections <u>will be automatically registered in the Support Section</u>, i.e., English 1A+**English 1AS**, Math 150+**Math 150S**, etc.

Sections linked to a requisite support section will display the required support section when viewing Section Details:



# Filter Search Results

When using the Search for Classes tool, you can use the Filter Results column to narrow your search results.

Filter by **Availability** to show only Open Sections with seats available:

Filter Results	Hide
Availability	^
Open and Waitlisted Open Sections Only	Sections

Filter by **Location** to show only Online, On Campus, or Hybrid sections:



Filter by **Course Type** to show only sections that are Zero Textbook Cost:

**Course Types** 

Zero Textbook Cost (2)

# Waitlist a Class

Students will see a **Waitlist** button (instead of a Register button) after all available seats in a section are taken. Click this button to add yourself to the waitlist.



If seats in the class become available before the class begins, then waitlisted students are moved to the active roster in waitlist order.

Sections can also show the status "Waitlist Full" or "Closed" when the class capacity <u>and</u> the waitlist (usually 10 students) are both full.

NOTE: If you waitlist a section, then register for another section of the same course, you will be dropped from the first section's waitlist.

# Drop a Class

Students who need to drop a class can click **My Class Schedule** on the REGISTER FOR CLASSES card in MyECC. This returns you to the Register for Classes screen, where you can view the desired term, then click the **Drop** button for the section you wish to drop.

Drop

You may be prompted to select a reason for dropping the class.

### Student Petition(s) Important for K-12 Dual Enrollment Students!

K-12 Dual Enrollment Students receive permission to register in the courses listed on their submitted Dual Enrollment Application forms **only**. Submitted forms are processed by the El Camino College Admissions Office to input these course permissions on your account.

On the Register for Classes screen, click the **Add Auth, Petitions & Waivers** tab to view your course permissions by term:

urse	Section	Term/Period	Status	Updated On	Reason
IIST-102		Winter Session 2025	Granted	11/25/2024 10:15:34 AM	
1ATH-150		Spring Semester 2025	Granted	11/25/2024 10:15:34 AM	
SYC-101		Spring Semester 2025	Granted	11/25/2024 10:16:57 AM	

NOTE: if you do not see the Add Auth, Petitions & Waivers tab, you must first **Search for Classes** and add a planned class to your schedule – follow steps on Pages 1-2.