



El Camino College

# Spring 2022 Information Session

**Dual Enrollment**

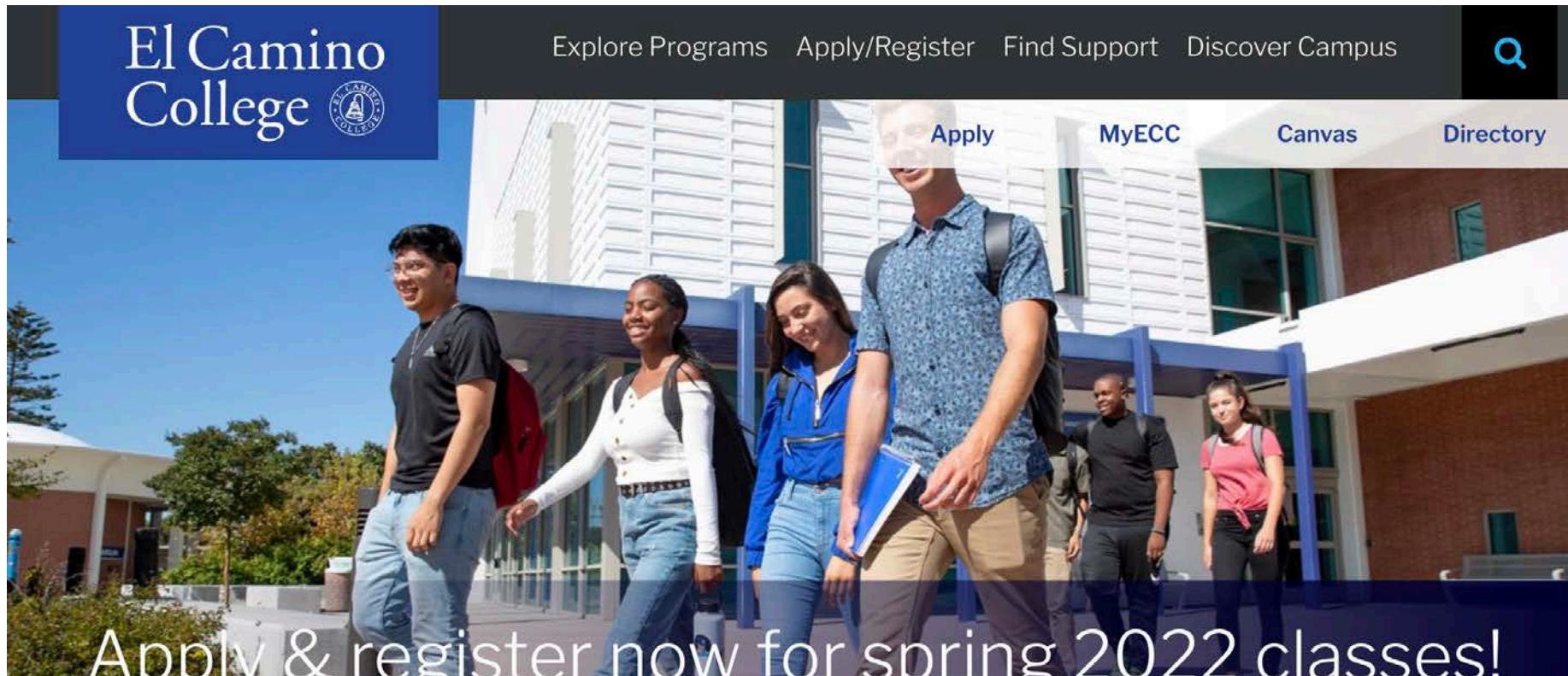
Michelle Arthur  
Brian Hayden

# Overview

- El Camino College Website
- Spring 2022 Semester
- Class Schedule
- Application for Admission
- Dual Enrollment Form
- Register for Classes
- Adding Classes
- Canvas (Online Classes)
- First Day of Semester
- During the Semester
- End of Semester

# El Camino College Website

[www.elcamino.edu](http://www.elcamino.edu)



# Spring 2022 Semester

- 16 weeks long – Saturday, February 12, to Friday, June 10, 2022
  - Weekday classes begin Monday, February 14
- Some 8-week (short-term) courses
  - Begin either February 12 or April 16
  - Same course content, twice as much per week

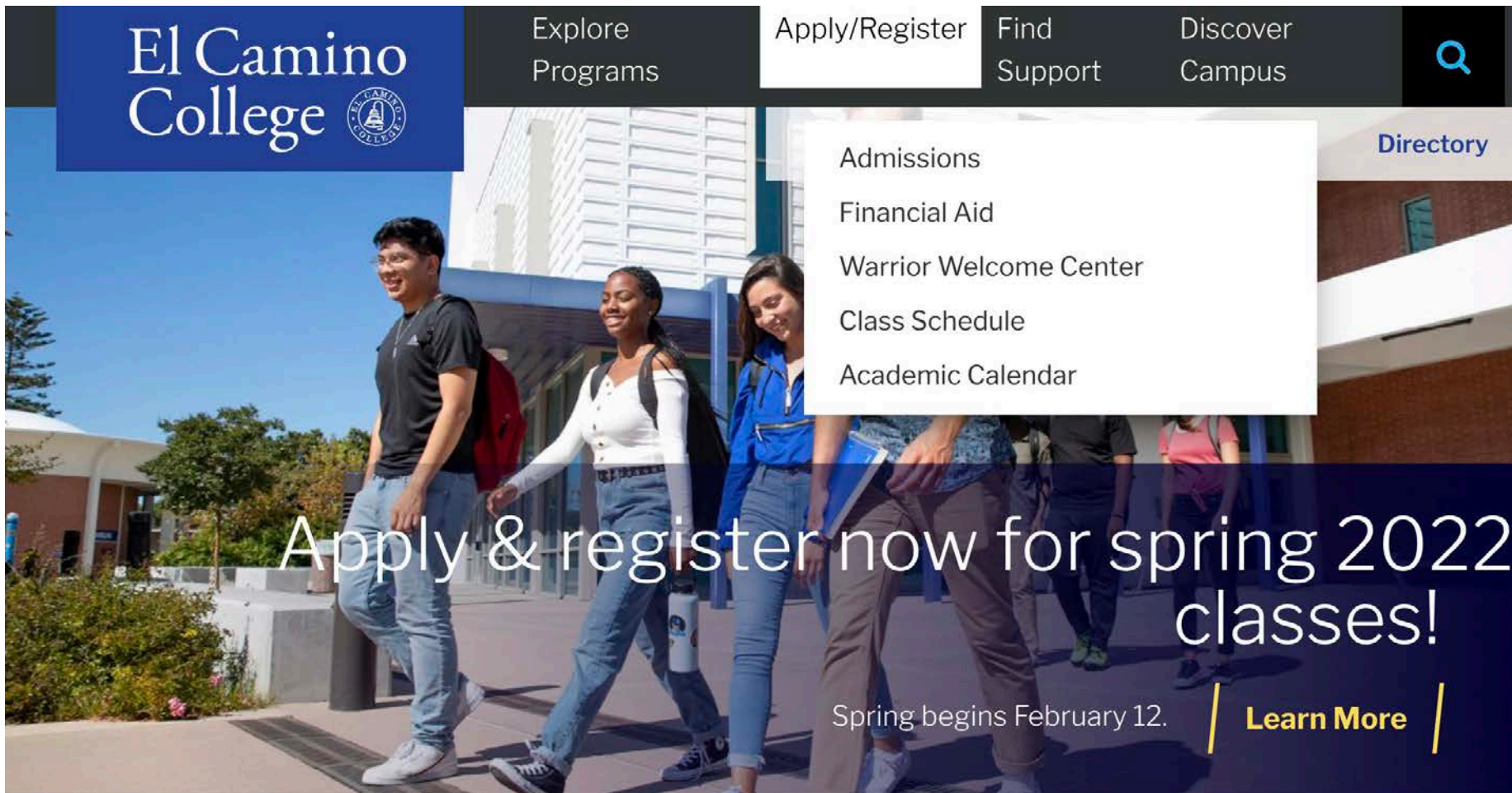
## Looking for Important Dates and Deadlines?

