

El Camino College Humanities Division
ESL Meeting Minutes
April 10, 2014

In attendance:

Currey, Nancy

Kline, Matt

Loya, Rebecca

Geraghty, Elise

Lew, Tom

Mochidome, Debbie

Herschenhorn, Suzanne

Llado, Nitza

Simon, Jenny

1. ESL Department Webpage

1.1 Elise asked the faculty to take a look at the ESL Department Webpage. She suggested that improvements and/or updates be made to reflect the nature of the program. A suggestion was to add pictures of teachers, students, and classroom situations to liven up the webpage. Debbie said she would ask her husband if he could help with the webpage pictures.

2. ESL Certificate of Accomplishment —

2.1 Jenny announced that she is still in the progress of finding out if ESL students would be interested in getting an ESL Certificate of Accomplishment after completing the ESL program. She intends to create a 5-minute students survey.

3. Grade Forecasting

3.1 Elise reminded the faculty to submit their grade forecasting for those classes that are prerequisites. She explained that faculty should enter F to indicate that the student will probably not pass the class even if the student's grade could possibly be a D. The last day to drop with a W is next Friday.

4. Proctoring at the Reading Success Center

4.1 Jenny announced that the Reading Success Center now offers proctoring. If faculty is interested, they can send Sara Lienen their test and have the student make an appointment with the center.