

DIVISION OF HEALTH SCIENCES AND ATHLETICS
Division Council Meeting
February 11, 20214
Minutes

Present:	Rory Natividad	Chair/Management
	Reggie Ellis	Athletics
	Carolyn Biedler	Classified
	Dawn Charman	Radiologic Technology
	Gene Engle	Fitness/Wellness
	Janice Ishikawa	Counseling
	Kelsey Iino	Counseling
	Dean Lofgren	Athletics
	Mark Lipe	Curriculum
	Sandy Bartiromo	Curriculum
	Tom Hazell	Facilities/Recreation
	Roy Mekar	Respiratory Care
	Octavia Hyacinth	Interim Director of Nursing
	Susan Marron	Sign Language Interpreter Training
Dipte Patel	SRC/Ed. Dev.	
Excused:	Dave Bacon	Recreation
	Debbie Conover	Health Center
	Nate Fernley	Kinesiology Theory
	Tom Hazell	Facilities/Recreation
	Octavia Hyacinth	Interim Director of Nursing
	Compton Center Rep	

Meeting Commencement

- Meeting was called to order at 1:05 pm

General Updates

- Rory introduced Reggie Ellis as the New Interim Athletic Director and Roy Mekar who is stepping up as the Director of Respiratory Care.
 - An e-mail was just sent out that Dave Snowden, from Admission had passed away. Dave had been with El Camino College for some 30 years and he will be missed.
 - El Camino is in a good state with regards to our classes. El Camino will be adding classes for the fall. It will be about a 4% overall increase. They are going to try to get all of this in the fall semester, so 4% over the year is going to look like 7% in one semester.
 - Our FTES even though we started earlier our FTES are up.
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- For the first time in many years, Rory had to cancel three or four Contemporary Health classes. He has never had to do that before. Our night classes are not filling as strongly. There could be a number of factors for this. 1. Maybe the adult population did not know we started early. 2. Maybe they are getting jobs and going back to work and jobs don't get done until about 6:00 or 7:00 pm. So our division may see some extra classes.

Division Council – Health Sciences and Athletics

- The problem with us growing is we don't have the facilities for it any more, for instance Yoga classes. Yoga classes all day long, but there are no facilities for them. Facilities are impacted.
- Recently we were under 18,000 for our FTES and next year we want to be just above 19,000 for our FTES. That is about 1,000 differences in about a year and half.
- School is looking for a new strategy. Doing a lot more outreach. Counseling has hired about 30 counselors. This is all in response to the Student Success Act of 2012. It has 22 recommendations, things that are required for all students such as; Ed plans, and testing. We are trying to implement the Student Success Act recommendations.
- If a student coming out of high school does all four (Application, Orientation, Ed Plan and Testing) they will get Priority Registration. They need to do all this by the end of March.
- The bottom line is we are pushing toward our target. We are still a little behind this year, but we still have not done our positive attendance classes and some of the others. We are hoping to hit our target in the spring which means summer does not have to be used.
- There is a lot of hiring on our campus. In our division there are about 10 full-time positions such as in Respiratory Care, Athletic Director, Softball Coach, Athletic Trainer, two F-T nursing instructors, and two staff interpreters.

Construction

- The stadium is being torn down now and this process should be completed next month. The next step is to start planning for our gymnasium, and after that we will be start planning the entire replacement of everything else's like are PE offices and classrooms. PE south will be vacated and the north gym will become a second story with offices, classrooms, pool and all of the other stuff. This is about a 130 million dollar project.
- Still waiting to hear where we are at with Student Services with the final reconfiguration of that area which they are trying to get it back to a reasonable size. The original plan had too many offices.

Annual Plans

- Rory has most of your information, but if you have not sent your Annual plans to him, please do so.
- Rory thanked the groups that send them to him early. Will be using Tract Dat and our division will become the test group for Tract Dat.
- Tract Dat which uses our SLO's is also possibly going to do our program review and our plan builder and they will all link together.
- Dawn asked Rory if they will have to update their old plan. It will need to be updated for this year but not next year. This December a 2013-14 plan will have to be done.

- Waiting for an update on syllabi and all the syllabi that has been turn in. Rory just printed out the SLO time line from Russell Serr and he thanked everyone for their participation. He will send out a copy. He has not had a chance to review it yet because it was just printed. We just need to be sure that we are on a three year time line and every SLO get assessed.