- [Academic Calendar](#)

# Class Schedule

- A list of classes offered by El Camino College during the Spring 2022 semester
- Each Class Section shows a Class Type
  - **On Campus at El Camino College**
  - **Online** (no meeting days/times)
  - **Live Online** (online meeting days/times)
  - **Hybrid** (online and on-campus)
  - × **Dual Enrollment** – course offered at local high school, should not appear in Class Schedule
- **PDF or Online Searchable Schedule**

# Class Schedule

A screenshot of the El Camino College website's navigation bar and a promotional banner. The navigation bar is dark blue with white text for 'El Camino College' and its logo, and links for 'Explore Programs', 'Apply/Register', 'Find Support', 'Discover Campus', and a search icon. A dropdown menu is open under 'Apply/Register', listing 'Admissions', 'Financial Aid', 'Warrior Welcome Center', 'Class Schedule', and 'Academic Calendar'. The background of the banner shows a group of diverse students walking on a sunny campus. Overlaid on the bottom of the banner is a large white text call to action and a 'Learn More' link.

El Camino College

Explore Programs

Apply/Register

Find Support

Discover Campus

Directory

Admissions

Financial Aid

Warrior Welcome Center

Class Schedule

Academic Calendar

Apply & register now for spring 2022 classes!

Spring begins February 12. | [Learn More](#) |



# Class Schedule

- **Search Classes Online**
- Select a **Term**
- Select a **Subject**
- Optional:
  - **Course Number**
  - Section Number
  - Days of Week
  - Class Type
  - Time of Day
  - Zero Textbook Cost

## Search for Courses and Course Sections

Subject Search

Advanced Search

### Catalog Advanced Search

#### Results View

☐ Catalog Listing

☒ Section Listing

Term

Spring Semester 2022 ▼

Meeting Start Date

M/d/yyyy

Meeting End Date

M/d/yyyy

#### Courses And Sections

Psychology ▼

101

Section

Subject ▼

Course number

Section

Subject ▼

Course number




Section

+ Add More...

# Class Schedule

Advanced Search Selection: PSYC-101

Filters Applied: Spring Semester 2022 ×

Term	Status	Section Name	Title	Dates	Location	Instructional Methods	Meeting Information	Faculty	Availability	Credits
Spring Semester 2022	Waitlisted	<a href="#">PSYC-101-2738</a>	General Psychology	2/12/2022-6/10/2022	Online	Online Lecture	2/12/2022 - 6/10/2022 ONLI ONLI (ONLEC)	Simon, A	0 / 50 / 3	3.00000 Credits
Spring Semester 2022	Waitlisted	<a href="#">PSYC-101-2740</a>	General Psychology	2/12/2022-6/10/2022	Online	Online Lecture	2/12/2022 - 6/10/2022 ONLI ONLI (ONLEC)	Simon, A	0 / 50 / 0	3.00000 Credits
Spring Semester 2022	Waitlisted	<a href="#">PSYC-101-2742</a>	General Psychology	2/12/2022-6/10/2022	Online	Online Lecture	2/12/2022 - 6/10/2022 ONLI ONLI (ONLEC)	Simon, A	0 / 50 / 2	3.00000 Credits
Spring Semester 2022	Open	<a href="#">PSYC-101-2748</a> 	General Psychology	2/12/2022-6/10/2022	On Campus At El Camino College	Lecture	M, W 8:00-9:25 AM 2/12/2022 - 6/10/2022 ARTB 344 (LEC)	Wynne, M	30 / 50 / 0	3.00000 Credits
Spring Semester 2022	Open	<a href="#">PSYC-101-2750</a> 	General Psychology	2/12/2022-6/10/2022	On Campus At El Camino College	Lecture	T, Th 8:00-9:25 AM 2/12/2022 - 6/10/2022 ARTB 344 (LEC)	Wynne, M	37 / 50 / 0	3.00000 Credits
Spring Semester 2022	Open	<a href="#">PSYC-101-2754</a> 	General Psychology	2/12/2022-6/10/2022	On Campus At El Camino College	Lecture	M, W 1:15-2:40 PM 2/12/2022 - 6/10/2022 ARTB 344 (LEC)	Wynne, M	34 / 50 / 0	3.00000 Credits
Spring Semester 2022	Open	<a href="#">PSYC-101-2758</a>	General Psychology	2/12/2022-6/10/2022	On Campus At El Camino College	Lecture	M, W 8:00-9:25 AM 2/12/2022 - 6/10/2022 ARTB 348 (LEC)	Farias, J	41 / 50 / 0	3.00000 Credits



# Catalog

## Want to learn more about El Camino College courses?

- View [Course Descriptions](#) in Catalog
  - Number of Units
  - CSU/UC Transferability
  - Prerequisite or Recommended Preparation (if any)
  - Lecture/Lab
  - Course Description text
  - Comparable classes (if any)

### Course Descriptions



#### Course Filter

Filter this list of courses using course prefix, course code, keywords or any combination.

Prefix:

Code or Number:

Type

Keyword or Phrase:

All prefixes...

All types...

Filter

☒ Find whole word or phrase only.

#### Administration of Justice

- [AJ 10 - Introduction to Homeland Security](#)
- [AJ 11 - Intelligence and Security Management](#)
- [AJ 12 - Transportation and Border Security Management](#)
- [AJ 21 - Introduction to Emergency Management](#)
- [AJ 26 - Introduction to Terrorism and Counterterrorism](#)
- [AJ 49 - Penal Code 832 - Arrest and Firearms](#)
- [AJ 95 - Cooperative Work Experience Education](#)
- [AJ 99 - Independent Study](#)

#### AJ 100 - Introduction to Administration of Justice



##### AJ 100 - Introduction to Administration of Justice

3 units

3 hours lecture

Recommended Preparation: ENGL A

Credit, degree applicable

Transfer CSU, UC

This course introduces students to the characteristics of the criminal justice system in the United States. Focus is placed on examining crime measurement, theoretical explanations of crime, responses to crime, components of the system, and current challenges to the system. The course examines the evolution of the principles and approaches utilized by the justice system and the evolving forces which have shaped those principles and approaches. Although justice structure and process are examined in a cross context, emphasis is placed on the United States justice system, particularly the structure and function of police, courts, and corrections. Students are introduced to the origins and development of criminal law, legal process, sentencing, and incarceration policies.

# Bookstore

Use the [Online Bookstore](#) to look up required textbooks/instructional materials for any section.

Purchase through the El Camino College Bookstore or a third-party vendor.

