



# EL CAMINO COLLEGE

FINE ARTS DIVISION

**DIVISION SLO COMMITTEE**

**MEETING DATE:** October 30, 2014

**TIME:** 1:00PM-2:00PM

**LOCATION:** MUSI-207

**RECORDER:** D. Kyte

**ATTENDING:**

Almo, Laura

D. Berney

W. Georges

J. Nachev

D. Rowan

H. Storms, ALC Representative

R. Swade

V. Palacios, DSLO Facilitator

F. Sadeghi-Tabrizi, DSLO Facilitator

C. Fitzsimons, Dean

D. L. Hayden, Associate Dean

**GUESTS:**

---

## MEETING MINUTES

### I. INFORMATION/ANNOUNCEMENTS

#### A. September 4, 2014 minutes

Approved.

#### B. Accreditation visit: Faculty commended on extraordinary progress made on SLOs

- The visit went well. We will have a written report in February, 2015

#### C. Fall 2014 SLO and PLO Assessment schedule posted on faculty workroom door

##### 1. Resources for meaningful data collection and interpretation for SLO and PLO assessments

- Meaningful data collection means it should be observable and measurable.
- Facilitators will email reps with any updates on PLO's
- D. L. Hayden reported we are not getting any direction from the ALC. She provided some suggestions and clarification on how to complete the PLO's.

##### 2. SLO Department Representatives

- Follow up with faculty, including part-time and lead full-time faculty, to initial workroom poster acknowledging assessment assignment
- Work with faculty, especially part-time faculty, to be sure correct course SLO statements are assessed to division standards
  - F. Sadeghi-Tabrizi provided clarification as to how many sections/students in a course should be assessed to provide a good sample size for SLO assessments.
  - Reps will contact F. Sadeghi-Tabrizi or V. Palacios with any problems with faculty completing SLO's.
  - V. Palacios will work further with H. Storms on how to assess multiple sections of the same course.

## II. DISCUSSION/ACTIONS

- A. Update on previous assessment revisions and missing course SLO assessments
- B. PLO Assessment methods
  - PLO Assessments will have four columns just like the SLO assessments.
  - D. L. Hayden reminded the committee that they can use a tool, data mining, or both.
  - Reps should work with facilitators regarding a plan before they go through.

## III. OTHER

- A. The committee would like to meet 2 weeks after TracDat deadlines.
- B. V. Palacios clarified that faculty can only change an action for a course they are teaching. If another faculty member is teaching the same class, all instructors need to agree on any changes.

## IV. FUTURE AGENDA ITEMS: Strategies for assessing multiple-section courses

- D. L. Hayden will provide a timeline for Spring 2015.