

ESL MEETING MINUTES
September 7, 2017

In Attendance

Bynum, Michele
Carr, Allison
Geraghty, Elise
Kline, Matt

Lewitzki, Rhea
Llado, Nitza
Loya, Rebecca
Mochidome, Debbie

Savina, Jelena
Uyemura, Evelyn

ANNOUNCEMENTS

- No Show and Active Enrollment
Elise reminded everyone about the importance of submitting Active Enrollment reports and reminded faculty that if a student was on the official roster and is dropped, reinstatement is possible.
- California Earthquake drill is October 19, at 10:19 a.m.; let Elise know if you have mobility-impaired students.

SLOs

- Rhea reminded the faculty mentioned below that the due date for their SLO reports is coming up soon.

SLO Reports Spring 2017, due Sept 15th

- ESL 53A: Uyemura/Loya
- ESL 53B: Carr/Llado
- ESL 53C: Simon/Carr

The SLOs that are to be done this semester will be announced at the next meeting.

CURRICULUM

- Matt gave an update on his work with non-credit and mirrored courses. All of the courses are in CurricUNET and have been submitted to be approved by the CCC.
- Discussion was made about what kinds of students would be interested in taking non-credit classes.
- Discussion was made about the different points-of-view on campus in regard to attracting more international students.

EVALUATIONS

- Evaluations are to help others improve and need to be constructive and honest. If you feel like a person needs improvement and are uncomfortable writing the evaluation, bring it to Deborah or Elise.
- A change: Student evaluations will be administered by the evaluation faculty member and/or an office staff member.