



**EL CAMINO COLLEGE**  
 FINE ARTS DIVISION  
**DIVISION COUNCIL COMMITTEE MEETING**

**MEETING DATE:** April 21, 2020

**LOCATION:** Zoom

**RECORDER:** Patricia Amezcua

**TIME:** 1:00p.m.

**ATTENDING:**

- |   |   |   |
|---|---|---|
| <input checked="" type="checkbox"/> D. Berney         | <input type="checkbox"/> K. O'Brien             | <input checked="" type="checkbox"/> P. Amezcua (Classified) |
| <input checked="" type="checkbox"/> R. Christophersen | <input checked="" type="checkbox"/> D. Rowan    | <input checked="" type="checkbox"/> B. Price, Dean          |
| <input checked="" type="checkbox"/> M. Crossman       | <input checked="" type="checkbox"/> R. Scarlata | <input checked="" type="checkbox"/> W. Cox, Associate Dean  |
| <input checked="" type="checkbox"/> R. Bloomberg      | <input checked="" type="checkbox"/> P. Schulz   |   |

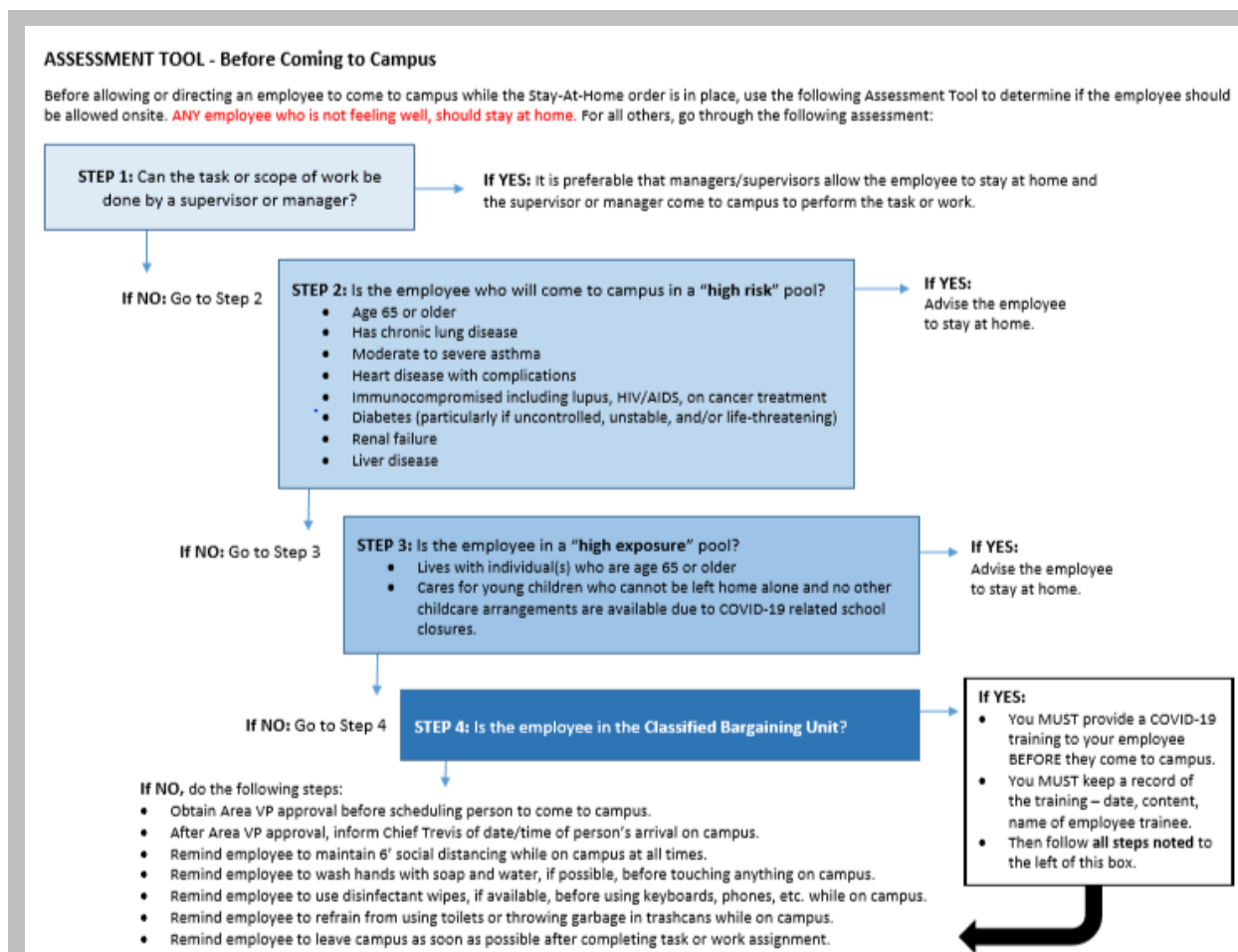
**VISITORS:**

MINUTES

**I. INFORMATION/ANNOUNCEMENTS (10 MINUTES):**

A. Visits to campus

*Attached RTC Checklist was presented to explain how faculty and staff are approved to come to campus for essential work that cannot be completed at home.*



B. SLO's and Evaluations

- ✓ *All Fall SLO's are past due and need to be completed. Spring SLO's only need to be completed on courses that were originally scheduled to be distance education classes.*
- ✓ *Evaluations for Spring are on hold until further notice from the VP.*

**II. DISCUSSION/ACTIONS (40 MINUTES):**

A. Remote instruction

- ✓ *All Summer courses have been re-built as distance education courses per the original directive of Academic Affairs. If you feel that you would prefer to teach it as a remote class you must confirm with the dean. It is preferable that the courses are taught using the Canvas.*

B. Fall possibilities

- ✓ *Fall-20 could possibly start out as being taught remotely following the same format as our Spring-20 transition and then slowly move to on-campus.*
- ✓ *Another option would be to have the 1<sup>st</sup> 8-week session as distance ed and the 2<sup>nd</sup> 8-week session on-campus with revised enrollment to adhere to social distancing and/or with a hybrid option. This would require a complete rebuild of the schedule.*
- ✓ *The VP and Deans are aware that either option would require advance notice to faculty and students to adequately prepare.*
- ✓ *The dean would like each of you to meet with your respective areas and provide a list of courses that cannot be taught remotely. The affected instructors may need to be reassigned which could result in bumping part-time faculty.*

**III. OTHER:**

A. Questions?

- ✓ *COMS dept would like to know if after the COVID-19 restrictions are removed; would they be required to continue to offer Coms classes*

*online. The dean would like to explore a hybrid option however, no one would be required to teach online unless directed specifically by the VP.*

#### B. CFA Update

- ✓ *Some events are being hosted on the Center for the Arts Facebook page. CFA is currently in a “wait and see” hold with no definitive date of re-open. At best the middle of October or January 2021.*

#### C. Department Updates:

- ✓ *All departments reported the pros and cons of the transition to remote instruction. Some positives feedback reported how user-friendly Canvas is and how many may continue to use the course shell with future classes. Remote instruction has brought a fresh perspective to teaching style and has made instructors re-evaluate how they could possibly implement this change to future classes.*
- ✓ *Some of the Cons reported were enrollment drop. Many students have been affected by the pandemic with loss of employment, no access to technology, and/or sick family members. The learning curve with canvas has been time consuming for those that have never used it prior to the pandemic outbreak. Dance reported that if we move to remote instruction for fall we should re-look at offering, African Dance, Middle Eastern Dance and Tap as those courses struggle the most with enrollment.*