

English Department Minutes

March 4, 2021

Attendance: J. Annick, E. Armao, E. Brenes, s. Burnham, R. Cerofeci, M Cheung, T. Cody, S. Corbin, D. Crotwell, K. Degnan, S. Donnell, A. Gallagher, S. Gates, C. Glover, B. Halonen Simms, C. Henson, L. Hong, B. Isaacs, E. Kelley, M. Leiby, R. Lewitzki, P. Marcoux, M. Mattern, M. McDermit, S. Merz, C. Nagao, S. Ochoa, C. Page, B. Peppard, J. Sandor, S. Schwartz, A. Sharp, D. Thompson, L. Welsh, R. Williams
T. Huynh, E. Walker

Not in Attendance: A. Mavormati (FL)


D. Breckheimer, R. Diaz, S. Kushigemachi, H. Wada

- **Counselors - Rocio**
 - New link on webpage
<https://www.elcamino.edu/student/studentservices/counseling/languagescounselors.aspx>
 - Meta Major – “Language, Composition, Journalism”
 - Website being update
 - Flyer will be sent out soon
- **SLOs** Mora
 - Business
 - Fall '20 assessments due March 5
 - Spring '21 leads for English 1, 1B, 1BH, 1C, and 1CH
 - Problems or questions on Nuventive - ask Mora
 - Replacement – Mora will be stepping down as SLO coordinator. Contact Mora or Debra if interested. Earn flex credit.
- **Curriculum** Chelsea
 - Business
 - Replacement – Chris G., CCC rep for Humanities stepping down. Contact Chelsea if interested. Earn flex credit. Duties include attending DCC meetings.
- **Senate**
 - Camera Policy Elayne
 - Turning on camera is optional for students. Information sent in last senate packet.
 - Laptop Full Time Faculty Replacement Pete
 - Replacement hopefully starting sometime in March. Older laptops replaced first. ITS will email.
 - Tech Roundtable – March 25 and 26, 2:00-5:30
- **Creative Writing Certificate** Dana
 - Certificate of Accomplishment for Creative Writing and Literature
 - Contact Dana about getting the word out about the Creative Writing Certificate

- **Union** Chris G/Shane
 - Next Federation meet up- March 18 at noon
 - Looking for volunteers for committees
 - Looking for another division rep – if interested, contact Chris, Shane or the Federation

- **Writing Center** Chris G
 - WC is now open. Days and hours on website.
 - Contact Chris, if you want
 - a rep from the WC to visit your class,
 - want to volunteer to do a workshop,
 - want to share video mini lessons.
 - LRC, Math, and WC are starting a new tutor training program.
 - WC tutor meeting every other Friday, 10:30-11:30. Contact Chris if you would like to be a special guest at a meeting.
 - Chris starting a Reading Circle to discuss texts on Writing Centers. Information will follow.

- **Guided Pathways** Chris P
 - Program Mapper
<https://www.elcamino.edu/academics/guided-pathways/programpathwaysmapper.aspx>
 - Languages, Composition, and Journalism Meta Major event schedule:



Languages
Composition and Jo

- **ECC Connect** Jen
 - Contact Jen if you need more training or question on ECC Connect.
 - Use ECC Connect so Success Coaches can see those students struggling with multi subjects.
 - Reminder to send out positive messages – kudos

- **myPATH** Christina
 - PASS mentors are peer tutors assigned to myPATH classes. They have more time to spend with the students.
 - If you have a current or past students to recommend to be a PASS mentor, contact Christina. Mentor must have earned a B or better in English 1A.
 - To teach a myPATH class, instructor needs to go through training.

- **Equity Committee** Deb
 - Deb would like to start up the committee again. She will set up the committee then once established, will step away. Look out for information to follow.

- **Fall 21 Class Requests** Deb
 - Fall class schedule will be sent out in the next couple of weeks.

- **New Rotation** Deb
 - Scott and Deb are working on a possible new rotation schedule.

- **English 1C** Pete
 - Survey will be sent to current English 1C instructors. Due by March 21.
Do separate survey for each section.

- **OER (Open Education Resources)** Elise
 - Need to provide a source/link, if you checked “yes” for OER on textbook request. Send Elise the link and source. She will forward the information.

- **Other**
 - Evaluations – Charlotte sent emails out. Details and timeline will be sent next week.
 - Annual Honors Conference at UCI – March 26-27
If you have students interested in attending virtually, Rachel can send a link.
 - Contact Bruce or Chelsea for English Club information
 - Myriad is accepting submissions. Due date: April 18
 - 3rd Annual Poetry Slam – April 22