- New or Used
- Print or Digital
- Rentals (return by end of term)
- Shipping or pick-up in store

[Textbooks](#) [Gifts](#) [Apparel](#) [Supplies](#) [Technology](#) [Graduation](#) [Sale](#) [Login](#) [Account](#)

## Select Term and Departments

Search by Course

▼ SPRING 22 (Order Now)	🔍 PSYC	🔍 101 -2738 -SIMON	⊗
▼ SPRING 22 (Order Now)	🔍 PSYC	🔍 101 -2758 -FARIAS	⊗
▼ SPRING 22 (Order Now)	🔍 <input type="text" value="Department"/>	🔍 Course-Section-Instructor	⊗

ACR

ACRP

AJ

ANAT

ANTH

APHY

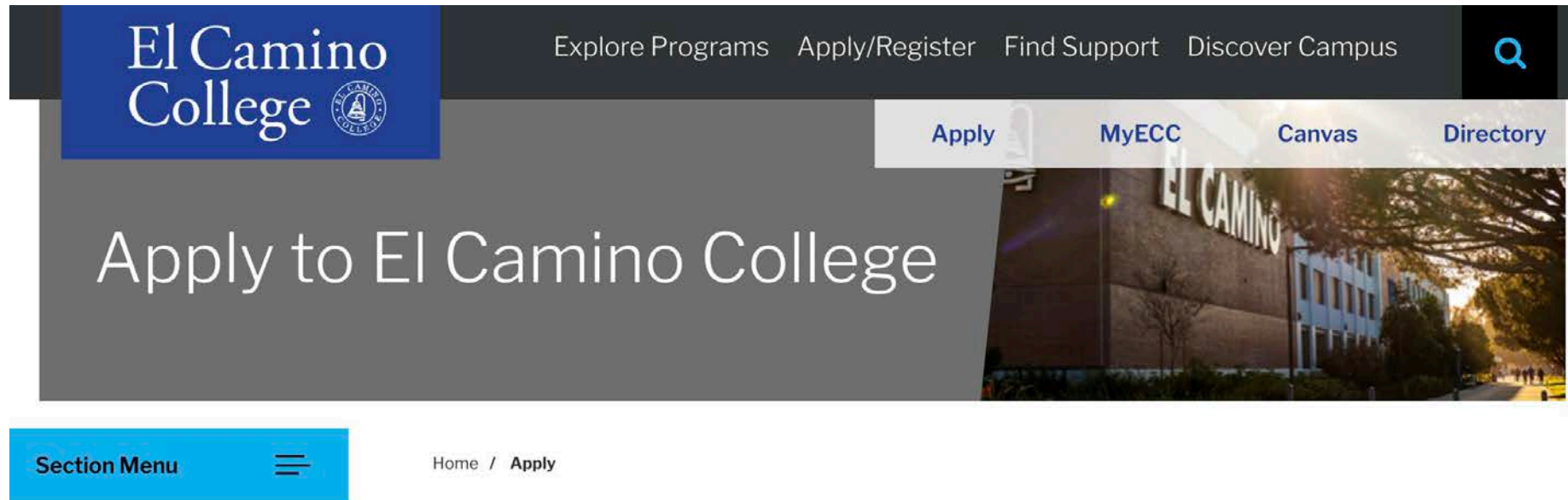
ARCH

ART

[+ Add Another Course](#)

[View Your Materials](#)

# Apply for Admission



El Camino College is accepting online applications Winter 2022\*, Spring 2022, Summer 2022\*, and Fall 2022. Apply as early as you can—we assign course registration appointments on a first-come, first-served basis.

\*If you are applying for winter and will be attending spring too, only apply for winter, you will be activated for spring too. If you are applying for

# Apply for Admission



EL CAMINO COLLEGE



[Cambiar A Español](#)

## Application to College

**Before applying to college you must first have an OpenCCC account.**

The OpenCCC single sign-in account allows you to access the online services of the California Community Colleges.

OpenCCC is a service of the California Community Colleges Chancellor's Office. The information in your account is kept private and secure.

[Create an Account](#) or

[Sign In](#)

# Apply for Admission

## 1. Create your **OpenCCC Account**

- Provide accurate personal identifying information
- **Legal Name**
- **Personal Email Address** (not a school email address!)
- **Social Security Number** (if you have one)
- Create a **Username and Password** for OpenCCC (not El Camino!)

## 2. **Start a New Application**

- Select the Term Applying For (Spring 2022)
- Select your Educational Goal and Intended Major
- Answer all questions as best as you can at this time

# Apply for Admission

**Important for K-12 Students!**

## Education

### College Enrollment Status

As of February 11, 2022, I will have the following college enrollment status: [?](#)

Enrolling in high school (or lower grade) and college at the same time





# Apply for Admission

**Right after you complete and submit your application for admission...**

- Email #1 with your **CCCID** (for OpenCCC)
- Email #2 with your **Confirmation Number**

**After 1-3 Business Days...**

- Creates your El Camino Student Account
- Email #3 your Welcome Email with **El Camino Student ID Number, @elcamino.edu email address, and MyECC Username and Default Password**

# Apply for Admission

## Need to apply again?

- Students need to submit another application for admission if they do not register **for consecutive fall and spring terms** (account becomes inactive)
  - Applying will re-activate same student account
- Students also need to apply again in order to attend El Camino as a **First-Time College Student** after high school
  - Will update admit status for same student account

# Apply for Admission

## **Do not create another OpenCCC Account!**

- Can result in multiple El Camino student accounts
- Will result in a hold across all accounts, can take weeks to merge accounts

## **Did not receive your Welcome Email?**

- Email [dualenrollment@elcamino.edu](mailto:dualenrollment@elcamino.edu)

# Student Account

- Is created using the information you provided the first time you submitted an application for admission

## Need to change information on your student account?

- Complete an [Admissions Form](#)
  - Change of Address/Phone Number Request (also Personal Email Address!)
  - Name/Gender/Pronoun/Date of Birth Change or Correction
  - Residency Reclassification Questionnaire
  - Social Security Number Correction
  - Please provide **verification documents** for requested changes

