

**EL CAMINO COLLEGE
ASSOCIATE DEGREE NURSING PROGRAM**

Transfer Policy

Reviewed: 11-14-2016; 10-19-2020
Adopted: 11-14-2016
Updated 12-5-2016; 10-19-2020

1. Students interested in transferring to the El Camino College (ECC) nursing program must be in good standing at their home college.
2. Students considering transferring to the ECC nursing program must complete the Appeals Application for Admission package for admission consideration. Application is available in the nursing department office.
3. The Transfer Recommendation Form is required by *all TRANSFER* students applying for admission consideration to the ECC Nursing Program. The Director of Nursing or the Director's designee must complete, signed dated and mail the form directly to the ECC nursing department. **HAND CARRIED DOCUMENTS WILL BE ACCEPTED.**
4. Students **will not** be accepted for admission consideration beyond the second semester of the ECC nursing program.
5. NURS 144 (formerly N48) Dosage Calculation must be completed at ECC with a “C” or better to be eligible for admission consideration to the Associate Degree Nursing (ADN) program.
6. Official Transcripts from **ALL COLLEGES** attended up to the last date attended must be submitted to Admission and Records and a copy to the nursing department with the appeals application.
7. Transcripts from an International School must be evaluated by a Foreign Transcript Evaluation Service before applying for admission to the nursing program as a transfer student.
8. Credit for nursing courses completed at another college will be evaluated on an individual basis by the Director of Nursing or the Director’s designee. Credit can be achieved through the petition process as well.
9. Copy of course descriptions(s) for all nursing courses previously taken (passed or failed) must be retrieved from the transferring campus college catalog and attached to the appeals packages.
10. Applicants whose appeal is approved are admitted based on space availability.
11. Applicants approved for admission will be required to enroll and successfully complete **NURS 149 Advanced Placement in Nursing** with a “C” or better, before transferring into the next course sequence.