

## **ESL Department Meeting**

June 4, 2019

### **In Attendance:**

Carr, Allison  
Geraghty, Elise  
Kline, Matt

Kushigemachi, Scott  
Loya, Rebecca  
Mochidome, Debbie

Simon, Jenny  
Uyemura, Evelyn

### **End-Of-Year Gathering**

Evelyn announced that the end-of-the-year ESL Department gathering will be on Friday, June 6<sup>th</sup> at noon at Ricotto restaurant. All are welcome.

### **Grade Submission Protocol**

Scott went over how to submit final grades. Instructors should upload letter grades as usual. Attendance rosters (from whichever method instructors have been keeping attendance) and a scanned copy of the clearance sheet can be submitted electronically to [Rosters@elcamino.edu](mailto:Rosters@elcamino.edu). Alternatively, those documents can be handed in to Charlotte.

Elise commented on the new attendance process of not having paper rosters printed out for instructors. She, and others, said that attendance taking this semester has been messy without the forms and wonders if Admissions could, at least, forward instructors the printer roster template.

### **English 1A/1AS Registration**

On May 30<sup>th</sup>, some instructors reported that their students were having trouble registering for English 1AS sections. If they registered for English 1A sections without the support, they had no problem and were being directed to do so. Also, it was heard that international students were being advised to register for regular 1A classes as a solution. Scott confirmed that the problem was fixed immediately the next day, and that he had contacted the international office to inform them of the situation.

### **International Students and Financial Hardships**

Allison expressed concern for the international student population as she has noticed them having a particularly hard time with stress and financial hardship this semester. She noted the amount of money they have to pay for classes and the fact that they can't work outside of campus as possibly being the two main reasons. She said that next semester she will be putting greater emphasis on the many available resources for ESL/international students at El Camino, for example the Warrior pantry, the Health Center, and other counseling resources. One

instructor commented that international student fees will be increasing in June (per Lindsay from the International Student Program). Matt stated that this semester, Lindsay created an Ambassador Program and came to his class to promote it. This program hires international students and allows them to work on campus. In addition, Matt encouraged everyone to attend the upcoming follow-up session to the Webinar Allies presentation, which focuses on how to tie resources to students and the community. It will be on September 20<sup>th</sup> at South Bay Adult School. Jenny added that instructors can help students by not requiring a textbook for their classes. Being an OER Ambassador, Jenny said that she will not be using a textbook for her 53C class and that all of her teaching materials will be from the online resources located here: <https://catesoltellig.org/resources.htm>

### **ESL 53C Update**

Scott and Jenny announced that the submitted application to CSU for allowing ESL 53C to be accepted for GE credit was denied. The reason was that the course focuses on freshman writing instruction and does not contain enough reading and cultural material. She said that they can rewrite the course outline so that it does reflect the rigor of reading actually done in the class.

### **Guided Pathways**

Jenny organized a Guided Pathways Meta-Majors activity in which everyone participated.