



EL CAMINO COLLEGE
FINE ARTS DIVISION

*Art • Communication Studies • Dance
Film/Video • Music • Photography • Theatre
Center for the Arts • Discovery*

DIVISION CURRICULUM COMMITTEE

MEETING DATE: Thursday, March 1, 2012

LOCATION: MUSI-207

TIME: 1:00PM-2:00PM

RECORDER: D. Hayden

ATTENDING:

L. Alamillo

H. Estrada, Compton Representative

P. Chambers-Salazar

E. Moore, Fine Arts counselor

J. Davidson

C. Fitzsimons, Dean

W. Georges

D. Hayden, Associate Dean

P. Santelman

D. Kyte, Classified

GUESTS:

MINUTES – March 1, 2012

(Approved March 15, 2012)

I. INFORMATION/ANNOUNCEMENTS

A. Minutes

1. The amended minutes from November 10, 2011 meeting were approved unanimously.

B. CurricUNET Training

D. Hayden reminded the committee that a CurricUNET course review module training will take place on March 1 from 2:30-3:45pm.

C. Repeatability and Fine Arts

1. Repeatability Taskforce Summary
2. Vice-Chancellor's email

C. Fitzsimons reviewed some of the pending issues regarding fine arts classes and repeatability. Based on the Vice-Chancellor's email outlining a long range timeline for resolution of these issues, she suggested that the division refrain from making any changes to curriculum in anticipation of future changes at this point, unless there were some other compelling reasons for a change.

The dean also pointed out the following:

- a. Faculty need to make sure fine arts concerns regarding repeatability are heard in the Academic Senate.
- b. The dean is developing some data with Institutional Research on repeatability on the ECC campus
- c. The division is assembling a "white paper" on the subject of repeatability to educate the campus more widely about the issues.

D. CCC status report

1. J. Davidson reported that all Round 1 courses were moved to the CCC with the exception of Theatre 72 which needs to be withdrawn and replaced with a Theatre 570 type course.
2. J. Davidson clarified that a vote of “Yeah, with comments” signifies that approval is only granted if changes are made according to the comments.
3. J. Davidson will forward further instructions to DCC reps regarding their approvals on CurricUNET

II. DISCUSSION/ACTIONS

A. Spring 2012 Course Review Schedule

1. Round 2 DCC Approvals due March 5
 - a. Courses scheduled for review in Round 3 are
 - Due on CurricUNET by March 19
 - DCC reps should plan to get their feedback to faculty by March 26
 - Faculty should enter their changes by April 2
 - This timeline gives the DCC adequate time to review any revisions to meet the April 16 deadline to send the committee’s approval to the CCC

2. Priorities for scheduling unplanned course reviews

J. Davidson reviewed the DCC policies regarding unplanned course reviews.

- Courses not on schedule will only be reviewed at the end of the semester.
 - Course reviews that significantly impact a program can be considered earlier.
 - Courses for inactivation can be added.
3. D. Hayden clarified the current policy that faculty proposing new courses need to indicate which scheduled course a new course will replace, ideally before we begin the process of review. Unless the department is willing to make room in its current course offerings, new course proposals should be postponed while we are in this period of contraction.
 4. Transfer Model Curriculum – this will be moved to a future agenda

B. DCC Representatives responsibilities

J. Davidson reviewed expectations of the DCC representatives:

1. Train faculty on CurricUNET and answering their questions
2. Follow up with department faculty on their reviews to keep up with the timeline
3. Coordinate scheduling of DCC course reviews
4. Communicate Curriculum issues to the faculty
5. Prepare regular reports at department meetings
6. Report status updates at DCC meetings

C. OTHER: LOOSE ENDS

1. Art 34ab: The department would like to lower number of credits. L. Alamillo will work with faculty to initiate a course review to make the change. This review would have to be added to the schedule as time allows.
2. Fashion certificate: L. Alamillo to consult with dean about how to move forward.

3. Music 42 Lyric Diction: P. Chambers-Salazar to consult with dean about how to move forward.
4. Music 84, 85: All DCC reps need to click “reviewed.”
5. Music 576 was returned to originator and needs to be resubmitted with changes.
6. Music degree: (target to have approved by Fall 2013 catalog) P. Chambers-Salazar to make corrections and work with Q. Chapman to get accurate information on CurricUNET.
7. Theatre 75: This course has been returned to the originator and needs to be resubmitted with changes.

III. FUTURE AGENDA ITEMS: Transfer model curriculum for Art History, Studio Art, Theatre, and Music

IV. NEXT MEETING: Thursday, March 15, 1-2PM

Attachments: DCC Minutes 11-10-11, Spring 2012 Course Review Schedule, Repeatability Taskforce Summary/MACCC handout, Vice-Chancellor’s email re repeatability, TMC templates, Title 5 on Repeatability

