

## ESL Department Meeting

September 11, 2018

In Attendance:

Briggs, Marilyn

Kushigemachi, Scott

Savina, Jelena

Carr, Allison

Loya, Rebecca

Simon, Jenny

Hernandez, Maribel

Mattern, Mora

Uyemura, Evelyn

Kline, Matt

Mochidome, Debbie

### 1. SLOs and PLOs

Mora Mattern went over the SLO assessment schedule for this semester. Evelyn volunteered to help with the speaking/listening SLOs. There was a discrepancy as to which SLOs were assessed last semester.

### 2. School Business

#### a. Active Enrollment

Scott requested that all faculty members submit their Active Enrollment reports this week if possible.

#### b. Maxient Reports

Scott announced that all Maxient reports (i.e. student referrals, sexual harassment reports, student discipline forms, etc.) should be done online.

#### c. Open Enrollment Online

Scott announced that health insurance open enrollment is currently available. There was a handout with information slotted in faculty mailboxes.

#### d. ECC Connect

Jenny, being the new Guided Pathways Coordinator, encouraged everyone to try ECC Connect (formerly Starfish). She demonstrated how to use it and how to connect with students via the early alert and kudos functions.

3. Sabra's HUM Hours: Monday 10-12 and Thursday 11-1:30, **H121F**

4. Curriculum

a. NESL 03C and NESL 03D

N has been added to the front of ESL classes if they are to be designated Non-Credit. Matt discussed the latest updates and stated that we are expecting to offer all the new non-credit courses he has created this summer. Summer will be the optimal time since adult schools no longer offer ESL classes at that time.

i. Aurora Cortez-Perez to Chelsea Henson by 9/20 (ECC Compton)

5. Program Review Recommendations

Matt and Allison submitted the first draft. They had also asked everyone to add comments to the prioritized recommendation list. It was suggested that the program review include a request for funding for work done on curriculum in the event that changes need to occur with the implementation of AB705 and/or Guided Pathways.

6. Non-Credit and Mirrored Courses

Matt announced that there are currently two non-credit classes being offered. NESL 03D is being offered from 6:30 – 9:00 pm on campus, and NESL 02D is being offered at Inglewood Adult School. Matt is still working with administration

to create a better pay scale for those who teach non-credit ESL classes. One problem with the student population in NESL 03D is that the students were not properly assessed, so students of all levels are in the class. Jelena explained the cut-off scores for the non-credit classes.

7. Open Technology Lab on Chromebooks and Canvas w/ Pete Marcoux on Mondays 12:30-1:30 in H315
  - a. Flex credit available, no RSVP needed, email Pete for more info