



EL CAMINO COLLEGE
FINE ARTS DIVISION
DIVISION SLO COMMITTEE

MEETING DATE: Tuesday, February 12, 2013

LOCATION: MUSI-207

TIME: 1:00PM-2:00PM

RECORDER: D. L. Hayden

ATTENDING:

- D. Berney
- W. Georges
- J. Nachef
- K. O'Brien
- D. Rowan

- H. Storms, ALC Representative
- R. Swade
- K. Whitney, DSLO Facilitator
- C. Fitzsimons, Dean
- D. L. Hayden, Associate Dean

GUESTS:

MINUTES

(APPROVED 3/5/13)

I. INFORMATION/ANNOUNCEMENTS

A. Alignment Grid/Flex Day Debrief (K. Whitney)

K. Whitney reported that all the departments completed the first draft of alignment grids on Flex Day. Some faculty found that the process of completing the grid helped them to understand the alignment of course SLOs, PLOs, and ILOs better. Other faculty expressed some frustration with how quickly they were expected to complete the alignments. C. Mello clarified that whole campus was attempting to meet the accreditation commissions' standard for alignment of outcomes. He agreed to communicate the faculty's displeasure to the SLO facilitators.

B. Reports from Department Representatives

- 1. Completion of Fall 2012 Course SLO and PLO assessments**
- 2. Fall Assessment reports due on CurricUNET by Friday, March 1**

Dance and Theatre reported that they completed their PLO assessments last fall. C. Mello agreed to ask that revisions to Theatre and Coms PLO statements be expedited so that the correct PLO statement will match the assessment reports on CurricUNET.

C. Open lab for faculty to enter Fall SLO assessments: Thursday, February 21, 1-2:30pm in the West Library Basement, room 19

The committee was made aware of the support scheduled on February 21 to assist programs in entering reports by the March 1 deadline. D. Hayden agreed to send out an email announcement requesting RSVPs.

II. DISCUSSION/ACTIONS

A. Division SLO Strategy for Sustainability (K. Whitney)

- 1. Improving assessments/data (especially important those in program review)**

10/24/2013

2. Improving discourse on assessments

K. Whitney reviewed the ACCJC rubric for SLO proficiency and sustainability and asked all the department SLO reps to increase discourse on assessments within their departments by requesting an action item at the first department meeting each semester.

III. OTHER

There was general consensus of the committee that, in the future, meetings during the first week of the semester should be discouraged.

IV. FUTURE AGENDA ITEMS: Discussion of Coms, Dance, and Theatre PLO assessments

★ ACTION ITEMS ★

WHAT	WHO
1. Request an SLO agenda item for the first department meeting each semester	All department SLO reps
2. Ask to expedite revisions to PLO on CurricUNET so that assessment can be entered correctly	C. Mello
3. Send email announcement to faculty re Feb. 21 CurricUNET workshop for SLO assessment reports	D. Hayden
4. Make copies of Coms, Dance, and Theatre PLO assessment reports for March 5 DSLOC meeting	D. Hayden
5. Provide ACCJC SLO rubric for March 5 DSLOC meeting	D. Hayden

NEXT MEETING: Tuesday, March 5, 1pm

ATTACHMENTS: None