



El Camino College

# Spring 2023 Information Session

## Dual Enrollment

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# Overview

- Why Dual Enrollment?
- Types of Dual Enrollment
- Spring 2023 Semester
- Class Schedule
- Application for Admission
- MyECC
- Dual Enrollment Form
- Register for Classes
- Waitlist/Add Classes
- Canvas LMS
- First Day of Class
- During the Class
- End of Class
- Future Terms

# Why Dual Enrollment?

- A. Get ahead** – Earn high school and college credit at the same time, one semester usually equals one year
- B. Save time** – Earn a college degree faster by starting early
- C. Save money** – Enrollment fees are waived!
- D. Build confidence** – Experience and succeed in college-level courses, become familiar with college admission and registration processes
- E. Stand out** on university/college applications
- F. Follow a passion** or interest
- G. Explore careers** and majors

# Why Dual Enrollment?

**H. All of the above!**

# Two Types of Dual Enrollment

- **Dual Enrollment in El Camino College Classes**

- Traditional college classes (on-campus and online)
- Open to public, students **register themselves** to save their seat
- K-12 students complete all Steps for Dual Enrollment and purchase required textbooks/materials

- **Dual Enrollment in High School Partnership Classes**

- A.k.a. *Dual Enrollment, Career Pathways, or Early College*
- Not open to public, just for students at local high school/district
- K-12 students complete Steps 1-2 only, are **manually registered** by ECC staff, high school provides textbooks/materials

# Two Types of Dual Enrollment

- **For both types**
  - **Enrollment fees (and other misc. fees) are waived!**
  - Classes count for **college credit** (on college transcript) and **high school credit** (as determined by high school)
  - **Same steps** (but Steps 3-4 done for students in Partnership Classes)

## Steps for Dual Enrollment

1. Apply for Admission	+
2. Submit Completed Dual Enrollment Application Form	+
3. Clear any Prerequisites	+
4. Register for Classes	+
After You Register	+
Additional Help	+

# Two Types of Dual Enrollment

[www.elcamino.edu/dualenrollment](http://www.elcamino.edu/dualenrollment)

## Dual Enrollment in El Camino College Classes

Steps for K-12 students wanting to take classes found in the Class Schedule

## High School Partnership Classes

We also offer classes at 20 local high school campuses

# Spring 2023 Term

- **16-Week Semester**

- Saturday, February 11, to Friday, June 9
- Weekday classes begin week of Monday, February 13
- Most classes meet twice a week (Mon/Wed or Tues/Thur)
- El Camino's Spring Recess is April 8-14

- **Some 8-Week Classes**

- First 8-Week Session – February 11 to April 7
- Second 8-Week Session (“Mid-Term Classes”) – start April 15

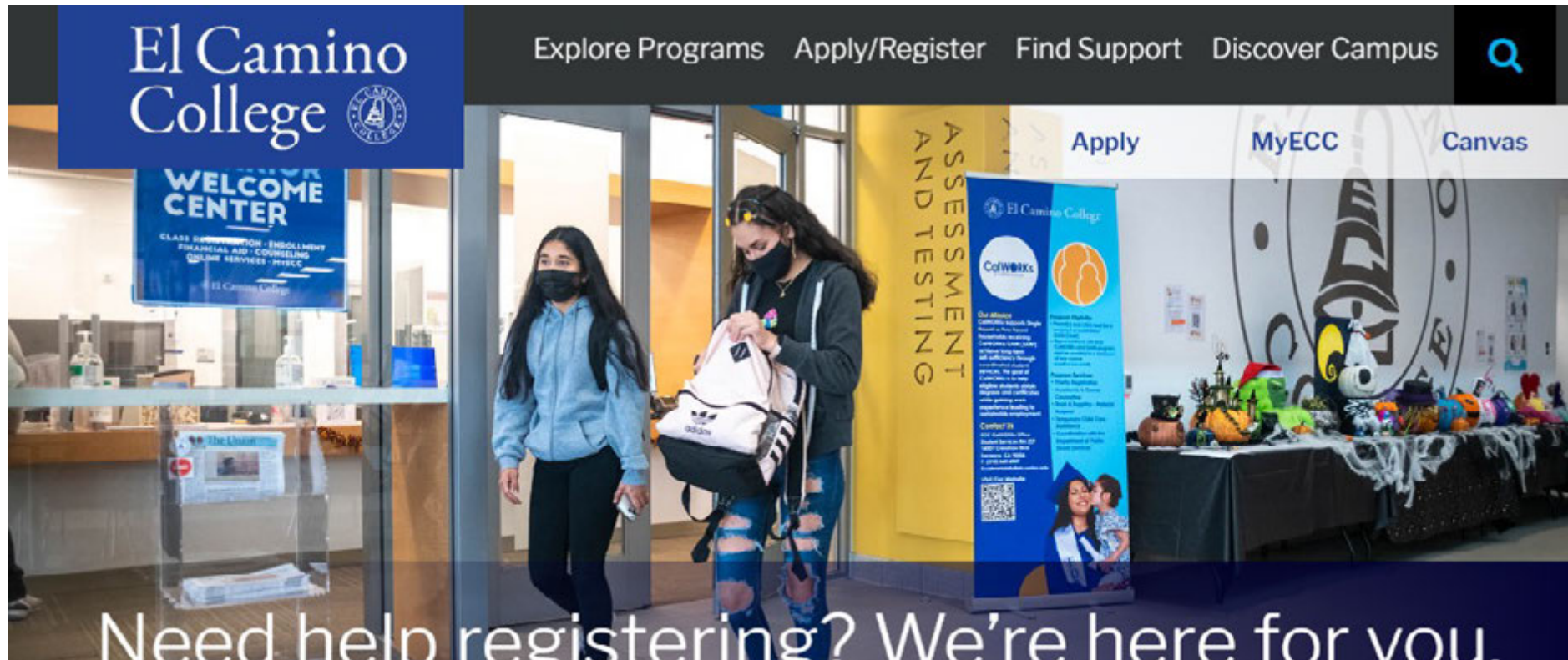
## **Looking for Important Dates and Deadlines?**

- [Academic Calendar](#)