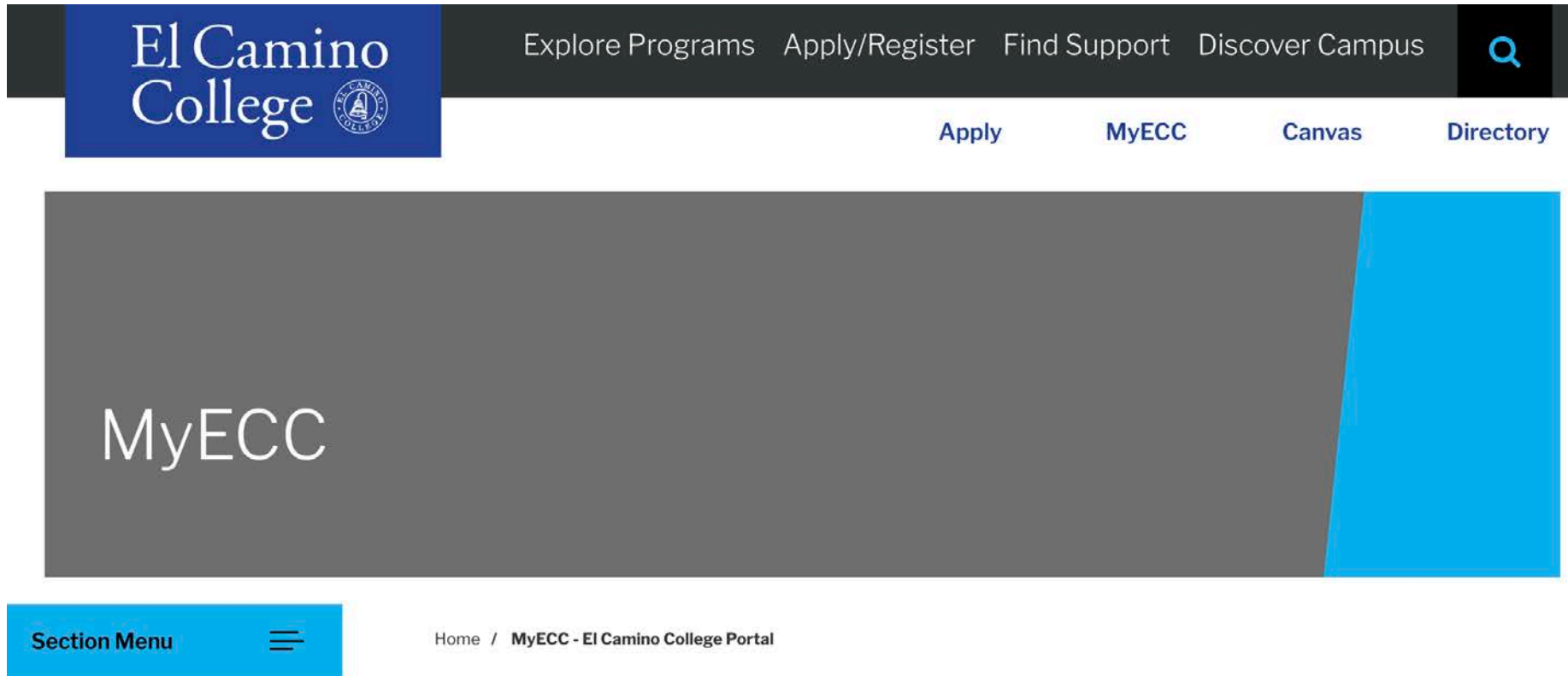
# MyECC

## **El Camino College's Secure Student Portal**

- Register for Classes
- Add or Drop Classes
- Pay fees (waived for K-12 students who complete Steps for Dual Enrollment!)
- View Registered & Waitlisted Classes
- View Grades or Unofficial Transcripts

**Same MyECC Username and Password also used for Canvas, Office 365, and more!**

# MyECC





# MyECC



EL CAMINO COLLEGE

## Signing in for first time

- Enter your Username  
(**@elcamino.edu email address**)
  - firstname\_lastname@elcamino.edu or  
firstname\_lastname####@elcamino.edu
- Enter your **Default Password**
  - Last 4 digits of social security number or a  
random 4 digits if no social provided
- **You will be prompted to create a new secure password**
- **Forgot Password? Use Forgot My Password** tool to reset to Default Password

Sign in with your ECC email account

Sign in

- [Forgot My Password](#)
- [Change My Password](#)
- [What's My Username?](#)
- [Troubleshooting MyECC](#)
- [Login and password help](#)
- [Chat with us Live](#)



## Signing in for first time

- Enter Username again
- Enter Default Password again
- Enter New Password and confirm New Password

## Password Complexity Requirements

- At least 10 characters long
- At least one Capital letter
- At least one number (but not at the beginning or end of the password)
- No special characters
- No previously used password
- No consecutive characters (123,ABC) or repeated characters (111,ccc)
- First name or last name can't be part of the new password

Update Password

Submit

Cancel

# Email and Office 365

- **El Camino students (including K-12 students) have access to Microsoft Office 365 apps!**
  - Including **Word, Excel, PowerPoint, Outlook, OneDrive**, and more
- Can go directly to:
  - [outlook.com/elcamino.edu](https://outlook.com/elcamino.edu) – access @elcamino.edu email address using Outlook in your web browser
  - [office.com](https://office.com) – sign in using your @elcamino.edu email address to access Office 365
  - Use apps in web browser or select “**Install Office**” to download apps
- Can **add your El Camino email address to your smart phone or mobile device** (Office 365 account type).

# Dual Enrollment Form

- Available on [Dual Enrollment in El Camino College Classes](#) webpage
- New form submitted **each term** (Spring 2022, Summer 2022, etc.)
- Forms must include:
  - **Term and Year** (Spring, 2022)
  - Drawn **Student Signature**
  - Drawn **Parent Signature**
  - Drawn **Authorized Signature** from principal or counselor
  - Your **Grade Level** at the start of the term
  - **Course #1** and **Course #2** you would like to register for
  - **Additional Signatures for K-10 Students or more than 2 classes**

# Dual Enrollment Form



**El Camino College**

## Dual Enrollment Application

El Camino College  
16007 Crenshaw Blvd.,  
Torrance, CA 90506-0001  
Admissions Office 310-660-3414

The El Camino Community College District is committed to providing equal employment and educational opportunities for all individuals, regardless of race, color, ancestry, religion, gender, national origin, marital status, sexual orientation, handicap, age, and Vietnam-era status.

**PLEASE PRINT ALL INFORMATION CLEARLY**

**Section I: Student Information**      **Semester:** Summer\_\_\_ Fall \_\_\_ Winter \_\_\_ Spring \_\_\_ **Year**\_\_\_\_\_

**El Camino College ID #**

**Name** \_\_\_\_\_ **Birth Date** \_\_\_\_/\_\_\_\_/\_\_\_\_ **Age** \_\_\_\_  
Last First MI

**Address:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_ **Phone #** \_\_\_\_\_

I have read and understand the expectations and responsibilities section on page the back of this application.

**Student Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

(Students enrolled in a **Home Study Program** must provide proof that the **Home Study Program** is registered with the State of California).

**High School:** \_\_\_\_\_

At the time of ECC enrollment, I will be in **grade 9<sup>th</sup>/10<sup>th</sup>/11<sup>th</sup> / 12<sup>th</sup>** (circle one) and in the HS **Graduating Class of 20**\_\_\_\_\_

**Section II: Parent Consent**

# Dual Enrollment Form


- **Current method to submit?** Email to [dualenrollment@elcamino.edu](mailto:dualenrollment@elcamino.edu) or bring in-person to Admissions & Records Office during open hours\*
- Takes 1-3 Business Days to process (manual)
- Once processed, can register for any class section of your approved courses
  - **Only register for courses listed on your form!**
  - Want to change course number (only)? Email us
  - Want to change course subject and number? Submit new form



# Register for Classes

- **Search for Classes** and **Register for Classes** using tools in MyECC
- Register anytime on or after your **Registration Appointment** (already past for Spring 2022!)
- K-12 students need to meet/clear any **Prerequisites** before they can register for a course with a Prerequisite.
  - All Mathematics courses
  - Computer Science courses
  - Most English courses
  - Sociology 101
  - Chemistry & Physics courses
  - Language courses higher than the first

# Register for Classes

 **MyECC**

Newsfeed | OneDrive | Sites

Camino Robin | ?

Menu

☆ FOLLOW

0 Notifications

Home

Search this site

Email

Could not retrieve unread messages from Office365.  
You do not have any email connections that provide unread messages.

