



EL CAMINO COLLEGE
FINE ARTS DIVISION
DIVISION COUNCIL COMMITTEE MEETING

MEETING DATE: November 3, 2015

LOCATION: Musi-204

RECORDER: Patricia Amezcua

TIME: 1:00p.m.

ATTENDING:

R. Christophersen

D. Rowan

C. Fitzsimons, Dean

M. Crossman

R. Scarlata

W. Cox, Associate Dean

R. Bloomberg

P. Schulz

K. O'Brien

P. Amezcua (Classified)

VISITORS: W. Brownlee, Plan Leader, Art/Art Gallery

MINUTES

I. INFORMATION/ANNOUNCEMENTS

A. Approval of Minutes from 9/15/15

Minutes were approved with one minor revision to "D"

B. Faculty Position Identification: 1 FT Music (Voice)

C. Fine Arts Precinct Plan Update

Goal is to solicit input from all departments. Next meeting is 11/13/15 @ 10am, ADM-131.

II. DISCUSSION/ACTIONS

A. 2016-17 Program Plan Funding Requests

✓ Art/Art Gallery: W. Brownlee

W. Brownlee presented top 3 priorities for the Art Department:

1. *Replace Student Lockers in the west end of the second floor hallway of the Art & Behavioral and Social Sciences Bldg. 40 pairs of double tiered 12"x24"72" metal lockers, 1 double tiered 12"x24"x72" metal locker. COST: \$15,000*

2. *5 Drawing Props/Portable Kits. Purchase of these kits would allow better access by instructors teaching off-campus to the teaching aides necessary for quality instruction as well as ensure ready access to quality teaching aides for part-time instructors on campus. Purchase of kits will also ensure consistency among the ten sections of Art-110 that are being taught. COST: \$3,000*

3. *Replace 40+ year old Etching/Litho Press that no longer works properly, is not safe to operate, and for which repair is no longer feasible. The replacement press will greatly enhance instruction, safety, and student productivity. Currently, printing sessions result in delays and lost time due to an insufficient number of safe and operational etching presses.*
COST: \$5,462 + S&H

✓ CFA: R. Christophersen

Rick Christophersen presented CFA's top 3 recommendations:

1. *Hire of a full-time classified Accounting Assistant III for the ticket office. Current duties are covered by one full-time employee, Ticket Office Manager, along with non-cert temps and casual/student workers. Ticket office relies heavily on the non-cert temps to fulfill essential daily duties. Without hiring of non-cert temps the dept would be severely understaffed and unable to maintain daily operation. There will be a salary savings in the non-cert temp line of appx \$28,000 with the hiring of Accounting Asst III. (PT hourly rate is 22.50 @ 25hrs/wk). Net budget impact is appx \$20,000 annually, not including benefits.*
2. *Replace 15 year old front projector. Current projector is not bright enough for the hall at only 5200 lumens. It is not capable of projecting HD images. The replacement purchase would be a portable machine and thereby used in the new large theatre. New purchase is much brighter at 13,500 lumens and projects in HD.*
COST: \$37,000
3. *Replace 20yr old DR 360 Instant play device that is no longer repairable. This device is used at all venues, primarily for Theatre and Dance Dept productions. This portable sound controller is a "push and play" device that students learn to operate as part of the Theatre Production classes for plays and musicals.*
COST: \$3,000

✓ Coms: C. Wells

Plan leader not present.

III. OTHER

A request was made to have the division office open at 7:30am to allow faculty time to utilize copy machine.