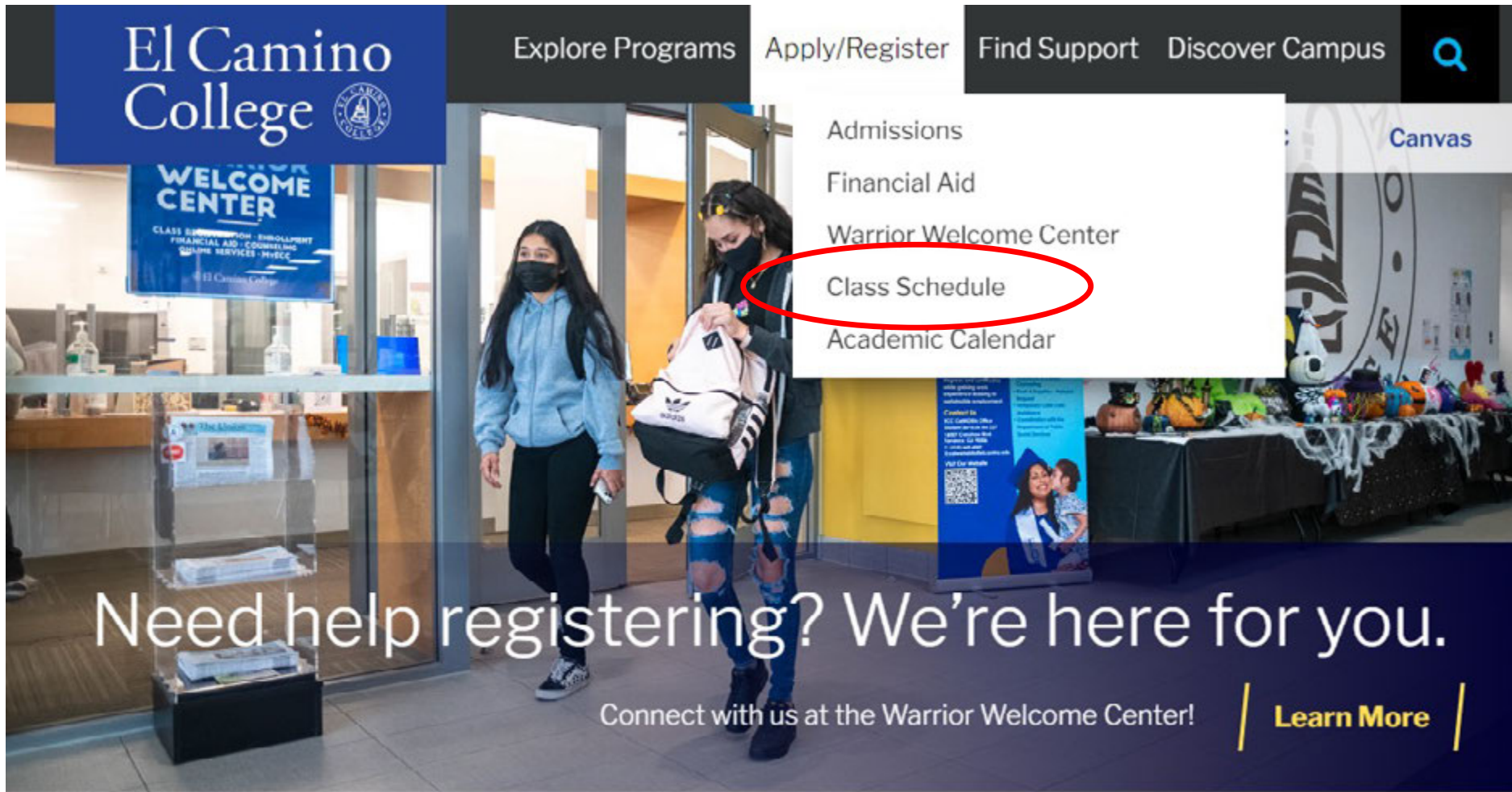


# El Camino College Website

[www.elcamino.edu](http://www.elcamino.edu)



# Class Schedule



The image is a screenshot of the El Camino College website. The top navigation bar includes links for 'Explore Programs', 'Apply/Register', 'Find Support', and 'Discover Campus', along with a search icon. A dropdown menu is open under 'Apply/Register', listing 'Admissions', 'Financial Aid', 'Warrior Welcome Center', 'Class Schedule' (which is circled in red), and 'Academic Calendar'. The background of the website features a photo of two students walking through a glass entrance. A sign in the background reads 'WELCOME CENTER' and lists services: 'CLASS REGISTRATION - ENROLLMENT', 'FINANCIAL AID - COUNSELING', and 'SUPPORT SERVICES - HYVCC'. At the bottom, a dark blue banner contains the text 'Need help registering? We're here for you.' and 'Connect with us at the Warrior Welcome Center!', followed by a 'Learn More' link.

El Camino College

Explore Programs Apply/Register Find Support Discover Campus

Canvas

Admissions  
Financial Aid  
Warrior Welcome Center  
**Class Schedule**  
Academic Calendar

WELCOME CENTER  
CLASS REGISTRATION - ENROLLMENT  
FINANCIAL AID - COUNSELING  
SUPPORT SERVICES - HYVCC  
El Camino College

Need help registering? We're here for you.

Connect with us at the Warrior Welcome Center! | [Learn More](#) |

# Class Schedule

- A list of classes offered by El Camino College during Spring 2023 Semester
- Each class section shows Start and End Dates
- Each class section shows a Class Type
  - **On Campus at El Camino College**
  - **Online** (no meeting days/times)
  - **Hybrid** (online and on-campus)
  - **Live Online** (with online meeting days/times)
  - × **Dual Enrollment** – these are High School Partnership Classes, should not appear in Class Schedule
- **PDF or Online Searchable Schedule**

# Class Schedule

## Search Classes Online

- Select a **Term**
- Select a **Subject**
- Optional:
  - **Course Number**
  - Days of Week
  - Class Type
  - Time of Day
  - Zero Textbook Cost

Search for Courses and Course Sections

Subject Search   **Advanced Search**

### Catalog Advanced Search

Results View

☐ Catalog Listing

☒ Section Listing

Term	Meeting Start Date	Meeting End Date
Winter Intersession 2023 ▼	M/d/yyyy	M/d/yyyy

### Courses And Sections

History ▼	102	Section
Subject ▼	Course number	Section
Subject ▼	Course number	Section

+ Add More...



# Class Schedule

Open, Waitlisted, or Closed

Click link to view Section Details

Seats Available / Capacity / Number Waitlisted

Advanced Search Selection: HIST-102

Filters Applied: Winter Intercession 2023

Term	Status	Section Name	Title	Dates	Location	Instructional Methods	Meeting Information	Faculty	Availability
Winter Intercession 2023	Open	<a href="#">HIST-102-2426</a>	U.S. History - 1877-PRESENT	1/5/2023-2/7/2023	On Campus At El Camino College	Lecture	M, T, W, Th, F 10:30 AM-12:40 PM 1/5/2023 - 2/7/2023 ARTB 354 (LEC)	Verge, A	45 / 45 / 0
Winter Intercession 2023	Open	<a href="#">HIST-102-2430</a>	U.S. History - 1877-PRESENT	1/5/2023-2/7/2023	Online	Online Lecture	1/5/2023 - 2/7/2023 ONLI ONLI (ONLEC)	Black, D	45 / 45 / 0
Winter Intercession 2023	Open	<a href="#">HIST-102-2432</a>	U.S. History - 1877-PRESENT	1/5/2023-2/7/2023	Online	Online Lecture	1/5/2023 - 2/7/2023 ONLI ONLI (ONLEC)	Black, D	45 / 45 / 0
Winter Intercession 2023	Open	<a href="#">HIST-102-2440</a>	U.S. History - 1877-PRESENT	1/5/2023-2/7/2023	Hybrid	Lecture Lecture	M 8:00-10:10 AM 1/5/2023 - 2/7/2023 SOCS 211 (LEC) 1/5/2023 - 2/7/2023 ONLI ONLI (LEC)	Smith, L	45 / 45 / 0
Winter Intercession 2023	Open	<a href="#">HIST-102-2442</a>	U.S. History - 1877-PRESENT	1/5/2023-2/7/2023	Online	Online Lecture	1/5/2023 - 2/7/2023 ONLI ONLI (ONLEC)	Fraga, M	45 / 45 / 0

# Catalog

Want to learn more about El Camino College courses?

- View [Course Descriptions](#) in Catalog
  - Text summary
  - Number of units
  - Lecture/Lab
  - Transfers to CSU/UC
  - Prerequisite or Recommended Preparation (if any)

## Course Descriptions



### Course Filter

Filter this list of courses using course prefix, course code, keywords or any combination.

Prefix:

Code or Number:

Type

Keyword or Phrase:

All prefixes...

All types...

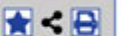
Filter

☒ Find whole word or phrase only.

### Administration of Justice

- [AJ 10 - Introduction to Homeland Security](#)
- [AJ 11 - Intelligence and Security Management](#)
- [AJ 12 - Transportation and Border Security Management](#)
- [AJ 21 - Introduction to Emergency Management](#)
- [AJ 26 - Introduction to Terrorism and Counterterrorism](#)
- [AJ 49 - Penal Code 832 - Arrest and Firearms](#)
- [AJ 95 - Cooperative Work Experience Education](#)
- [AJ 99 - Independent Study](#)

### AJ 100 - Introduction to Administration of Justice



#### AJ 100 - Introduction to Administration of Justice

3 units

3 hours lecture

Recommended Preparation: ENGL A

Credit, degree applicable

Transfer CSU, UC

This course introduces students to the characteristics of the criminal justice system in the United States. Focus is placed on examining crime measurement, theoretical explanations of crime, responses to crime, components of the system, and current challenges to the system. The course examines the evolution of the principles and approaches utilized by the justice system and the evolving forces which have shaped those principles and approaches. Although justice structure and process are examined in a cross context, emphasis is placed on the United States justice system, particularly the structure and function of police, courts, and corrections. Students are introduced to the origins and development of criminal law, legal process, sentencing, and incarceration policies.

