

**El Camino College Humanities Division**  
**Load Committee**  
**February 21, 2013**

E. Geraghty	X	M. Ansite	X	E. Berman	X	D. Breckheimer	X	A. Class	X
K. McLaughlin	X	C. Sotolongo	X						

**1. WSCH/FTE**

- 1.1. E. Geraghty reviewed the Fall 2012 Humanities Teacher Load Summary and noted that the division's Adjusted WSCH/FTE of 515 is perfectly acceptable for a division focused on language arts and composition.
- 1.2. E. Geraghty reminded committee members of the faculty Agreement's listed campus WSCH/FTE target of 596 and ECC's campus-wide WSCH/FTE of 558 (noted in the distributed Fall 2012 Campus Teacher Load Summary First Census Report) and again noted that our average is acceptable and that our division is at a very satisfactory level.
- 1.3. Committee members reviewed the Faculty Agreement, Article 8, sections 5-7 (Instructor Teaching Load, College Load Review Committee, and Division Load Committee) as a review of committee members' duties and responsibilities.

**2. Faculty Requests for Student Help Hours (Spring 2013) and Distribution**

- 2.1. E.G. reviewed the allocated amounts: **\$15,760** for 2012-13, 50% of which was allocated (but exceeded as some faculty went over) for fall; **\$8,859.88** was used for fall 2012 .
- 2.2. Spring balance of **\$6,900.12** will, after \$400.00 is distributed to Burruss for Parscore maintenance, be divided 70%/30% between WC and Journalism & individual requests.
- 2.3.  $70\% \text{ of } \$6,500 = \$4,550$  ( $\$2,275$  to WC and  $\$2,275$  to Journalism—in both cases short of their requests).  $30\% \text{ of } \$6,500 = 1,950$  (divided among 8 individual requesters =  $\$243.00$  or 30 hours per individual).

**PROPOSED SPRING 2013 ALLOCATION of \$6,900.12**

Writing Center:	\$2,275.00
Journalism:	\$2,275.00
Parscore tech:	\$ 400.00
Each individual:	<u>\$ 1,944.00 (30 hours @8/hour for 8 individuals)</u>
<b>Total:</b>	<b>\$6,894.00</b>

**3. Concerns**

- 3.1. A review of individual faculty requests provoked concern that some faculty are using this resource without realizing that the individual requests are filled at the expense of the Writing Center and Journalism, both of whom rely heavily on this resource.

3.2. E. Geraghty suggested that an appeal to the faculty during upcoming department meetings might lead to more thoughtful use of these funds. E. Geraghty will include this informational item at the final meetings for each department this spring and a reminder memo will go out along with the fall request forms.