Self-Service Menu

- USER ACCOUNT
- FINANCIAL INFORMATION
- FINANCIAL AID
- COMMUNICATION
- REGISTRATION
- ACADEMIC PLANNING
- ACADEMIC PROFILE

Please read

**1098 Tax Information:** Please make sure that your address and SSN information is correct. Incorrect information will delay receipt of your documents. Please submit all changes before Friday, January 21st. Use the links below to submit changes and corrections.

- Change of Address/Phone Number Request
- Social Security Number Correction

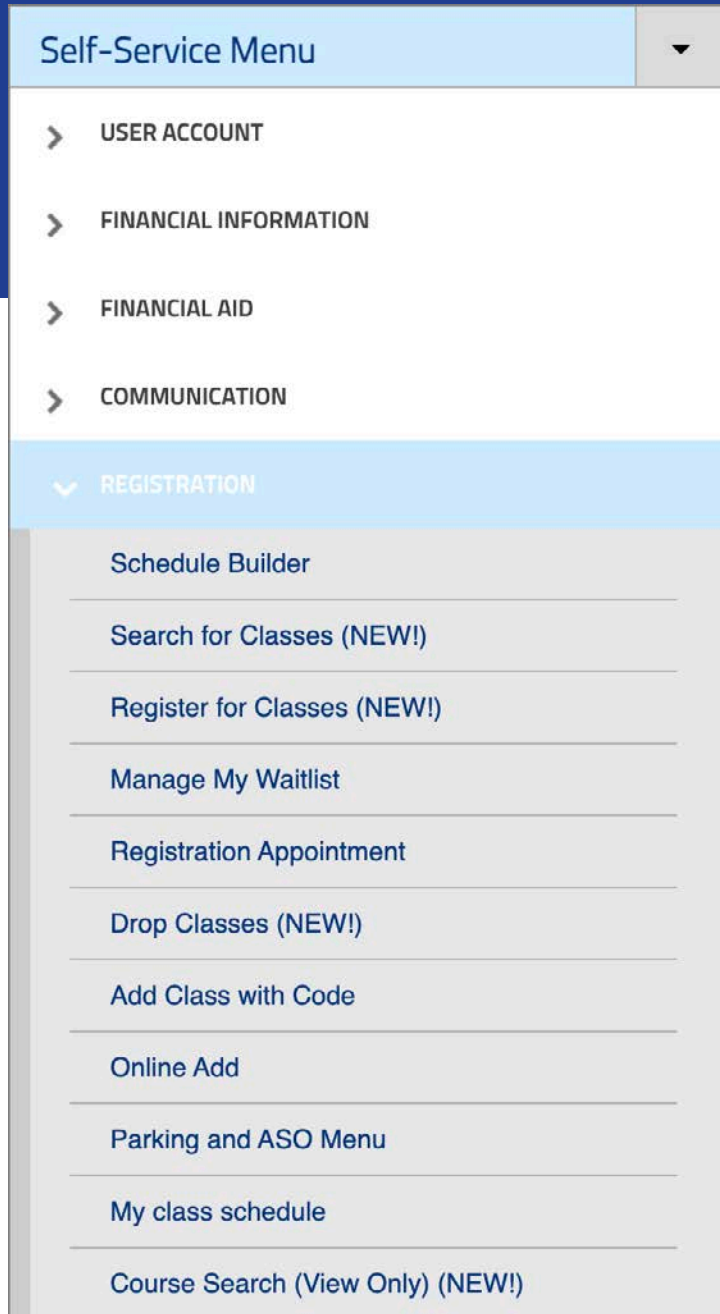
**Last day to pay for spring classes is Sunday, January 30th:** Failure to pay may result in you being dropped from your classes.  
**\*\* Billing Glitch Impacting CA Promise Grant Recipients:** If you received an overdue notice do not panic and pay fees out of pocket. You will not be dropped from your

Academic P... Employment ECC Email

**ECC Connect - Degree Planner**  
ECC-Connect is your hub to connect to the people, services and resources to support your success. Check out the degree planner feature to create an educational plan to help you finish what you've started. [ECC Connect](#)  
**Having trouble with prerequisites?**  
We are here to help. Call our helpline at 310-660-6034 during our office hours, Monday-Thursday 9-5. After hours you can request a prerequisite clearance at [prereq@elcamino.edu](mailto:prereq@elcamino.edu).

Title IX - Sexual or Gender based misconduct  
Student Support And Reporting Options

ECC Links



# Register for Classes

- **Search for Classes**
  - Same as Online Searchable Schedule
  - Use to add sections to your “Schedule” **(not yet registered!)**
  - Can add many sections to visualize meeting days/times
- **Register for Classes**
  - Use buttons to **Register** or **Waitlist** the sections added to your Schedule

# Register for Classes

## Important! COVID-19 Vaccine Requirement

- New Requirement for Winter/Spring 2022
- All students (including K-12 students) required to upload proof of COVID-19 Vaccination before they can register for **On Campus/Hybrid** classes or access on-campus buildings or services
- Not required for online classes/services
- Already registered for on-campus class? Make sure proof is uploaded – there will be a drop date in February
- **More info:** [COVID-19 Vaccine Requirement](#)

# Register for Classes

## Common Errors

- “As a high school student, you do not have a permission to take this course” = Dual Enrollment Form not processed yet or this course was not listed on your form
- “Registration not allowed for UG courses without academic program” = Error on your student account, email us!
- “The following required prerequisite for course \_\_\_\_ is not started” = Prerequisite not met/cleared
- “Vax/exemption required to be eligible” = Vaccination requirement not on your account yet, email [ecc@worldbacktowork.com](mailto:ecc@worldbacktowork.com) with your ECC ID Number

# Register for Classes

- **Last Day to Register?**

- Friday, February 11, for classes that begin Saturday, February 12, or the week of February 14
- **NOTE: Friday, February 11, is a holiday (campus closed)**
- Can still register for 8-week classes that begin in April

- **Last Day to Add (Full Semester Classes)?**

- Sunday, February 27
- Requires Add Code from the instructor of the class – **this is the only way to enroll after Last Day to Register**

- **Last Day to Drop (Full Semester Classes)?**

- Sunday, February 27 (without notation on Permanent Record)
- Friday, May 13 (with a "W" notation)

