

**DIVISION OF HEALTH SCIENCES AND ATHLETICS**  
**Division Curriculum Committee Meeting**  
**December 5, 2019**  
**Minutes**

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Present:

Mark Lipe  
Chris Jeffries  
Julie Meredith  
Le Valley Pattison  
Russell Serr

Excused Absence:

Tim Gough  
Tom Hicks  
Janice Ishikawa  
Dawn Charman  
Mary Moon  
Vicky Robertson

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**Meeting Commencement**

The meeting called to order at 2:48pm

**Division Curriculum Chair Report – Mark Lipe**

Even if your new course does not include a textbook you must have the approval of the library on the course proposal.

The last College Curriculum meeting of the semester will be Tuesday, December 10, 2019. PE 4B was held over to this meeting so that some updates could be made to better differentiate the different levels of this course.

At the last College Curriculum meeting the Educational Development 42 Vocational Career Preparation was approved, PE 4A Beginning Basketball, Intercollegiate Swimming Teams and Off Season Intercollegiate Swimming Teams, Intercollegiate Track and Field Teams and Off Season Intercollegiate Track and Field have been approved.

### **Status of the Fall 2019 Curriculum Plan**

Please see the status of the fall 2019 Curriculum Plan that is in the agenda packet. The Sign Language courses have been held over to the spring.

### **Spring 2020 Plan**

The spring 2020 Plan is due to the College Curriculum Chair by December 12, 2019. Julie has included it in the packet. There is a lot of course review. Two programs, Nursing and Respiratory Care have all their courses due for two year CTE Review. Roy will be getting them to me in winter so I should have all respiratory care done by the first turn in the spring. Wanda has some courses with major changes and most of them will be minor. Nursing is trying to go to a common core curriculum.

Mark will be working on AAT Kinesiology degree to add Chemistry 20 and add other missing PE activity courses. Chris Jeffries would like to see the intercollegiate athletic team sports on the degree. Mark is going to talk to LaVonne and see if we submit it in the spring. He will consult with faculty and counselors.

Julie lets committee know that the new Curriculog is coming and the Division Curriculum Committee will have to be trained. Discussion regarding making sure the websites are up to date with the curriculum changes.

Le Valley is working on an Athletic Certificate of Achievement. Julie will add it to the plan. Mark wants to make sure it is also addressed at the Kinesiology meeting.

Meeting adjourned at 3:13pm

RS;jm