



EL CAMINO COLLEGE
FINE ARTS DIVISION
DIVISION COUNCIL COMMITTEE MEETING

MEETING DATE: May 21, 2019

LOCATION: Musi-204

RECORDER: Patricia Amezcua

TIME: 1:00p.m.

ATTENDING:

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> D. Berney | <input checked="" type="checkbox"/> K. O'Brien L. Almo | <input checked="" type="checkbox"/> P. Amezcua (Classified) |
| <input checked="" type="checkbox"/> R. Christophersen | <input checked="" type="checkbox"/> D. Rowan | <input checked="" type="checkbox"/> B. Price, Dean |
| <input type="checkbox"/> M. Crossman | <input checked="" type="checkbox"/> R. Scarlata | <input checked="" type="checkbox"/> W. Cox, Associate Dean |
| <input checked="" type="checkbox"/> R. Bloomberg | <input checked="" type="checkbox"/> P. Schulz | |

VISITORS:

MINUTES

I. INFORMATION/ANNOUNCEMENTS

A. Approval of Minutes from March 19, 2019

Minutes approved by the committee.

Follow-up:

- *Unit Plan: Items \$1000 and below will be covered through division funds. It is anticipated that the number of items approved for purchase will be lower than in past semesters.*
- *Unit plan ranking results will be sent out to division council.*

B. New Full-time Music Hire

New hire David Moyer has been selected as the new full-time music instructor. He will oversee the jazz program and eventually will take over the Pro-tools courses.

FT Probationary Instructor, Jonathon Flom (Theatre) will not be returning next fall. Due diligence was made in trying to re-open the position without having to go through the approval process for Faculty Position ID. Ultimately, the request was denied.

We expect that due to the college not meeting the 20,000 FTES goal, there will only be about 10 positions approved for hire for 2019/20.

II. DISCUSSION/ACTIONS

A. Committee Assignments

A spreadsheet of faculty committee assignments was reviewed. This report helps the dean assess who is meeting faculty obligations while making sure that there is equity in assignments across all departments.

B. Facilities

Currently Adrian is reviewing the blueprints and marking where electrical outlets need to be placed. It is advised that Film/Video meet with Adrian to ensure accuracy.

The issue of lockers still needs to be addressed. The areas earmarked for the lockers indicated less space and significantly smaller lockers will not meet the needs of our art students.

Next step in the process is determining what equipment will be transferred to the new building and what will need to be replaced.

III. OTHER

A. Schedule Development

- ✓ *Summer-19: Enrollment began on 5/13/2019 and we were asked to add 2 classes. Musi-116 (History of Rock) and Coms-265 (Mass Communication) were added. As enrollments increase we will assess if more sections can be added.*
- ✓ *Fall-19: All classes are staffed pending one outstanding hiring committee for Art-141. We have been requested to add classes to be taught at local high schools. We have 7 classes slated for Coms, 1 section of photo, 2 sections of hip hop and 1 theatre class.*
- ✓ *Winter-20: Schedule requests were slotted and due on May 17th. We currently have about 80% staffed and will be slotting schedule confirmations within the next week.*
- ✓ *Spring-20: Spring is currently being worked on and is scheduled to be slotted on Friday, May 24th. Some adjustments are being made before slotting. We ask that any major changes to your schedule be done during draft 1 of the schedule. When we slot confirmations with draft 2 there should be minimal to no changes. This allows us to work on part-time faculty assignments and confirmations in a timely manner.*