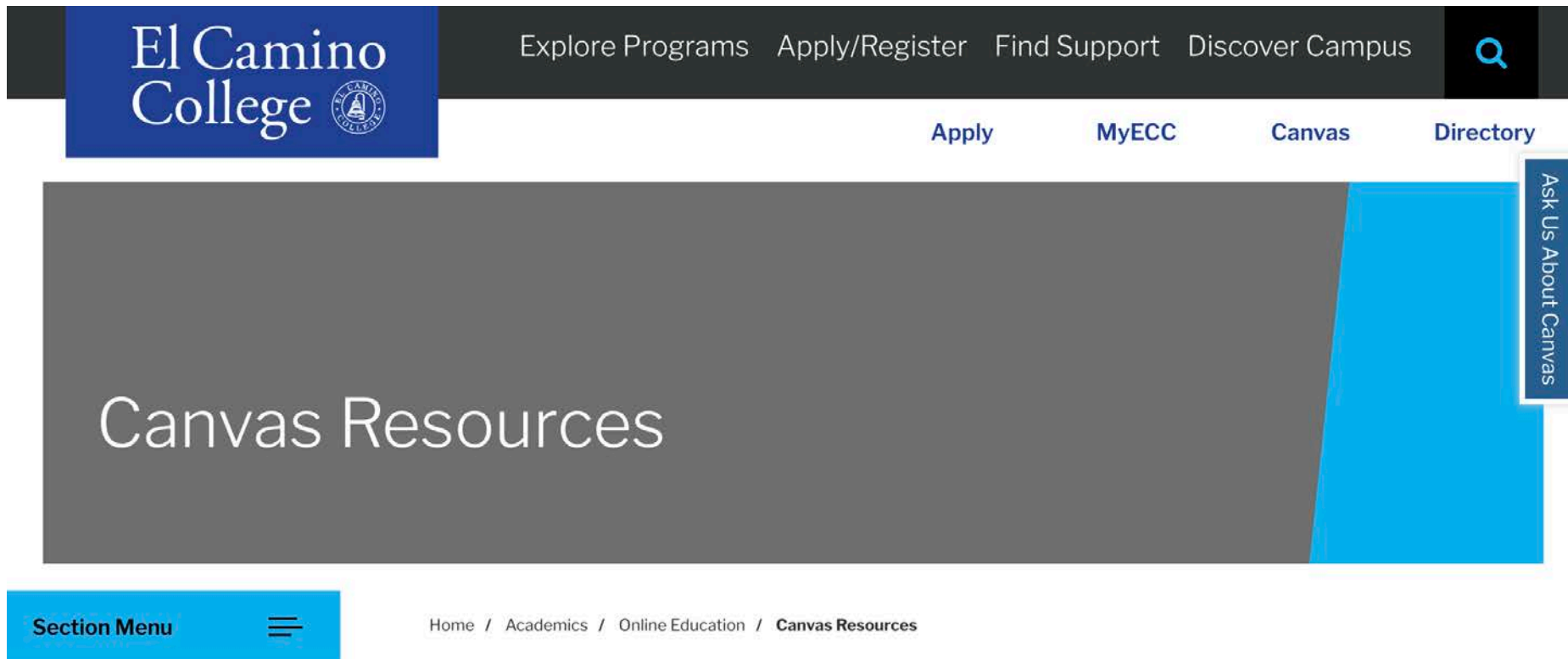


# Adding Classes

- **On-Campus at El Camino College?** Show up to first class meeting to ask for an Add Code
- **Online or Hybrid?** Email instructor to ask for an Add Code
  - Find email addresses using [Faculty & Staff Directory](#) or **Search for Classes tool** in MyECC
  - Make sure to include the **Section Number** of the class you are wanting to add
- **Identify if you are on the waitlist (priority for adds!)**
- Add Codes are provided at the instructor's discretion
- Students must use Add Code in MyECC before the Last Day to Add. K-12 students must have a Dual Enrollment Form on file and have met all Prerequisites

# Canvas

- El Camino's Learning Management System (LMS) for **Online/Hybrid** teaching and learning



# Canvas

- **First Online Class?** Canvas accounts only created after registering for first online class
  - Usually created within 24 hours (overnight)
- Sign in using El Camino's **Canvas Login Page** link only!
  - Some high schools also use Canvas, your El Camino classes will only appear if you sign in using our link
- Canvas Login Page will direct you to sign in using **MyECC Username and Password**
- Make sure you can sign into Canvas prior to start of semester

# Canvas

- Signing in takes you to **Dashboard**
  - **Important and recent announcements** will appear at top

The screenshot shows the Canvas Dashboard interface. On the left is a vertical sidebar with icons for El Camino College, user profile, calendar, courses, assignments, grades, and help. The main content area features a blue header with the word "Dashboard" and a three-dot menu. Below the header is a notification box with an information icon, a close button (X), and a "View" button. The notification text reads: "You can view dismissed announcements by going to Account and selecting Global Announcements from the menu." Below the notification are two announcement cards. The first card has a red background and shows a person playing a saxophone, with the text "2021/FA MUSI-113-5423" at the bottom. The second card has a brown background and is titled "Clery Act Training - Classified Staff". On the right side of the dashboard, there are two sections: "To Do" and "Recent Feedback", both showing "Nothing for now". Below these sections is a button labeled "View Grades".

**Dashboard**

You can view dismissed announcements by going to Account and selecting Global Announcements from the menu. [View](#)

**To Do**  
Nothing for now

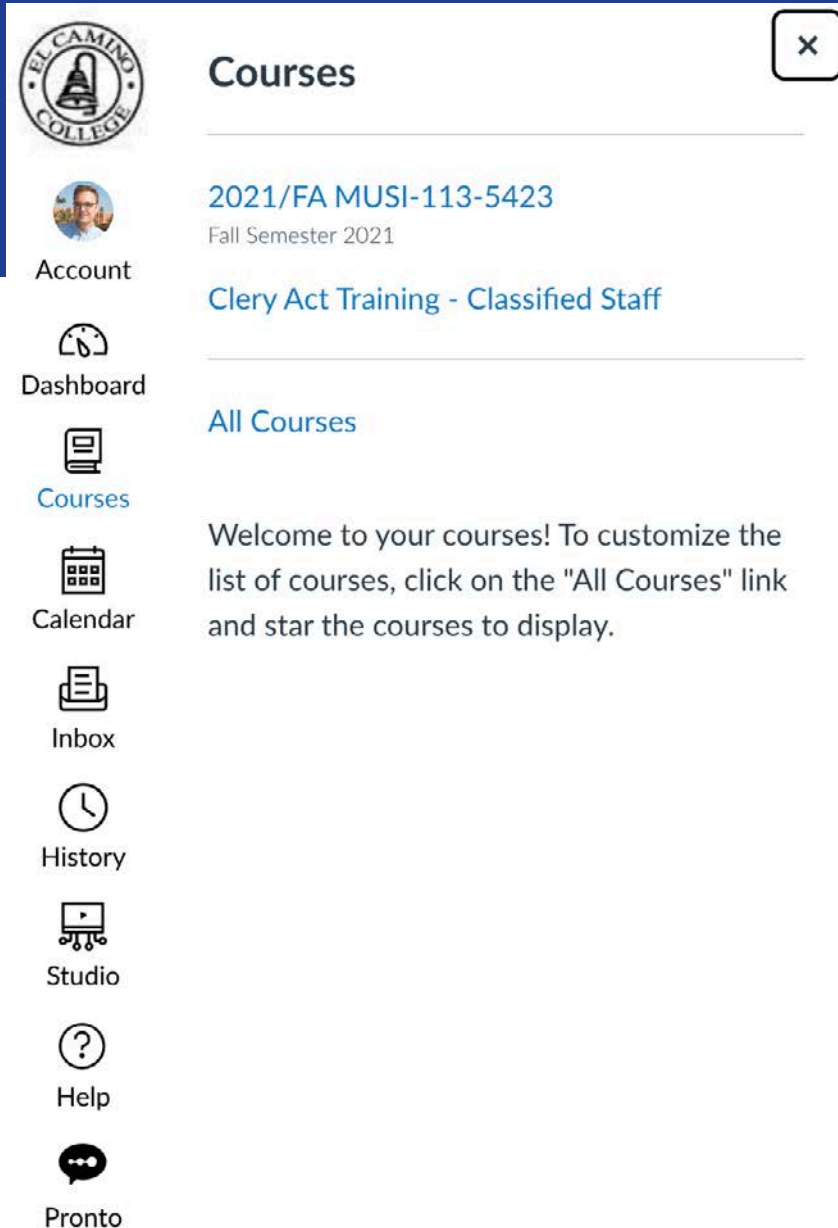
**Recent Feedback**  
Nothing for now

[View Grades](#)

**2021/FA MUSI-113-5423**

**Clery Act Training - Classified Staff**



# Canvas




The screenshot shows the Canvas LMS interface. On the left is a sidebar with navigation links: Account (with a user profile icon), Dashboard (with a clock icon), Courses (with a book icon and highlighted in blue), Calendar (with a calendar icon), Inbox (with a document icon), History (with a clock icon), Studio (with a presentation icon), Help (with a question mark icon), and Pronto (with a speech bubble icon). The main content area is titled 'Courses' and shows the course '2021/FA MUSI-113-5423' for 'Fall Semester 2021'. Below this is a link for 'Clery Act Training - Classified Staff'. A section titled 'All Courses' contains a welcome message: 'Welcome to your courses! To customize the list of courses, click on the "All Courses" link and star the courses to display.'

