



El Camino College

Dual Enrollment Spring 2024 Overview

Da Vinci Schools
January 25, 2024

Why Dual Enrollment?

- A. Get ahead** – Earn high school and college credit at the same time, one semester usually equals one year
- B. Save time** – Earn a college degree faster by starting early
- C. Save money** – Enrollment fees are waived!
- D. Build confidence** – Experience and succeed in college-level courses, become familiar with college admission and registration processes
- E. Stand out** on university/college applications
- F. Follow a passion** or interest
- G. Explore careers** and majors

Why Dual Enrollment?

H. All of the above!

Two Types of Dual Enrollment

- **Dual Enrollment in El Camino College Classes**

- Traditional college classes (on-campus and online)
- Open to public, students **register themselves**
- K-12 students complete all Steps for Dual Enrollment and purchase any required textbooks/materials

- **Dual Enrollment in High School Partnership Classes**

- Not open to public, just for students at local high school/district
- K-12 students complete Steps 1-2 only, are **manually registered** by ECC, high school provides textbooks/materials

Two Types of Dual Enrollment

- **For both types**
 - **Enrollment fees (and other misc. fees) are waived!**
 - Classes count for **college credit** (on college transcript) and **high school credit** (as determined by high school)
 - **Same steps** (but Steps 3-4 done for students in HS Partnership Classes)

Steps for Dual Enrollment

1. Apply for Admission	+
1B. Set up Multi-Factor Authentication — New!	+
2. Submit Completed Dual Enrollment Application Form	+
3. Clear any Prerequisites	+
4. Register for Classes	+

Two Types of Dual Enrollment

www.elcamino.edu/dualenrollment

Dual Enrollment in El Camino College Classes

Steps for K-12 students wanting to take classes found in the Class Schedule

High School Partnership Classes

We also offer classes at 20 local high school campuses

Terms

Fall

**16 Week
Semester**

**(Some
8-Week
Classes)**

Winter

**One
5-Week
Session**

Spring

**16 Week
Semester**

**(Some
8-Week
Classes)**

**Next
Grade Level**

Summer

**Two
6-Week
Sessions**

**One
8-Week
Session**

Terms

**Fall
2023**

**August 26
–
December 15**

**Winter
2024**

**January 4
–
February
6**

**Spring
2024**

**February 10
–
June 7**

**Summer
2024**

**June 17 –
July 25**

**July 1 –
August 8**

**Next
Grade Level**

Classes

Found in the

Class Schedule

[Search Classes
Online](#)

(recommended)

or [PDF](#)
(good for
browsing)



* **Some classes
restricted for
Grades K-10**

Very few classes
restricted for
Grades 11-12

** **High School
Partnership Classes**
at local high schools
are not listed in
Class Schedule

Class Locations

- **Online** – online class with no in-person or online meeting days/times (“asynchronous”)
 - Not “self-paced”
- **On Campus At El Camino College** – in-person class at El Camino, days and times and building/room location shown in Class Schedule
- **Hybrid** – half on-campus, rest online asynchronous

Other Class Section Info

- **Course Subject and Number** – ex. *History 102*
- **Course Title** – ex. *United States History from 1877 to the Present*
- **Start and End Dates**
- **Open, Waitlisted, Closed** (*Search Classes Online only!*)
 - Shows number of seats available, or number waitlisted
- **Instructor Name, Units**

Dual Enrollment Website

Steps for Dual Enrollment

1. Apply for Admission	+
1B. Set up Multi-Factor Authentication — New!	+
2. Submit Completed Dual Enrollment Application Form	+
3. Clear any Prerequisites	+
4. Register for Classes	+