# Bookstore

Use the [Online Bookstore](#) to look up required textbooks/instructional materials for any section.

Purchase through the El Camino College Bookstore or a third-party vendor.

- New or Used
- Print or Digital
- Rentals (return by end of term)
- Shipping or pick-up in store

The screenshot shows the 'Select Term and Departments' page of the El Camino College Bookstore. At the top, there is a navigation bar with links: Textbooks, Gifts, Apparel, Supplies, Technology, Graduation, Sale, Login, and Account. Below this, the main heading is 'Select Term and Departments'. The interface is divided into a 'Search by Course' section and a 'View Your Materials' button.

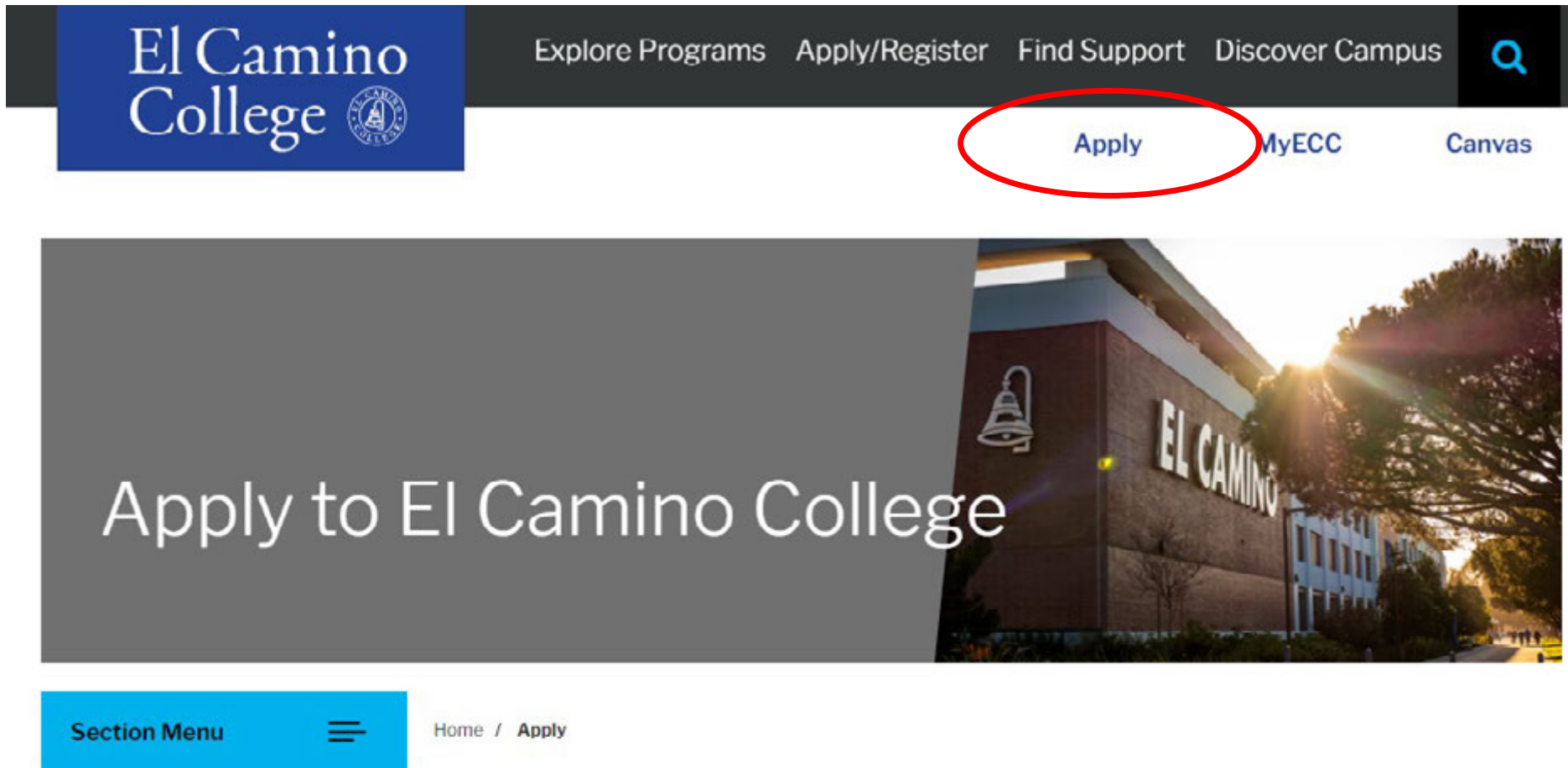
The 'Search by Course' section contains three rows of search criteria:

Term	Department	Course-Section-Instructor
SPRING 23 (Order Now)	HIST	102 -2426 -VERGE
SPRING 23 (Order Now)	HIST	102 -2430 -BLACK
SPRING 23 (Order Now)	department	Course-Section-Instructor

The 'department' dropdown menu is open, showing a list of departments: ACR, ACRP, AJ, ANAT, ANTH, APHY, ARCH, and ART.

At the bottom left, there is a link 'Add Another Course' with a plus icon. At the bottom right, there is a 'View Your Materials' button with a right arrow icon.

# Apply for Admission



The screenshot displays the El Camino College website. The top navigation bar includes the college logo, a search icon, and links for 'Explore Programs', 'Apply/Register', 'Find Support', and 'Discover Campus'. Below this, a secondary navigation bar features the 'Apply' link circled in red, along with 'MyECC' and 'Canvas'. The main content area has a large banner with the text 'Apply to El Camino College' over a background image of a college building. At the bottom, a blue 'Section Menu' button is on the left, and a breadcrumb trail 'Home / Apply' is on the right.

El Camino College

Explore Programs Apply/Register Find Support Discover Campus

Apply MyECC Canvas


Apply to El Camino College

Section Menu

Home / Apply



# Apply for Admission



California  
Community  
Colleges

CCCApply

[Cambiar a Español](#)



EL CAMINO COLLEGE



## Application for Admission to College

**Before applying to college you must first have an OpenCCC account.**

The OpenCCC single sign-in account allows you to access the online services of the California Community Colleges.

OpenCCC is a service of the California Community Colleges Chancellor's Office. The information in your account is kept private and secure.

First time only

[Create an Account](#) or [Sign In](#)

Apply to El Camino again,  
or to other California  
Community Colleges

# Apply for Admission

## 1. Create your **OpenCCC Account**

- Provide accurate personal identifying information
- **Legal Name**
- **Personal Email Address** (school email address not recommended)
- **Social Security Number** (recommended if you have one)
- Create a **Username and Password** for OpenCCC (not MyECC)

## 2. **Start a New Application**

- Select the first Term taking classes (e.g. Spring Semester 2023)
- Select your Educational Goal and Intended Major
- Answer all questions as best as you can at this time


# Apply for Admission

## Important for K-12 Students!

### Education

Your responses will be kept private and secure and will not be used for discriminatory purposes.