- Online/Hybrid registered classes will appear under **Courses on or near the start of the semester**
  - Online classes appear in Canvas only after the instructor has published the class
  - Some instructors may do this up to a week before the semester begins
  - Others publish on first date of the semester


# Canvas




Account




Dashboard




Courses




Calendar




Inbox




History




Studio



Wellness Central



Tutoring Hub



Student Success Hub

2021/FA MUSI-113-5423

Immersive Reader

Fall Semester 2021

Home

Modules

Syllabus

Assignments

Quizzes

Discussions

TechConnect Zoom

Announcements


Grades

Library Resources

Panopto Video

BigBlueButton


## Recent Announcements



**Window for Late Assignments Closes @ 11:59pm Tonight**

Hi everyone, The window to turn in late assign...

Posted on:  
Dec 16, 2021 at 12:13pm




**Quiz #4 Open Until 11:59pm**

Quiz #4 is open and will close at 11:59pm. Th...



Posted on:  
Dec 15, 2021 at 9:48am

## 2021/FA MUSI-113-5423


### Welcome to MUSIC 113 SURVEY OF JAZZ!




# Canvas




Account




Dashboard




Courses




Calendar




Inbox




History




Studio




Wellness Central



Tutoring Hub



Student Success Hub

 2021/FA MUSI-113-5423 > Modules

Fall Semester 2021

Home

Modules

Syllabus

Assignments

Quizzes

Discussions

TechConnect Zoom

Announcements

Grades


Library Resources


Panopto Video


BigBlueButton


Collapse All


▼ Syllabus


 Music 113 Survey of Jazz Syllabus-Contact Info & Course Description

 Materials


 Assignments & Quizzes


 Course Calendar


 Class Policies

 Communication & Student Resources

▼ Unit 1 Early Jazz: Elements of Music, The Roots Of Jazz, & New Orleans

 Welcome to Module 1: Elements of Music & Early Jazz

 Course Intro & Elements Of Music Videos

 Early Jazz Lecture Videos

# First Day of Semester

- **Online/Hybrid Classes**

- Classes available in Canvas
- Explore **Syllabus** and learn class expectations, calendar, deadlines, etc.
- Need to access class content by certain date or you may be dropped by instructor for non-participation

- **On-Campus Classes**




- Attend **first class meeting** or may be dropped by instructor for non-participation
- Explore **Syllabus** and learn class expectations, calendar, deadlines, etc.
- Unless it's a Saturday class, you will not be coming to campus on Saturday, February 12!
- **Class Meeting Days, Times, and Room Numbers** available in Class Schedule and MyECC



# First Day of Semester

Advanced Search Selection: PSYC-101

Filters Applied: Spring Semester 2022 ×

Term	Status	Section Name	Title	Dates	Location	Instructional Methods	Meeting Information	Faculty	Availability	Credits
Spring Semester 2022	Waitlisted	<a href="#">PSYC-101-2738</a>	General Psychology	2/12/2022-6/10/2022	Online	Online Lecture	2/12/2022 - 6/10/2022 ONLI ONLI (ONLEC)	Simon, A	0 / 50 / 3	3.00000 Credits
Spring Semester 2022	Waitlisted	<a href="#">PSYC-101-2740</a>	General Psychology	2/12/2022-6/10/2022	Online	Online Lecture	2/12/2022 - 6/10/2022 ONLI ONLI (ONLEC)	Simon, A	0 / 50 / 0	3.00000 Credits
Spring Semester 2022	Waitlisted	<a href="#">PSYC-101-2742</a>	General Psychology	2/12/2022-6/10/2022	Online	Online Lecture	2/12/2022 - 6/10/2022 ONLI ONLI (ONLEC)	Simon, A	0 / 50 / 2	3.00000 Credits
Spring Semester 2022	Open	<a href="#">PSYC-101-2748</a> 	General Psychology	2/12/2022-6/10/2022	On Campus At El Camino College	Lecture	M, W 8:00-9:25 AM 2/12/2022 - 6/10/2022 ARTB 344 (LEC)	Wynne, M	30 / 50 / 0	3.00000 Credits
Spring Semester 2022	Open	<a href="#">PSYC-101-2750</a> 	General Psychology	2/12/2022-6/10/2022	On Campus At El Camino College	Lecture	T, Th 8:00-9:25 AM 2/12/2022 - 6/10/2022 ARTB 344 (LEC)	Wynne, M	37 / 50 / 0	3.00000 Credits
Spring Semester 2022	Open	<a href="#">PSYC-101-2754</a> 	General Psychology	2/12/2022-6/10/2022	On Campus At El Camino College	Lecture	M, W 1:15-2:40 PM 2/12/2022 - 6/10/2022 ARTB 344 (LEC)	Wynne, M	34 / 50 / 0	3.00000 Credits
Spring Semester 2022	Open	<a href="#">PSYC-101-2758</a>	General Psychology	2/12/2022-6/10/2022	On Campus At El Camino College	Lecture	M, W 8:00-9:25 AM 2/12/2022 - 6/10/2022 ARTB 348 (LEC)	Farias, J	41 / 50 / 0	3.00000 Credits

