**Reading Meeting Minutes**

**March 30, 2017**

**In attendance:**

Cerofeci, Rose Ann

Cheung, Matthew

Corbin, Susan

Breckheimer, Debra

Glover, Chris

Halonen, Briita

Kistler, Rosemarie

Lewitzki, Rhea

Marcoux, Peter

Newbury, Inna

Sandor, Jane

**Minutes taken by:**

Sarah Leinen

**ANNOUNCEMENTS**

* The new committee list has been updated.
* We need someone on the Ed Policies Committee
* College Night
	+ Wednesday, April 26, 2017, 5:30-8pm
	+ Showcase our programs
	+ www.elcamino.edu/collegenight
* Career and Majors Fair
	+ Tuesday, April 25, 2017, 12-1pm on the Library Lawn
	+ Register online at bit.ly/sjweYMa
* English Major Workshop
	+ Thursday, April 27, 2017, 1-2pm in H311
* Black Writers on Tour
	+ Saturday, April 29, 2017 in Carson
* Cherry Blossom Festival
	+ Wednesday, April 5, 2017, 1-2pm on the Library Lawn
* Informed and Inspired: Autism
	+ Thursday, April 6, 2017, 1-2pm in the Library’s West Basement
* Counseling during Spring Break
	+ Open Monday-Thursday, 8am-4pm (not sure of Friday hours)
	+ Send students for Ed Plans

**SLO ASSESSMENTS BEING CONDUCTED SPRING 2017**

* English 80 and 84

**SLO UPDATES, CURRICULUM, AND PLANNING**

* Evaluations
	+ Evaluations are to help others improve and need to be constructive and honest.
		- If you feel like a person needs improvement and are uncomfortable writing the evaluation, bring it to Deborah or Elise.
	+ Faculty can present concerns to the deans about people that they do not want to evaluate them.
	+ In the future, student evaluations will be administered by an office staff member on a set date.
* No more ParScore
	+ Use Scantron machine and green Scantrons
* Zipgrade
	+ To be used for in-house SLO data collection only
* Answer keys for DRP exams will be placed in the mailroom
* Plato’s Fate: our current 40 licenses will be cut down to 10
* English 80 revisions
	+ Vote to revise SLOs: change from grade levels to school levels (i.e. “intermediate”)
	+ English 84: common article for annotation component
		- Working to get an article by week 10
		- Suggestion: Newsela
			* Current articles
			* Articles are Lexiled and there are word counts