#### College Enrollment Status

As of January 04, 2023, I will have the following college enrollment status: 

Enrolling in high school (or lower grade) and college at the same time 

# Apply for Admission

## **Right after you submit your application for admission...**

- Email #1 with your **CCCID** (for CCCApply)
- Email #2 with your **Confirmation Number**

## **After 1-3 Business Days...**

- El Camino Student Account is created
- Email #3 (Welcome Email) with **El Camino Student ID Number**, @elcamino.edu email address, and MyECC Username and Default Password

# Apply for Admission

## Need to apply again?

- Students need to submit a new application for admission if they do not register **for consecutive fall and spring terms**
  - Sign into existing OpenCCC account
  - Re-activates same El Camino student account
- Graduating seniors also apply again to attend El Camino as a **First-Time College Student** after high school
  - Sign into existing OpenCCC account
  - Updates same El Camino student account

# Apply for Admission

## **Do not create another OpenCCC Account!**

- Can result in multiple El Camino student accounts
- Possible hold on all accounts

## **Did not receive your Welcome Email? Can't sign into MyECC?**

- Email [dualenrollment@elcamino.edu](mailto:dualenrollment@elcamino.edu)
- **New!** [Virtual Admissions & Records Help Desk](#) on Zoom

# Your Student Account

Account created using the information you provide the **first time** you apply for admission.

## Need to change information on your student account?

- Complete an [Admissions Form](#)
  - Change of Address/Phone Number Request (also to change **Personal Email Address**)
  - Name/Gender/Pronoun/Date of Birth Change or Correction
  - Residency Reclassification Questionnaire
  - Social Security Number Correction
  - Please provide verification documents for requested changes

# MyECC

## El Camino College's Online Student Portal

- Register for Classes
- Add or Drop Classes
- Pay fees (waived for K-12 students who complete Steps for Dual Enrollment)
- View Registered and Waitlisted Classes
- View Grades and Unofficial Transcripts



# MyECC

El Camino  
College



[Explore Programs](#) [Apply/Register](#) [Find Support](#) [Discover Campus](#)



[Apply](#)

[MyECC](#)

[Canvas](#)

MyECC

Section Menu



[Home](#) / [MyECC - El Camino College Portal](#)

# MyECC



EL CAMINO COLLEGE

## First time signing in?

- Enter your Username (**@elcamino.edu email address**)
  - firstname\_lastname@elcamino.edu
  - firstname\_lastname####@elcamino.edu
- Enter your **Default Password**
  - Last 4 digits of social security number if provided
- You will be prompted to create a new secure password

## Forgot password?

- Use **Forgot My Password** tool to reset to Default Password

Sign in with your ECC email account

Sign in

- [Forgot My Password](#)
- [Change My Password](#)
- [What's My Username?](#)
- [Troubleshooting MyECC](#)
- [Login and password help](#)
- [Chat with us Live](#)



# Email and Office 365

- **El Camino students (including K-12 students) have access to Microsoft Office 365 apps!**
  - Including **Word, Excel, PowerPoint, Outlook, OneDrive**, and more
- Go directly to:
  - [outlook.com/elcamino.edu](https://outlook.com/elcamino.edu) – access @elcamino.edu email address using Outlook in your web browser
  - [office.com](https://office.com) – sign in using your @elcamino.edu email address to access Office 365
  - Use apps in web browser or select “**Install Office**” to download apps
- **Add your El Camino email address to your smart phone or mobile device** (Exchange or Office 365 account type)

# Dual Enrollment Form

- PDF available on Dual Enrollment webpage under Step 2.
- Submit new completed form for **each term** (Spring 2023, Summer 2023, etc.)
- Form must include:
  - **Term and Year** (e.g. Spring 2023)
  - Drawn **Student Signature**
  - Drawn **Parent Signature**
  - Drawn **Authorized Signature** from principal or counselor
  - Your **Grade Level** and **High School Graduation** year
  - **Course #1** and **Course #2** you would like to register for
  - Additional Signature(s) for students in grades K-10

# Dual Enrollment Form



**El Camino College**

## Dual Enrollment Application

El Camino College  
16007 Crenshaw Blvd.,  
Torrance, CA 90506-0001  
Admissions Office 310-660-3414

The El Camino Community College District is committed to providing equal employment and educational opportunities for all individuals, regardless of race, color, ancestry, religion, gender, national origin, marital status, sexual orientation, handicap, age, and Vietnam-era status.

**PLEASE PRINT ALL INFORMATION CLEARLY**

**Section I: Student Information**      **Semester:** Summer\_\_\_ Fall \_\_\_ Winter \_\_\_ Spring \_\_\_ **Year**\_\_\_

**El Camino College ID #**

**Name** \_\_\_\_\_ **Birth Date** \_\_\_\_/\_\_\_\_/\_\_\_\_ **Age** \_\_\_\_  
Last First MI

**Address:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_ **Zip:** \_\_\_\_\_ **Phone #** \_\_\_\_\_

I have read and understand the expectations and responsibilities section on page the back of this application.

**Student Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

(Students enrolled in a **Home Study Program** must provide proof that the

**High School:** \_\_\_\_\_ **Home Study Program** is registered with the State of California).

At the time of ECC enrollment, I will be in **grade 9<sup>th</sup>/10<sup>th</sup>/11<sup>th</sup> / 12<sup>th</sup>** (circle one) and in the **HS Graduating Class of 20**\_\_\_\_

**Section II: Parent Consent**

# Dual Enrollment Form

- **Grade Level** for summer term is the same as next fall
- Example: current 10<sup>th</sup> Grade students would circle 11<sup>th</sup> Grade if submitting a form for Summer 2023 or Fall 2023
  - Few course restrictions
  - No more Division Dean Approval

# Dual Enrollment Form

- **Submitting your completed form(s)?**
  - Email to [dualenrollment@elcamino.edu](mailto:dualenrollment@elcamino.edu) OR
  - Bring in-person to Admissions & Records Office during open hours
- Takes 1-2 business days to process
- Once processed, you receive permission to register for **any class section** of your approved Course #1 and Course #2
  - **Only register for courses listed on your form**
  - Want to change course permission(s)? Email us to change course number, submit new form to change course subject.

# Dual Enrollment Form

- **Submitting for High School Partnership Classes?**
  - Submit to your high school contact.
- High schools submit forms and roster for each partnership class to Dual Enrollment together as a batch
  - Students then **manually registered** by El Camino College into these classes (only)



# Register for Classes

- **Search for Classes** and **Register for Classes** using MyECC
- Register anytime on or after your **Registration Appointment** (first date/time you can register)
- Students need to [Clear any Prerequisites](#) before they can register themselves for a course with a Prerequisite
  - All Mathematics courses
  - Computer Science courses
  - Most English courses
  - Sociology 101
  - Chemistry & Physics courses
  - Language courses higher than 1

# Register for Classes

The screenshot displays the MyECC website interface. At the top, the MyECC logo is on the left, and navigation links for Newsfeed, OneDrive, and Sites are on the right. A search bar is also present. Below the header, a 'Menu' button is on the left, and 'FOLLOW' and 'Notifications' buttons are on the right. The main content area is divided into three columns. The left column features a 'Self-Service Menu' with options like User Account, Financial Information, Financial Aid, Communication, Registration (highlighted with a red circle), Academic Planning, and Academic Profile. The middle column, titled 'Please read', contains sections for Scholarship Application, a guide on how to add a class (with a PDF link), Admissions Forms, and a question about the ECC Major. The right column, titled 'Academic P... Employment ECC Email', includes sections for ECC Connect - Degree Planner, Having trouble with prerequisites?, Title IX - Sexual or Gender based misconduct, and ECC Links.

**MyECC** Newsfeed | OneDrive | Sites

Menu FOLLOW 0 Notifications

Home Student Home

Search this site

**Email**

**ECC Email** - <https://outlook.com/elcamino.edu>

**Self-Service Menu**

- > USER ACCOUNT
- > FINANCIAL INFORMATION
- > FINANCIAL AID
- > COMMUNICATION
- > **REGISTRATION**
- > ACADEMIC PLANNING
- > ACADEMIC PROFILE

**Please read**

**Scholarship Application**

Please use the link below to reach Scholarship Application site. [Scholarship Application](#)

**\* \* How to add a class \* \***

Please use the PDF link below to view the steps to add a class. The last day to add a full term (16 week) class is September 11.

