



EL CAMINO COLLEGE
FINE ARTS DIVISION
DIVISION SLO COMMITTEE

MEETING DATE: Thursday, September 22, 2016

LOCATION: MUSI-207

TIME: 1:00PM-2:00PM

RECORDER: D. Kyte, Sr. Clerical Assistant

ATTENDING:

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> L. Almo | <input checked="" type="checkbox"/> R. Swade | <input checked="" type="checkbox"/> F. Sadeghi-Tabrizi, DSLO Facilitator |
| <input checked="" type="checkbox"/> D. Berney | <input checked="" type="checkbox"/> D. Teter | <input type="checkbox"/> J. Nachef, Interim Dean |
| <input checked="" type="checkbox"/> W. Georges | <input checked="" type="checkbox"/> V. Palacios, DSLO Facilitator,
ALC Representative | <input checked="" type="checkbox"/> W. Cox, Associate Dean |
| <input checked="" type="checkbox"/> A. Micallef | | |
| <input checked="" type="checkbox"/> D. Rowan | | |

MEETING MINUTES

I. INFORMATION/ANNOUNCEMENTS

- A. Approval of April 21, 2016 minutes
- Minutes are approved.
- B. Reps work with faculty to complete and upload Spring assessments
- Reps were reminded to work with faculty to ensure Spring 2016 assessments are complete and are uploaded into TracDat.

II. DISCUSSION/ACTIONS

- A. Spring/Summer Upload Status
- Film: needs to finish an action item for Film 121.
 - The Film department is deciding if an assessment is needed for Film 114 since it is being retired or inactivated. L. Almo will confirm with K. O'Brien whether or not the course will be taught again in the future.
 - Music assessments are all in. There is an issue with Music 267 – F. Sadeghi-Tabrizi will check to see what the issue is.
 - W. Cox will follow-up with J. Nachef to determine if Music 259 has been done.
 - Theatre assessments are all in.
- B. New TracDat Follow-up Reminder and Assignment
- F. Sadeghi-Tabrizi reviewed and demonstrated the new "Assignment" tab which allows you to assign the person who will do the follow-up and it will send them a reminder to complete the follow-up.

C. Fall 2016 Course SLO/PLO Assessments

- The committee was asked to let F. Sadeghi-Tabrizi know if any of the classes listed were cancelled.
- The committee was reminded to follow-up with faculty who are responsible for completing SLO assessments complete them this semester.
- D. Teter clarified that Music 268 & 570 will be SLO #1.
- F. Sadeghi-Tabrizi has been in touch with ... She will send it out to the committee.
- L. Almo requested to postpone the Film PLO to Spring 2017. F. Sadeghi-Tabrizi will verify that this is okay.

D. Decision on October 25th Meeting

- The committee agreed to cancel the October 25th SLO meeting.