Curriculum

- February 21, 2014 is our next time to submit curriculum. We have only completed swimming, weight training, and nursing. The rest of the instructors have not done it yet and need too. Mark informed Sandy that he has been helping Diane Galias, Pep Squad, with her courses (PE 233 and 234) and Sandy should have them by Feb. 21st. Rory and Mark are working on 274, athletic training.
- Update from Dr. Arce at the last meeting it was noted you should be paying attention to enhancement courses which are classes talking about enhancement in their content. They want to limit enhancement course because it has something to do with the CID (course identification numbers). They are also talking about audits.
- He also mentions we are up 16% on our transfers (AAT Degrees). Even though its 16% and it looks good, some of these are not matching the Course Identification numbers that have built-in requirement. When we write in classes now, we should be looking at those CID.
- There is only a few CID in our area, but we do need to match up and look at them because they will not be approved.
- Mark informed the group that our Intro to Kinesiology class was not approved on the CID. Will share with Rory and Nate Fernley regarding this.
- Mark stop by to make a plug, it really would be helpful when meeting with your departments to talk about curriculum development. Faculty who are interested in developing new curriculum should work on them right now. It takes a lot of time in developing new curriculum.
- The time line for SLO will be sent out to everyone.

Area Updates

Dawn Charman – Radiologic Technology

- All their SLO, and the PLO, are taken care of.
- Rory has a letter stating that Radiologic Technology has continued full accreditation.

Dipte Patel – Special Resource Center

- Things are good. The schedule is taking a long time to settle down for accommodations in the classrooms. There were a lot late requests.

Janice Ishikawa – Counseling

- Trying to get all the work done for the incoming high school students so they can get priority registration for the fall semester.
- They need to do all of the following: Application, Orientation, Ed Plan and Testing. If they do all this by the end of March, will get priority registration. For continuing priority registration they need to declare a major, comprehension educational plan so they need to make sure that they come in they come to counseling more often.

Division Council – Health Sciences and Athletic

- As long the registration line, Rory informed the committee the Board of Governor Fee Waiver has been delayed a year but that does not mean it's taken a load of the students that are already in trouble. If you don't have a GPA of 2.0 or above, and you do not have 50% completion toward your

transfer degree, you will not be awarded a Board of Governors Fee Waiver. If they lose their fee waiver and will they also lose their priority registration.

Roy Makaru – Respiratory Care

- Up to date on the SLO's
- The Respiratory Care program is going to have an inspection in year 2016 or 2017. Need to get ready for that.
- Rory and Roy will be working with Katy Gleason, in the Foundation to setup a scholarship for Respiratory Care in Louis Sinopoli's name.

Susan Marron – RSC

- New curriculum will start in the fall. They had a meeting Monday, Feb. 10th with CT report and CT component. They have to start working on that, plus their SLO's. They have a lot going on right now.
- There has been interesting conversation about the possibility of 8 week ASL classes. This will shorten student time here.

Reggie Ellis – Athletics

- Working on the golf tournament. Reggie is looking for some help with volunteers and sponsorship. He has a sponsorship letter you can send out with your name on it. If you know of any vendor, please let him know and he will e-mail it to you. The tournament is May 9th at Los Verdes Golf Course at 1:00 pm shotgun.

Carolyn Biedler – Classified

- Everything is going good with the Classified. Since they tore down the field house they had to move to PEN-20 which was done with no problem.

Rory Natividad – Two of our teams are being recognized at the State Athletic conference as the scholar team of the year for 2012. The teams that are being recognized are W. Cross Country and W. Water Polo. They are been recognized at the CCCAA Convention in Los Angeles. Rory will let you know when and where. The 27th Annual Hall of Fame will be held on Thursday, May 1st. We are recognizing eight people and one team. We are also recognizing 4 student/athletes awards. If you want more information, please contact Carolyn or Julie in the Division office. Rory met with Katy Gleason and he is going to work with the counselors, regarding our scholarballers which are our student/athletes who achieve a 3.50 GPA or above and are in good standing on campus. Rory is going to put all their names in a hat and twice a year he will draw 10 to 15 names out and that student/athlete will receive \$200.00 or \$250.00 towards their book voucher. This is all funded by our golf tournament and Katy already approved it. The criteria: Returning scholar ballers student/athletes. This is because we want them to use it here at El Camino.

There is a technology conference here on campus this Friday, Nov. 14th. so please encourage your staff to attend. Dr. Arce is pushing to have more on line classes.

Adjournment – Rory Natividad

- The meeting adjourned at 1:55 pm