<https://www.elcamino.edu/academics/docs/ECC-C-HowToAddAClass.pdf>

**Admissions Forms**

Need help adding a class before the deadline, changing your major, or something else? Go to: <https://www.elcamino.edu/admissions/forms.aspx>

**ECC Major - Is yours correct?**

**Academic P... Employment ECC Email**

**ECC Connect - Degree Planner**

ECC-Connect is your hub to connect to the people, services and resources to support your success. Check out the degree planner feature to create an educational plan to help you finish what you've started. [ECC Connect](#)

**Having trouble with prerequisites?**

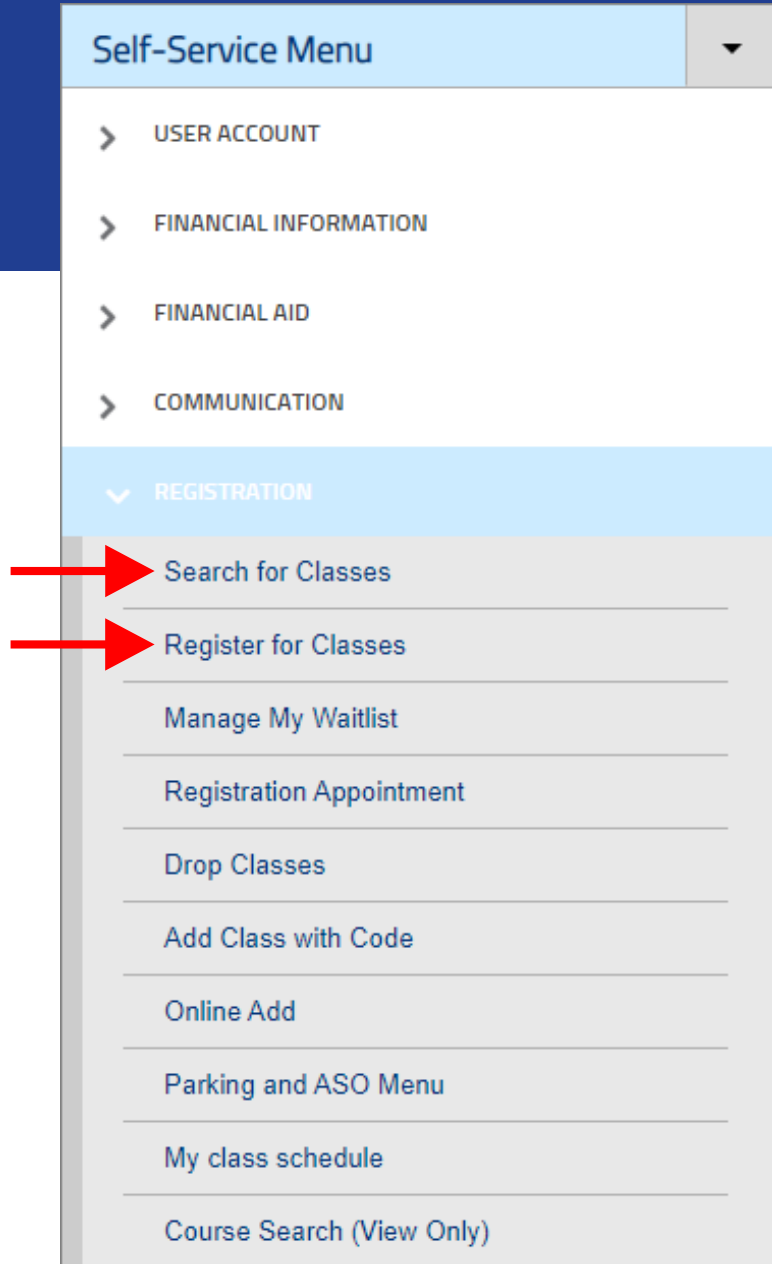
We are here to help. Call our helpline at 310-660-6034 during our office hours, Monday-Thursday 9-5. After hours you can request a prerequisite clearance at [prereq@elcamino.edu](mailto:prereq@elcamino.edu).

**Title IX - Sexual or Gender based misconduct**

Student Support And Reporting Options

**ECC Links**

# Register for Classes



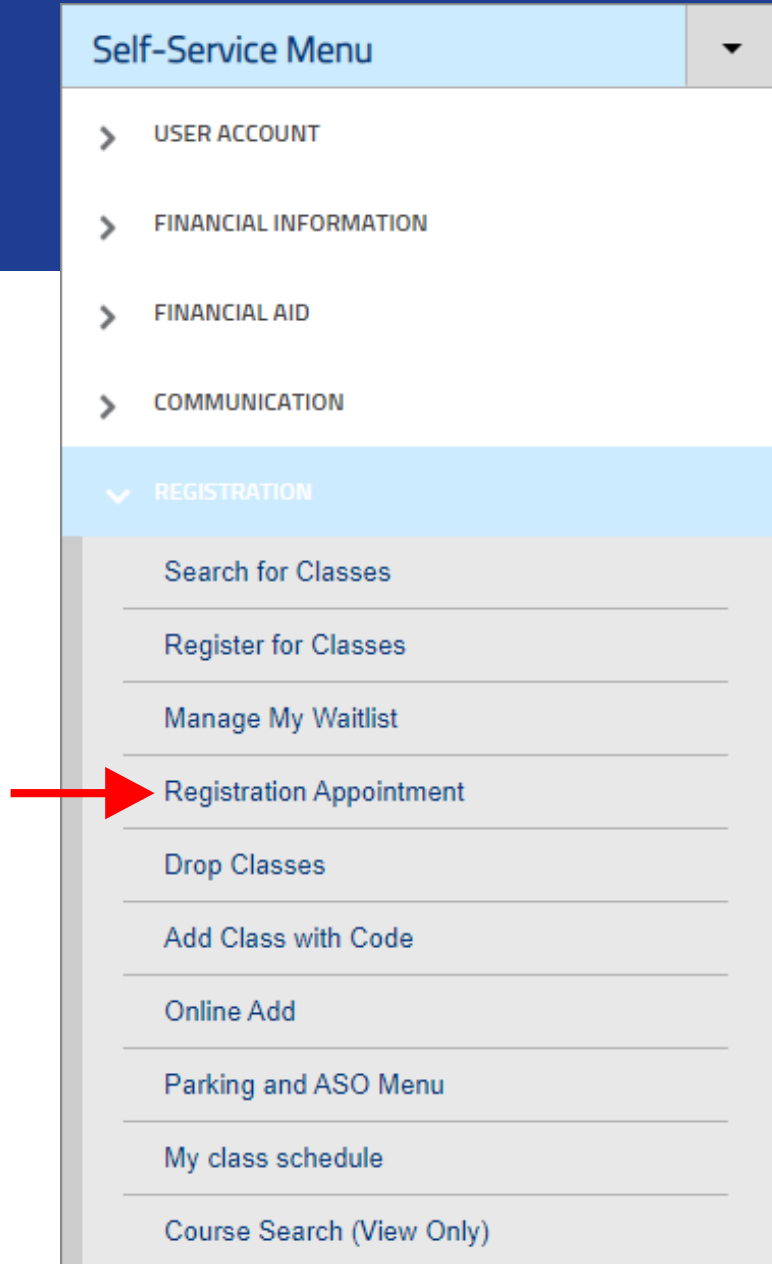
- **Search for Classes**

- Same as Online Searchable Schedule
- Use to add sections to your “Schedule” **(not yet registered!)**
- Can add multiple sections to visualize meeting days/times

- **Register for Classes**

- Use buttons to **Register** or **Waitlist** the sections you’ve added to your Schedule

# Register for Classes



- **Registration Appointment** is simply the earliest date/time you can register for classes
  - K-12 students will receive Spring Registration Appointments for a time on **Friday, December 9**
  - **Open registration** after this date