Steps for Dual Enrollment

1.
Apply for Admission

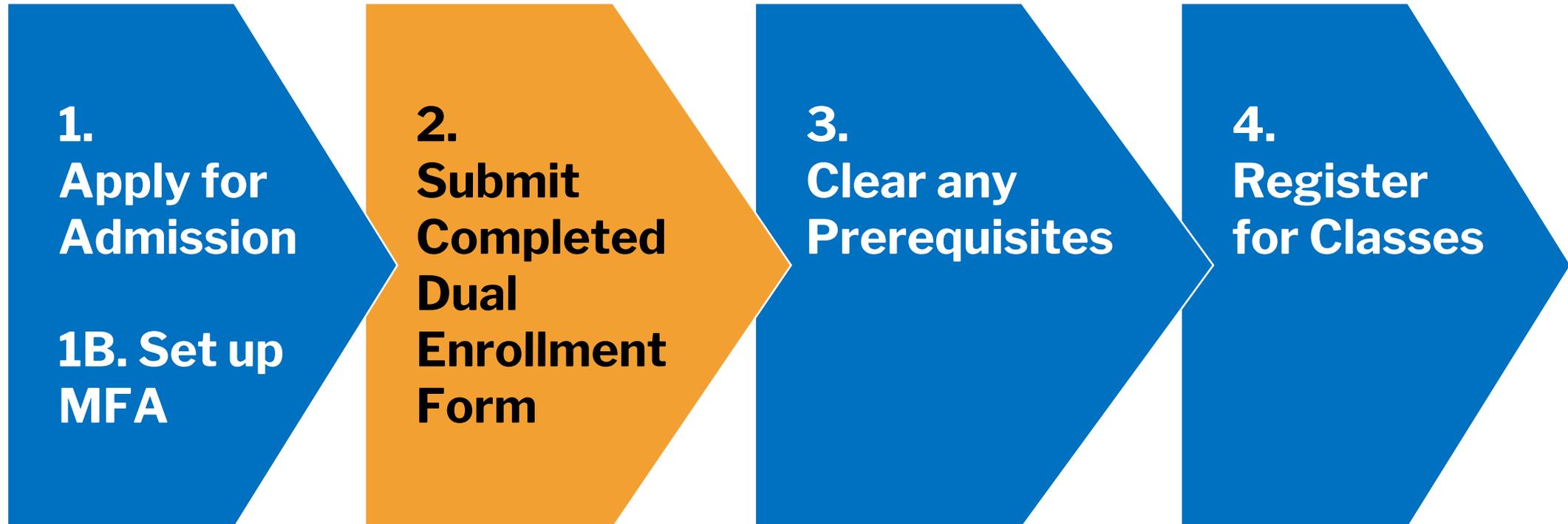
1B. Set up MFA

2.
Submit Completed Dual Enrollment Form

3.
Clear any Prerequisites

4.
Register for Classes

Steps for Dual Enrollment



1, 3, and 4 – Same steps as college students

Step 1

1. Apply for Admission

- Apply online
- First time? Create **OpenCCC** account
- Use account to start and submit application for earliest term you wish to take classes
- Application used to create **El Camino College student account**
 - **ECC ID Number** and **@elcamino.edu** email address
 - Your account both while in high school and for any classes after high school as college student

Step 1B

1B. Set up Multi- Factor Authenti- cation

- Applying grants access to **MyECC**, El Camino's online student portal
 - Same MyECC username/password also used to sign into **Canvas** (online class content) and **Microsoft365**
- MFA is a new security measure for all El Camino College students and employees
- Used to verify your identity when signing into MyECC from an **off-campus** location

Step 2

2. Submit Completed Dual Enrollment Form

- PDF form (download from webpage)
- Requires **Student Signature**, **Parent Signature**, and **Authorized Signature** from high school principal or counselor.
Signatures cannot be typed.
- Form approves K-12 student to take **Course #1** and **Course #2** listed in *Section III*
- Submit a new form for each term K-12 student wishes to dual enroll



El Camino College

Dual Enrollment Application

El Camino College
16007 Crenshaw Blvd.,
Torrance, CA 90506-0001
Admissions Office 310-660-3414

The El Camino Community College District is committed to providing equal employment and educational opportunities for all individuals, regardless of race, color, ancestry, religion, gender, national origin, marital status, sexual orientation, handicap, age, and Vietnam-era status.

PLEASE PRINT ALL INFORMATION CLEARLY

Section I: Student Information Semester: Summer ___ Fall ___ Winter ___ Spring ___ Year ___

El Camino College ID #

Name _____ Birth Date ____/____/____ Age ____
Last First MI

Address: _____ Email: _____

City: _____ State: _____ Zip: _____ Phone # _____

I have read and understand the expectations and responsibilities section on page the back of this application.

Student Signature _____ Date _____

(Students enrolled in a Home Study Program must provide proof that the

High School: _____ Home Study Program is registered with the State of California).

At the time of ECC enrollment, I will be in grade 9th/10th/11th / 12th (circle one) and in the HS Graduating Class of 20____

Section II: Parent Consent

I have read and understand the expectations and responsibilities on page 2 this application and agree to all the conditions. I hereby give my consent to my son/daughter to attend El Camino College and enroll in the classes for which a recommendation has been made. *She/He/they does/does not need accommodations at El Camino College due to

Step 2

2. Submit Completed Dual Enrollment Form

- **How many classes?** K-12 students can be approved for up to:
 - 11 units for Fall and Spring Semesters
 - 2 courses for Summer
 - 1 course for Winter
- Students in Grades K-10 at start of the term need additional **Division Dean Approval**
- Grades 11-12 also need Dean's approval for **Contemporary Health** and **Physical Education *activity*** courses

Step 2

2. Submit Completed Dual Enrollment Form

To submit?

