

El Camino College Humanities Division
Professional Development (Flex) Day
ESL Meeting Minutes
January 16, 2014

In attendance: Rebecca Bergeman, Aurora Cortez-Perez, Nancy Currey, Kevin Degnan, Suzanne Herschenhorn, Matt Kline, Nitza Llado, Debbie Mochidome, Jenny Simon, Evelyn Uyemura, Darcey Whitmore

1. SLO BUSINESS

- 1.1. The faculty reviewed their SLOs on Tracdat and noticed that the SLOs for the reading courses were not up-to-date. Kevin said that he could not update them, but that they will be updated in the future.
- 1.2. The faculty agreed to assess the writing series, 53A, 53B, and 53C, this semester.
 - 1.2.1. R. Bergeman agreed to lead the SLO assessment for 53A. She asked questions and shared thoughts on her ideas for the assessment tool and if and how they would match the 53A SLOs. The faculty shared ideas and agreed that the assessment tool would be fine. Darcey, who will also be teaching 53A, agreed to help Rebecca with the assessment.
 - 1.2.2. Suzanne agreed to lead the SLO assessment for 53B. She will be working with Rebecca, Debbie, and Nitza, who will also be teaching this course during the spring semester.
 - 1.2.3. Evelyn agreed to lead the SLO assessment for 53C. She will be working with Jenny and Nancy, who will also be teaching the course.
 - 1.2.4. Matt offered to help read compositions when it is time. The faculty discussed having a one-day reading day when all of the assessments could be reviewed, discussed, and completed. A date was not proposed, but the faculty plan to work out a date in the near future.
 - 1.2.5. A final discussion included the details of the assessments, like what kind of rubric should be used, what kind of scoring sheets will be provided, if a norming session should occur, and if compositions should be copied before graded so that assessment may take place soon after the semester is finished.