

## ESL Department Meeting Minutes

September 7, 2021

Attendance: E. Geraghty, M. Kline, R. Loya, D. Mochidome, J. Simon, E Uyemura  
S. Atoofi, L. Dellapasqua, N. Nitchen  
D. Breckheimer, H. Wada  
Not in attendance: A. Carr (sabbatical)

### General Business:

- No show reports completed?  
Due today. If not sure of a student is in class, drop student and reinstate later.
- Syllabi turned in?  
Turn in syllabi to Helen as soon as possible.
- Any beginning of semester issues?
  - Instructors are getting a lot of student add requests.
  - Students registering in the last minute. Working with Admissions to have registration fairs earlier and more often.
  - Reassess the ESL 51 series – combining 51A with 51B or 51B with 51C?
- Spring Assignments coming later than usual
  - Assignments and shrinking enrollment
  - In spring, 1 or 2 max of asynchronous classes, rest will be face to face or hybrid
  - For next department meeting, invite Ryan Martinez, instruction designer, for assistance on teaching hybrid classes.
- ESL Coordinator position
  - Position is waiting for approval
  - Welcome Center has been filling in after Jelena Savina left
  - Rebecca will be the liaison between ESL faculty and the coordinator.
- Accommodations
  - Please be welcoming (and careful) to students with special learning needs.
  - Contact Gary Greco for assistance.
  - Direct student to the MyECC Connect for help.

### SLO:

- Credit and Mirrored (non-credit) ESL classes are inputted as one course in Nuventive
- When working on SLOs from Spring, please note that some of the mirrored courses were still called ESL, but in Nuventive, the titles have already been updated to the NESL titles and numbers
- Anna Mavromati will be the main SLO contact for this department. She is also on the senate, so she may need to send emails instead of making requests at the department meetings.
  - Later this week expect an email from her. She will be looking for course leads. Please respond.

**Curriculum:**

- Matt
  - Noncredit ESL (not mirrored) – there will be a system in place where student will receive a grade
  - NESL 11 – maybe offered in the spring. This class will help with students taking Math 150 or Natural Science classes.

**Writing Center:**

- Opens 9/13
- If you would like to put on a workshop, reach out to Chris Glover

**AFT:**

- Debra for Chris G – next meeting 9/16

**Other:**

- Adjunct New Faculty Learning Academy (NFLA) – September 10 at 10:00am  
Email sent today to adjunct instructors.



Adjunct new faculty  
learning academy (N