# Register for Classes

## Error Messages

- “As a high school student, you do not have a permission to take this course” = Dual Enrollment Form not processed yet or this course was not listed on your form
- “This is not your scheduled appointment” = It is before your Registration Appointment date/time
- “Registration not allowed for UG courses without academic program” = Possible error on your student account, **let us know!**
- “The following required prerequisite for course \_\_\_\_\_ is not started” = Prerequisite not yet cleared in our system

# Waitlist Classes

- After class section reaches capacity...
  - Can no longer register
  - Instead join waitlist (usually 10 students)
- If seats become available **before term begins**, then waitlisted students are moved to roster automatically (in waitlist order)
- **After term begins**, only way to register is with [Authorization to Add provided by the instructor](#)
- K-12 students must have a Dual Enrollment Form on file for the term and have cleared any course Prerequisites

# Add Classes

- **On-Campus at El Camino College?** Show up to first class meeting to ask for an Add Code
- **Online or Hybrid?** Email instructor for authorization to add
  - Find email addresses by searching [www.elcamino.edu](http://www.elcamino.edu) or view Section Details using **Search for Classes** tool in MyECC
  - Make sure to include the **Section Number** of the class you are wanting to add
- **Identify if you are on the waitlist (priority for adds)**
- Authorization to add provided at instructor's discretion
- Students authorized to add must then register in MyECC before the **Last Day to Add**. K-12 students must have a Dual Enrollment Form on file and have cleared any Prerequisites

# Spring Deadlines

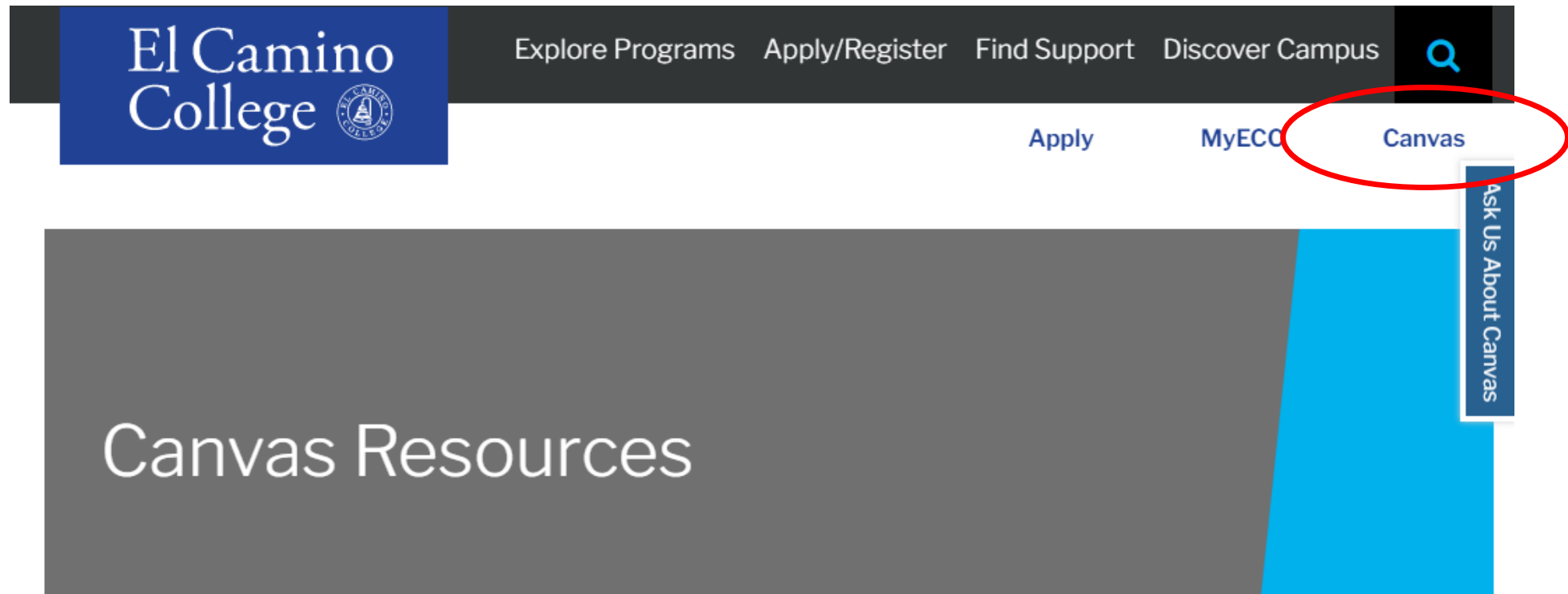
- Depends on class length and start date:

Last Day to...	16-Week	First 8-Week	Second 8-Week
<b>Register</b>	Friday, Feb. 10	Friday, Feb. 10	Friday, April 14
<b>Add</b>	Sunday, Feb. 26	Friday , Feb. 17	Friday, April 21
<b>Drop without Notation on Permanent Record</b>	Sunday, Feb. 26	Friday , Feb. 17	Friday, April 21
<b>Drop with a “W”</b>	Friday, May 12	...	...



# Canvas

- El Camino's Learning Management System (LMS) for **Online/Hybrid** teaching and learning



# Canvas

- **First Online Class?** Canvas account created only after registering for first online class
  - Usually created within 24 hours (overnight)
- Sign in using El Camino's **Canvas Login Page** link only
  - Some high schools also use Canvas, but El Camino classes will only appear if you sign in using link on El Camino webpage
- Canvas Login Page will direct you to sign in using same **MyECC Username and Password**
- Make sure you can sign into Canvas prior to start of class

# Canvas

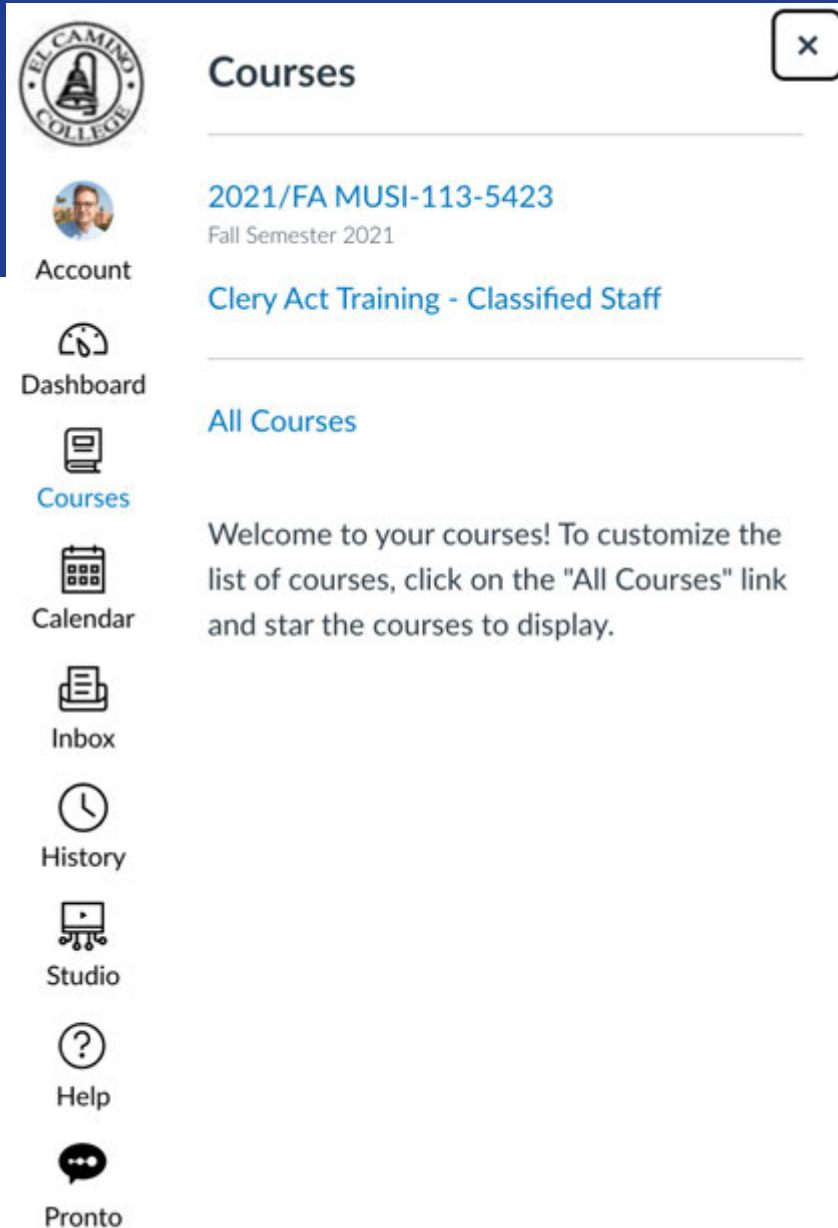
- Signing in takes you to **Dashboard**
  - **Important and recent announcements** will appear at top