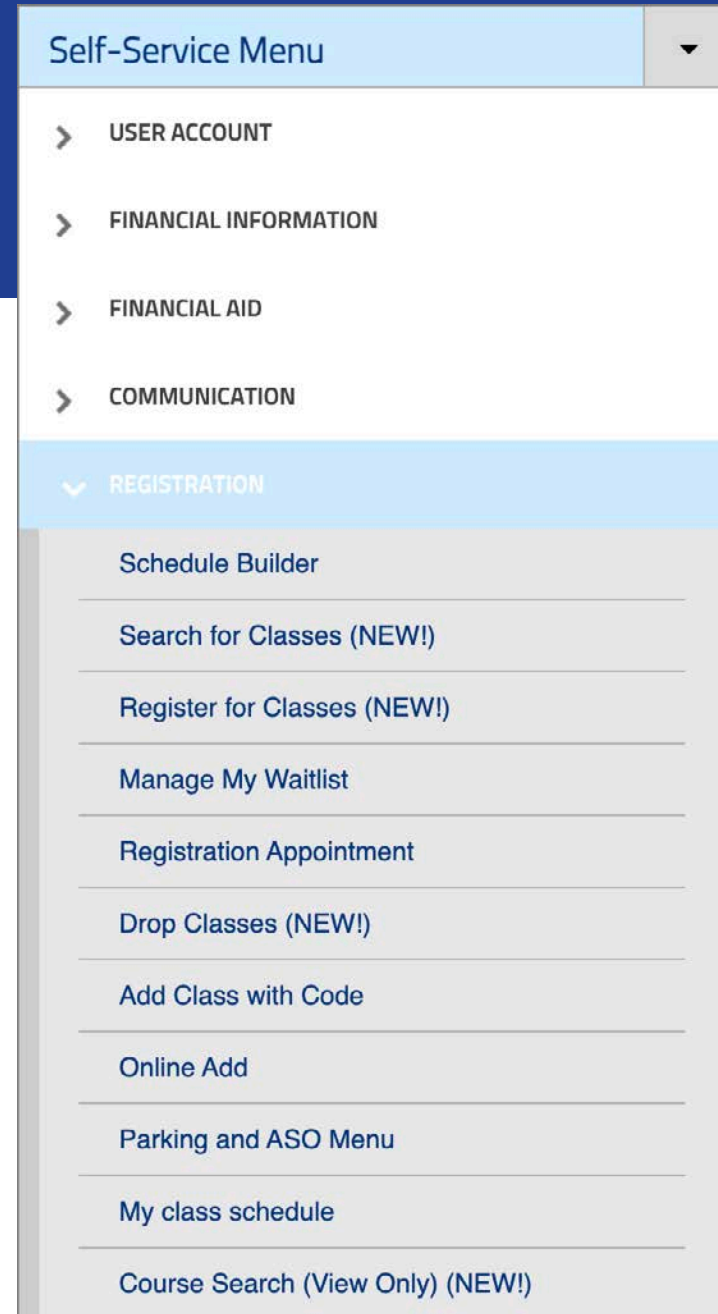
# During the Semester

- Keep up with assignments, discussion, quizzes, etc. as outlined in Syllabus
- **Need to miss a class?** Make sure instructor knows
- **Need to Drop?**
  - **Students need to perform this action in MyECC!**
  - Last Day to Drop without Notation on Permanent Record is **Sunday, February 27**
  - Last Day to Drop with a “W” is **Friday, May 13**
  - **Instructor must submit a grade for every student on roster after this date**

# Drop a Class

- **Drop Classes**

- Same screen as Register for Classes
- Find class section you wish to drop and click **Drop** button
- **This action cannot be undone in MyECC!**
- Students looking to be reinstated need to email their instructor.
  - Only with instructor consent will Admissions & Records add student back to roster

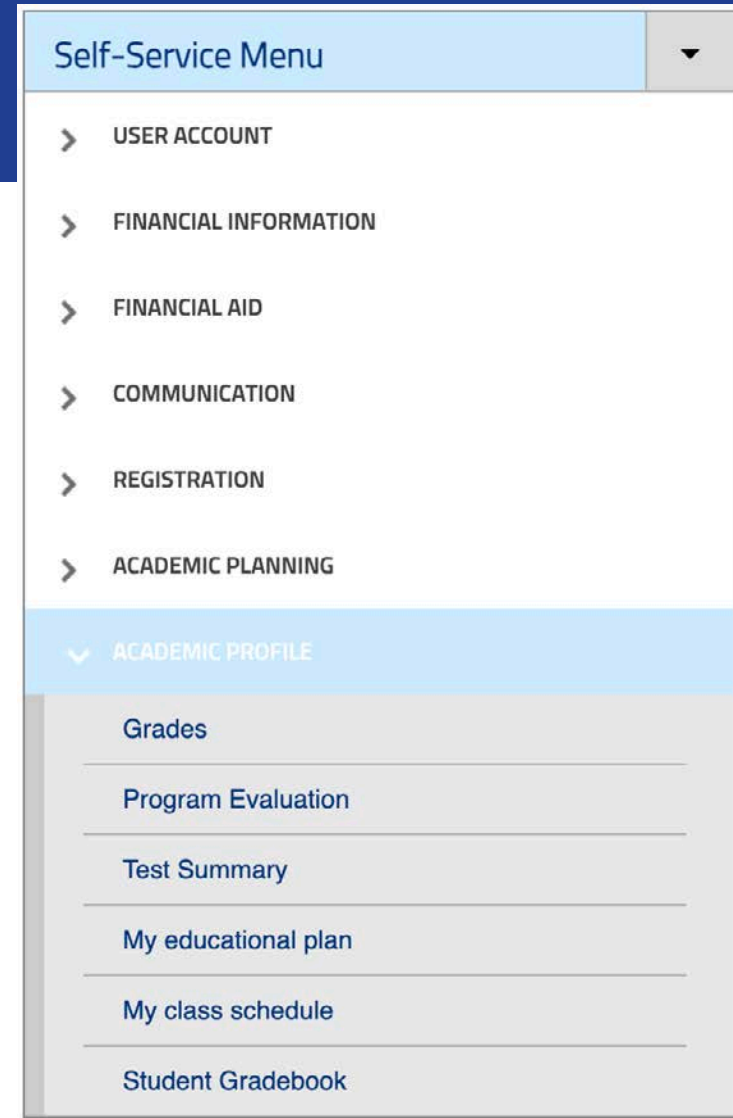


# End of Semester

- Final grades submitted by instructor within 1 week after last class meeting
- For online classes, this is within 1 week after End of Semester on **Friday, June 10, 2022**
- Final grades visible in both MyECC and Canvas

# End of Semester

- Self-Service Menu
  - ***Academic Profile > Grades***
- Web Services A
  - ***Unofficial Student Transcript***
  - Unofficial Transcript same as Official Transcript
  - Sometimes enough to show high school in order to receive any high school credit
    - High school credit given at determination of high school



Web Services A

# End of Semester

## Need Official Transcripts?

- **Must be ordered through Admissions & Records Office webpage: [Order Official Transcripts Online](#)**
- Uses Credentials, Inc. vendor to send secure transcripts directly to desired institution(s)
  - Can send to high school or universities/colleges
  - If your high school requires Official Transcripts, please confirm with them PDF vs. hard copy and the email or physical address where transcripts need to be sent
  - First two transcript copies are free, \$6 per transcript after that

# Summer 2022

- Current 10<sup>th</sup> Grade students considered 11<sup>th</sup> Grade students starting this summer
  - **Few Course Restrictions! No more Division Dean Approval!**
- Class Schedule for Summer 2022 not yet available
  - Usually available late-March or early-April
  - Can use [Summer 2021 Class Schedule](#) as a rough guide
- Registration for Summer 2022 begins mid-May
  - **K-12 students looking to register for summer classes as early as possible can complete Steps 1-3 of the Steps for Dual Enrollment NOW!**

# Dual Enrollment Website

**All Steps for Dual Enrollment, Popular Classes for Dual Enrollment, Instructions to help K-12 Students apply and register, the Dual Enrollment form, Frequently Asked Questions, and more available 24/7 at...**

**[www.elcamino.edu/highschool](http://www.elcamino.edu/highschool)**



# Dual Enrollment Office

Michelle Arthur, Coordinator  
Brian Hayden, Student Services Specialist

[dualenrollment@elcamino.edu](mailto:dualenrollment@elcamino.edu)

## Drop-In Help **via Zoom**

Every Tuesday, Wednesday, and Thursday  
from 4:00-5:00 p.m.

[Online Help & Events](#)