



EL CAMINO COLLEGE
FINE ARTS DIVISION
DIVISION SLO COMMITTEE

MEETING DATE: Tuesday, February 27, 2014

LOCATION: MUSI-207

TIME: 1:00PM-2:00PM

RECORDER: D. Kyte

ATTENDING:

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> D. Berney | <input type="checkbox"/> K. O'Brien | <input checked="" type="checkbox"/> V. Palacios, DSLO Facilitator |
| <input type="checkbox"/> W. Georges | <input type="checkbox"/> D. Rowan | <input checked="" type="checkbox"/> F. Sadeghi-Tabrizi, DSLO Facilitator |
| <input checked="" type="checkbox"/> C. Mello | <input checked="" type="checkbox"/> H. Storms, ALC Representative | <input checked="" type="checkbox"/> C. Fitzsimons, Dean |
| <input checked="" type="checkbox"/> J. Nacheff | <input checked="" type="checkbox"/> R. Swade | <input type="checkbox"/> D. L. Hayden, Associate Dean |

GUESTS:

MEETING MINUTES

I. INFORMATION/ANNOUNCEMENTS

- February 4, 2014 minutes
Approved.
- Congratulations to all – The college was officially taken off warning by the ACCJC.
- Clarification on PLO reporting: TracDat will generate PLO report so no need to go to archives for most departments
 - C. Mello clarified that as of now, TracDat will not generate a PLO report however it will generate results of a course level report as a list which provides data that can be used.

II. DISCUSSION/ACTIONS

- Spring 2014 Course SLO Assessment
 1. Classes that must be assessed (never assessed)
 - Reviewed list of courses that must be assessed this semester.
 2. Classes that weren't assessed
 - The Fall 2013 Assessment report was reviewed and discussed.
 - Campus-wide, we need to get in the habit of assessing one SLO each year.
 - C. Mello explained that not all sections of a course have to be assessed but you must assess a good number of sections to provide enough data for an effective assessment.
 - D.L. Hayden will remind Theatre and Film/Video to assess courses that have not been assessed.
 - F. Sadeghi-Tabrizi will email a copy of assessment timelines for each department to committee reps.
 - C. Mello with work with D. Berney on PLOs and CSLOs.
- Fall 2013 Assessment Reports
 1. Reports not on TracDat
 - Reviewed list of assessments that have not been done. They need to be done ASAP.

NEXT MEETING: March 27, 2014

ATTACHMENTS: Minutes 2/4/14; Fall 2013 Assessment report (in color)

2/25/2014

- The deadline was 2/10/14
- 2. Reports that need action & follow-up
 - F. Sadeghi-Tabrizi showed examples and explained processes of various action items in TracDat. C. Mello also provided suggestions of how to complete action items.
 - TracDat will send reminders of actions that need to be completed.
 - F. Sadeghi-Tabrizi will contact D. Teter about reports that need to be completed.
- 3. Faculty contacted for the issues /reps will be on follow-up email
 - SLOs being assessed this semester need to be in TracDat by the third week of the next semester.

III. OTHER

- C. Fitzsimons inquired about the link with Compton
 - F. Sadeghi-Tabrizi reported Compton is in flux but they are on board with our timelines. We send our info to M. Priest and she sends info out to the correct faculty at Compton.
 - We have common SLOs but different assessment reports.
- Additional TracDat trainings have been scheduled and have been published campus wide.

IV. FUTURE AGENDA ITEMS: PLO Assessment policy; ILO updates

- C. Mello reported we should have new ILOs introduced by the ALC by March 10th and will hopefully be gratified by the senate by the end of March or early April.
- Once we have new ILOs, the faculty can align them with their new SLOs.