- Email PDF or high-quality photo/scan of completed form to dualenrollment@elcamino.edu as an attachment
- OR
- Bring in-person to Admissions & Records Office. [Campus Map](#)

Step 3

3. Clear any Prerequisites

- Some courses have prerequisites which students must clear before they can register
 - Most can be cleared by completing **English and Mathematics Placement Survey** in **MyECC**
 - High school transcripts, AP Exam scores, or other college transcripts can also be used to clear a prerequisite

Step 4

4. Register for Classes

- Use **MyECC** to register anytime on or after your **Registration Appointment** date/time
 - Now open registration for Spring 2024!
- Register for any class section of your **approved course(s)** with seats available
- Last day to register is the day before the **Start Date** for the class

Step 4

4. Register for Classes

- Most Spring 2024 classes begin **Saturday, February 10**
 - Full-Semester Classes (16-week) and First 8-Week Session Classes
 - Weekday classes begin week of Monday, February 12
- Spring Recess April 6-12
- Important Dates? [Academic Calendar](#)

Step 4

4. Register for Classes

Class waitlisted or full?

- What if a class I wish to take is waitlisted or closed?
- How do I add a class?

Future Terms

Complete the same steps!

1. Students only need to **Apply for Admission** again if they do not register for classes for consecutive fall and spring terms (and to attend [El Camino College after graduating high school](#))
2. K-12 students **Submit Completed Dual Enrollment Form** every term
3. **Clear any Prerequisites** for new approved courses
4. **Register for Classes** when registration for the term begins

Dual Enrollment at Da Vinci

Dual Enrollment in El Camino College Classes

Steps for K-12 students wanting to take classes found in the Class Schedule

High School Partnership Classes

We also offer classes at 20 local high school campuses

Dual Enrollment at Da Vinci

Course Subject & Number (<i>Abbrev.</i>)	Course Title	Units	Location	Meeting Information	Dates
Business 101 (<i>BUS-101</i>)	<i>Introduction to Business</i>	3.0	Online	No meeting days/times	2/10/2024 - 6/7/2024
Communication Studies 100 (<i>COMS-100</i>)	<i>Public Speaking</i>	3.0	Online	No meeting days/times	2/10/2024 - 6/7/2024
Film/Video 110 (<i>FILM-110</i>)	<i>Film Appreciation</i>	3.0	In Person at Da Vinci	T, Th 3:00-4:25 PM	2/10/2024 - 6/7/2024

Dual Enrollment at Da Vinci



Submit form to your high school contact

Online Support

- [Dual Enrollment in El Camino College Classes](#)
- [Tips for Dual Enrollment](#)
- [Course Restrictions & Division Dean Approval](#)
- [Frequently Asked Questions](#)
- [Help & Events](#) – Dual Enrollment Zoom Help, Dual Enrollment Zoom Counseling, video recordings and presentation PDFs from past events
- [Dual Enrollment at Your High School](#) – **for High School Partnership Classes**

Online Support

Steps for Dual Enrollment

Click for directions, links, and support PDFs to help complete each step

1. Apply for Admission	+
1B. Set up Multi-Factor Authentication — New!	+
2. Submit Completed Dual Enrollment Application Form	+
3. Clear any Prerequisites	+
4. Register for Classes	+

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Steps for Dual Enrollment

1. Apply for Admission

+

1B. Set up Multi-Factor Authentication – New!

+

2. Submit Completed Dual Enrollment Application Form

+

3. Clear any Prerequisites

+

4. Register for Classes

+

After You Register

+

After Your Class – Receiving College and High School Credit

+

Additional Help

+

Additional support for after you register, viewing grades after class is over, and more!

Steps for Dual Enrollment

For HS Partnership Classes, refer to [High School Partnership Classes](#) webpage.

Different directions starting with Step 2!

1. Apply for Admission	+
1B. Set up Multi-Factor Authentication — New!	+
2. Submit Completed Dual Enrollment Application Form	+
3. Clear any Prerequisites	+
4. Register for Classes	+
Signing into MyECC and Canvas – Important!	+
Dropping a Class	+
Additional Help	+

Dual Enrollment Office

www.elcamino.edu/dualenrollment

dualenrollment@elcamino.edu

310-660-3344

Dual Enrollment Zoom Help

Every Tuesday, Wednesday, and Thursday
from 4:00-5:00 p.m.