

**El Camino College Humanities Division  
English Department Meeting  
November 7, 2013**

J. Annick	X	M. Ansite	X	G. Armao	X	S. Bachmann	X	S. Blake	X
D. Breckheimer	Sa b	B. Budrovich	X	A. Carr	X	M. Cheung	X	T. Cody	Sab
S. Degnan	X	S. Donnell	X	D. Crotwell	X	S. Gates	X	A. Gallagher	X
B. Halonen	X	C. Henson	X	L. Hong	X	B. Isaacs	X	B. Jaffe	X
B. James	-	J. Jung	-	R. Ketai	X	S. Kushigemachi	X	M. Leiby	X
J. Madden	-	P. Marcoux	Sab	S. Merz	X	K. McLaughlin	X	J. McMahon	-
C. Nagao	X	B. Peppard	X	A. Sharp	-	C. Somin	-	D. Thompson	X
S. Waterworth	X	L. Welsh	X	R. Williams	X	J. Zhao	X	R. Cerofeci	X
S. Corbin	X	R. Kistler	X	V. McCallum	X	I. Newbury	X	C. Parks	X
S. Schwartz	-								

Also in attendance: Elise Geraghty

**1. ANNOUNCEMENTS**

- 1.1. Elise announced that Humanities still needs two Academic Senate representatives; Rose Ann Cerofeci and Ashley Gallagher volunteered and will serve.
- 1.2. Grades due December 20 (earlier than usual).
- 1.3. Grade forecasts due now.

**2. ACCREDITATION**

- 2.1. Syllabus Consistency: Elise noted that syllabus check/approval process will be delegated to committees. For example, the Transfer-Level Composition committee members will review syllabi for English 1A, 1B, and 1C; The Pre-Transfer-Level Composition committee members will review the syllabi for English B and English A. This system will be implemented starting spring 2014.

**3. SLO UPDATE**

Kevin Degnan and Stephanie Merz note that SLO assessments for English 1B and English 1C are underway. Faculty teaching those courses will submit their results 5-7 days after the end of the semester (the same day that final grades are due to Admissions and Records).

**4. CURRICULUM**

- 4.1. Sara Blake on IRW (Integrated Reading Writing): Sara reports that we will be piloting 6 sections of 50RW fall 2014. Pete Marcoux, Laura Welsh, and Deb Breckheimer will teach the piloted sections.
- 4.2. Tutor use in the Writing Center: Barbara Budrovich notes that there is some inconsistency in the use of tutors in English B and English A. Sara Blake suggests a

workshop for faculty and tutors to discuss best practices and to refresh faculty regarding the tutoring component built into the curriculum for these courses. Elise will discuss possible dates with Barbara.

- 4.3. Elise asked if any faculty member were interested in revising/updating the COR for English 41B: Survey of Film: 1950 to present. Matt Cheung and Ashley Gallagher volunteered and will work with Allison Carr and Scott Kushigemachi to revise the course. Interest in reactivating English 29 was also demonstrated.

## **5. STUDENT SUCCESS**

- 5.1. Reading Success Center (Inna Newbury): Inna passed around a sheet asking English faculty to indicate their interest in supporting the Reading Success Center. The response was overwhelmingly in favor of supporting the RSC. Inna will follow up.

## **6. AFT UPDATE**

- 6.1. Sean Donnell reported that the district has offered a raise of 5% over the next three years (1.5%, 1.7%, 1.8% in years 1, 2, and 3). AFT is in the process of negotiating for a higher raise.
- 6.2. Newly elected Hawthorne trustee is John Vargas and newly elected Torrance trustee is Cliff Numark. Both candidates were supported by AFT.