

**DIVISION OF HEALTH SCIENCES AND ATHLETICS**  
**Division Council Meeting**  
**October 8, 2019**  
**Minutes**

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**Present:**

Russell Serr	Dean / HSA
Colin Preston	Director/ Athletics & Kinesiology
Wanda Morris	Director / Nursing
Gary Greco	Director / SRC
Susan Nilles	Faculty Coordinator / Health Center
Dawn Charman	Faculty Coordinator/Rad Tech
Roy Mekar	Faculty Coordinator /Resp Care
Lissette Marquez	Classified Rep
Robert Uphoff	Faculty Kinesiology Rep
Yuko Kawasaki	Faculty Nursing Rep
Tim Gough	Faculty SRC Rep

**Excused:**

Janice Ishikawa	Counseling
Mark Lipe	Faculty Adapted PE
Jessica Rapoza	Faculty Athletics Rep
Sharkie Zartman	Part-time Faculty Rep

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**Meeting Commencement**

The meeting called to order at 1:05 p.m.

**Construction**

Russ explained the detours that would be in effect when Student Services and Student Activities buildings come down. Committee goes over maps to understand the changes.

**Faculty Prioritization**

Russ explains the faculty prioritization process and his recommendation for the positions he is putting forward. Division Council approves the recommendations.

**Evaluations**

Russ talked about the new online processes for evaluations. There has been good attendance at trainings. After this semester, the student surveys will be done on canvas (depending on negotiations). Russ recommends using a canvas shell for your classes.

**Representative Reports:**

**Colin Preston – Kinesiology/Athletics**

Nominated six of the spring programs for team scholar awards. Nominated three individuals for individual awards through conferences. Fall sports are doing pretty well.

### **Wanda Morris – Nursing**

They are in the process of going for national accreditation. Wanda and Yuko will be at training in Chicago for the rest of the week to become familiar with the process and be ready to guide faculty. Working on regional nursing consortium committee through Strong Workforce. Received a grant but not sure what the funding will be but working to develop common curriculum across the region. Seventeen colleges are participating in that event.

### **Gary Greco – SRC**

Settling in to their new offices. Starting the process and have a committee put together for AIMS. They have new caseworker software that has been purchased. They will start training and working on that. It will shift how they work, as everything will now be paperless. It will be a huge learning curve for everyone. Working on interviewing front desk staff.

### **Dawn Charman – Radiologic Technology**

Thursday night the department had their completion ceremony with 21 students participating. It was one of the largest classes. First time they have had that many stay through the program. President and Vice President both attended. Four students have taken the national registry exam and passed with high scores from 90-95. Ten out of 21 students had a 3.5 or higher GPA, seven had 3.8 or higher, Eight students were nominated for clinical awards, Eight students had perfect attendance at clinical. They have been approved from Strong Workforce to get \$2,000.00 so the machine they use will be able to send images to the computers

### **Roy Mearu – Respiratory Care**

Working with the high school on Dual Enrollment for basic courses. Centinela Valley Union High School district is very interested. They have a board with job postings. Trying to reach out to graduates for recruitment. Talks are starting with Nursing department about interdisciplinary courses and the possibilities.

### **Susan Nilles – Health Center**

Flu shots started last week. Thanks to Wanda who arranged her clinical students to administer the shots. Over 400 shots were given. Less than 200-left so first come first served. World Mental Health Day is October 10th. The focus this year is suicide. The state of California came out with a new warm line. By the end of the year, it will be 24/7. They will be doing Mental Health First Aid on November 21<sup>st</sup>, you get certified for 3 years. Substance Abuse Fair is coming back October 29<sup>th</sup>, 10:00-2:00. The wait list for mental health is at 40 at this time. The partnered with BHS down the street. So far they have had eight takers to use BHS.

### **Robert Uphoff – Kinesiology**

No report

### **Yuko Kawasaki – Nursing**

She got familiar with the AIMS report and was very glad to see that it worked very well. Yuko participated in College Night and encourages all of our programs to have a table.

**Tim Gough – SRC**

Submitted new curriculum. Working on the transition for existing students. It will be easy for new students.

**Lisette Marquez - Classified**

Classified union prepping for negotiations. Survey went out to classified employees. Classified Conference form is now online

**Counselor Report – Chris Jeffries**

They have a temporary counselor (Jessica \_\_\_\_\_) helping with Nursing applications. Best time to go online to make an appointment is to go on right after midnight. Priority Registration Starts around November 19<sup>th</sup> and spring December 3<sup>rd</sup>. This is critical for student-athletes. Looking for a computer lab to assist students in registering.

Meeting adjourned at 1:52pm

RS;jm