The screenshot shows the Canvas Dashboard interface. On the left is a vertical sidebar with icons for the Canvas logo, user profile, calendar, courses, documents, clock, video, and help. The main content area features a blue header with the word "Dashboard" and a vertical menu icon. Below the header, there are two announcement cards: one with a red background titled "2021/FA MUSI-113-5423" and another with a gold background titled "Clery Act Training - Classified Staff". A blue information box at the top left of the main area contains a message about dismissed announcements and a "View" button. On the right side, there are sections for "To Do" and "Recent Feedback", both showing "Nothing for now", and a "View Grades" button.

**Canvas Dashboard Interface:**

- Left Sidebar:** Contains icons for navigation: Canvas logo, user profile, calendar, courses, documents, clock, video, and help.
- Header:** Displays "Dashboard" and a vertical menu icon.
- Announcements:** Two cards are visible:
  - Red card: "2021/FA MUSI-113-5423"
  - Gold card: "Clery Act Training - Classified Staff"
- Information Box:** A blue box with an 'i' icon stating: "You can view dismissed announcements by going to Account and selecting Global Announcements from the menu." with a "View" button.
- Right Sidebar:**
  - To Do:** "Nothing for now"
  - Recent Feedback:** "Nothing for now"
  - View Grades:** A button to view grades.



# Canvas




The screenshot shows the Canvas LMS interface. On the left is a sidebar with navigation links: Account, Dashboard, Courses (highlighted), Calendar, Inbox, History, Studio, Help, and Pronto. The main content area is titled 'Courses' and displays the user's account information (2021/FA MUSI-113-5423, Fall Semester 2021) and a link to 'Clery Act Training - Classified Staff'. Below this is a section for 'All Courses' with a welcome message: 'Welcome to your courses! To customize the list of courses, click on the "All Courses" link and star the courses to display.'

- Registered classes will appear under **Courses on or near the start of the class**
  - Classes appear in Canvas only after the instructor has published the class
  - Some instructors may do this up to a week before the class begins
  - Others publish on first date of the class


# Canvas




Account




Dashboard




Courses




Calendar




Inbox




History




Studio



Wellness Central



Tutoring Hub



Student Success Hub


2021/FA MUSI-113-5423

Immersive Reader

Fall Semester 2021


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[Modules](#)  
[Syllabus](#)  
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[TechConnect Zoom](#)  
[Announcements](#)  
[Grades](#)  
[Library Resources](#)  
[Panopto Video](#)  
[BigBlueButton](#)

### Recent Announcements



**Window for Late Assignments Closes @ 11:59pm Tonight**  
Hi everyone, The window to turn in late assign...

Posted on:  
Dec 16, 2021 at 12:13pm




**Quiz #4 Open Until 11:59pm**  
Quiz #4 is open and will close at 11:59pm. Th...


Posted on:  
Dec 15, 2021 at 9:48am


## 2021/FA MUSI-113-5423

### Welcome to MUSIC 113 SURVEY OF JAZZ!




# Canvas







Account




Dashboard




Courses




Calendar




Inbox




History




Studio




Wellness Central



Tutoring Hub



Student Success Hub

 2021/FA MUSI-113-5423 > Modules

Fall Semester 2021

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Collapse All


▼ Syllabus


 Music 113 Survey of Jazz Syllabus-Contact Info & Course Description

 Materials


 Assignments & Quizzes


 Course Calendar


 Class Policies

 Communication & Student Resources

▼ Unit 1 Early Jazz: Elements of Music, The Roots Of Jazz, & New Orleans

 Welcome to Module 1: Elements of Music & Early Jazz

 Course Intro & Elements Of Music Videos

 Early Jazz Lecture Videos

# First Day of Class

- **Online/Hybrid Classes**

- Classes available in Canvas
- Explore **Syllabus** and learn class expectations, calendar, deadlines, etc.
- Recommended to access class in Canvas on first day of class, students can be dropped by instructor for non-participation

- **On-Campus Classes**

- Attend **first class meeting** or may be dropped by instructor for non-participation
- Explore **Syllabus** and learn class expectations, calendar, deadlines, etc.
- **Class Meeting Days, Times, and Room Numbers** available in Class Schedule and MyECC



# First Day of Class

- [Campus Map](#)

Advanced Search Selection: HIST-102

Filters Applied: [Winter Intersession 2023](#) ✕

Term	Status	Section Name	Title	Dates	Location	Instructional Methods	Meeting Information	Faculty	Availability
Winter Intersession 2023	Open	<a href="#">HIST-102-2426</a>	U.S. History - 1877-PRESENT	1/5/2023-2/7/2023	On Campus At El Camino College	Lecture	M, T, W, Th, F 10:30 AM-12:40 PM 1/5/2023 - 2/7/2023 ARTB 354 (LEC)	Verge, A	45 / 45 / 0
Winter Intersession 2023	Open	<a href="#">HIST-102-2430</a>	U.S. History - 1877-PRESENT	1/5/2023-2/7/2023	Online	Online Lecture	1/5/2023 - 2/7/2023 ONLI ONLI (ONLEC)	Black, D	45 / 45 / 0
Winter Intersession 2023	Open	<a href="#">HIST-102-2432</a>	U.S. History - 1877-PRESENT	1/5/2023-2/7/2023	Online	Online Lecture	1/5/2023 - 2/7/2023 ONLI ONLI (ONLEC)	Black, D	45 / 45 / 0
Winter Intersession 2023	Open	<a href="#">HIST-102-2440</a>	U.S. History - 1877-PRESENT	1/5/2023-2/7/2023	Hybrid	Lecture Lecture	M 8:00-10:10 AM 1/5/2023 - 2/7/2023 SOCS 211 (LEC) 1/5/2023 - 2/7/2023 ONLI ONLI (LEC)	Smith, L	45 / 45 / 0
Winter Intersession 2023	Open	<a href="#">HIST-102-2442</a>	U.S. History - 1877-PRESENT	1/5/2023-2/7/2023	Online	Online Lecture	1/5/2023 - 2/7/2023 ONLI ONLI (ONLEC)	Fraga, M	45 / 45 / 0

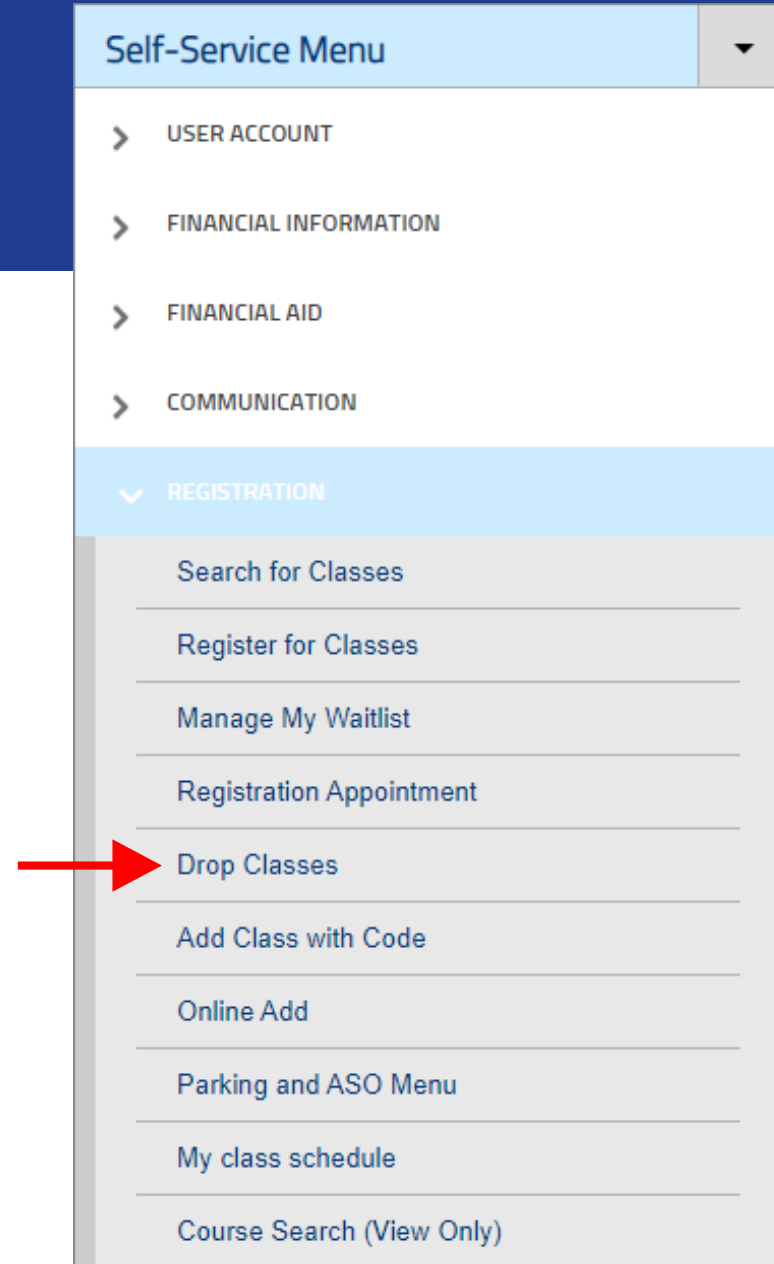


# During the Class

- Keep up with assignments, discussion, quizzes, etc. as outlined in Syllabus
- **Need to miss a class?** Make sure instructor knows
- **Need to Drop?**
  - **Students need to perform this action themselves in MyECC by drop deadline dates**
  - After *Last Day to Drop* with a “W” instructors must submit a grade for every student on roster

# Drop a Class

- **Drop Classes**
  - Same screen as Register for Classes
  - Find a class section you wish to drop and click **Drop** button
  - **This action cannot be undone in MyECC**
    - Students looking to be reinstated need to email their instructor
    - Only with instructor consent will Admissions & Records add student back to roster

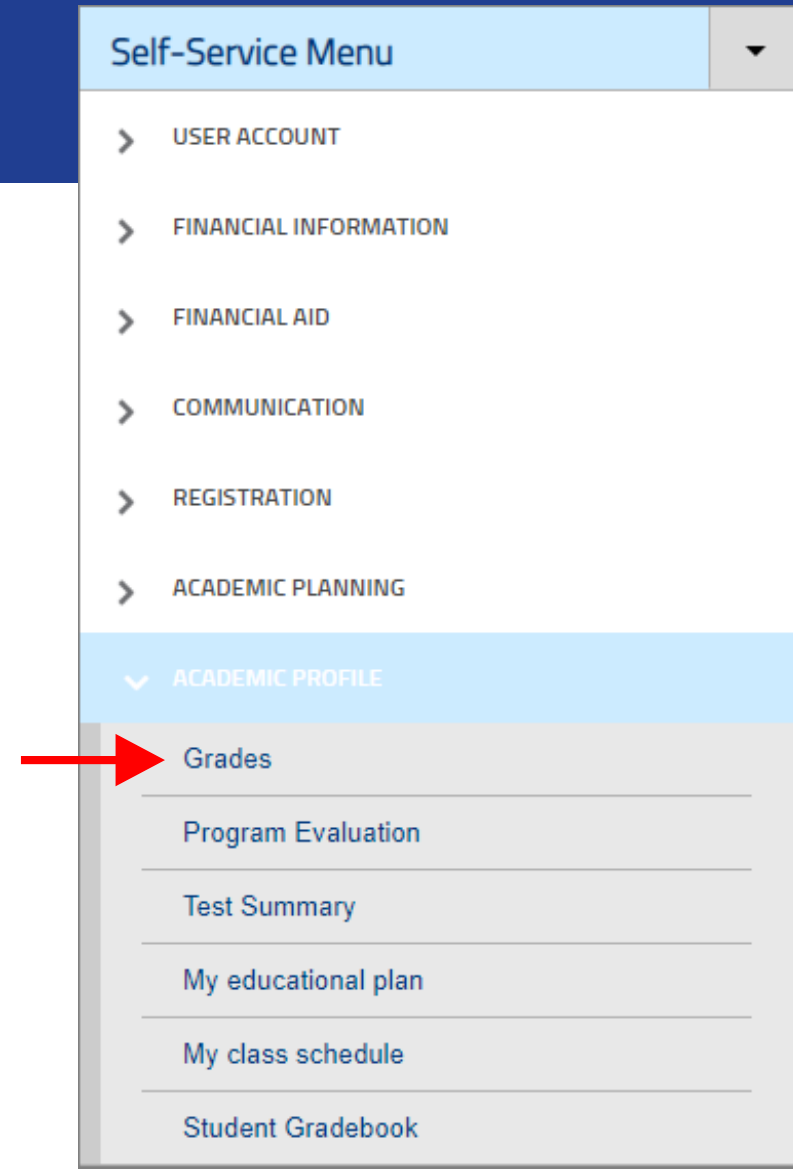


# End of Class

- Final grades submitted by instructor within 7 days after last date of class
- Final grades visible in MyECC and Canvas

# End of Class

- Self-Service Menu
  - ***Academic Profile > Grades***
- Web Services A
  - ***Unofficial Student Transcript***
  - Unofficial Transcript contents same as Official Transcript
  - Sometimes enough to show high school in order to receive any high school credit
    - High school credit given at determination of high school



# End of Class

## Need Official Transcripts?

- Order online at [Transcripts Webpage](#)
- Uses Parchment vendor to send secure transcripts directly to desired institution(s)
  - Can send to your high school or universities/colleges
  - If your high school requires Official Transcripts, please confirm with them PDF vs. hard copy and the email or physical address where transcripts need to be sent
  - First two transcript copies are free, \$6 per transcript after that

# Summer & Fall 2023

- **Summer 2023** has two 6-Week Sessions, one 8-Week Session
- **Fall 2023** is next main term (16-Week Semester)
- Class Schedules won't be available until March/April
- Registration for Summer 2023 begins **late May**
- Registration for Fall 2023 begins **early June**
  - Start on Step 2 to submit a new completed Dual Enrollment Form for **each term**

# Dual Enrollment Website

- Steps for Dual Enrollment (and support with each step)
- Tips for Dual Enrollment
- Popular Classes for Dual Enrollment
- Dual Enrollment Form PDF
- Frequently Asked Questions
- Online Help & Events
- And more!

**[www.elcamino.edu/dualenrollment](http://www.elcamino.edu/dualenrollment)**

# Dual Enrollment Team

Michelle Arthur, Coordinator  
Brian Hayden, Student Services Specialist  
Megan Fisher, Dual Enrollment Professional  
Katlin Morales, Academic Counselor

[dualenrollment@elcamino.edu](mailto:dualenrollment@elcamino.edu)

## Drop-In Help **Online via Zoom**

Every Tuesday, Wednesday, and Thursday  
from 4:00-5:00 p.m.

[Online Help & Events](#)