

ESL Department Meeting Minutes

October 8, 2020

Attendance: A. Carr, E. Geraghty, M. Kline, R. Loya, D. Mochidome, J. Simon, E. Uyemura, S. Atoofi, L. Dellapasqua, N. Perez
D. Breckheimer, S. Kushigemachi, H. Wada

General Business:

- Benefits Bridge: Reminder- make your changes/updates. Check even if it's a rollover. Contact Valerie Jefferies for questions.
 - The costs do not reflect the newly negotiated increased District contributions
- Don't forget to do you PD Plan Scott
- Teaching while remote
 - What to keep in mind for our students
 - Remind students of your office hours
 - Have group meetings for review.
 - Have students use Pronto instead of Zoom
 - Any interest in inviting the instructional designer, Ryan Martinez, to your next department meeting? Send Debra any questions that Ryan can address.
 - If you want/need to phone your student hit *67 and your number will be blocked. Give the student a heads up before calling. Suggestion to set up Google Voice, if you don't want to use your personal phone.

SLOs: No updates

- If you have questions, please reach out to Mora

CO ESL Webinar: Scott

- Overview of the ESL "landscape" in California
- Integrating Reading with Writing?
- Title V – Student has less than three years of GPA, if they have a high school diploma, they can be placed in English, not ESL. Scott asked instructors how many students they have that might have been placed in ESL and fall into this category. Some said possibly a couple this semester, not many.
- May need to adjust units to reflect the hours.
- Matt has looked at other institutions and their ESL programs vary across the board.

Equity:

- Last meeting, we spoke about promoting practices to make sure students feel like a part of the community while remote.
 - Ideas
 - Since the Administration sends out memos to the faculty and staff about being mindful of student's situations, suggest to the Administration to send a memo to students reminding them that instructors are working hard and are trying their best to help with their learning experience at El Camino.

- ECC Connect problems. Guided Pathways and counselors are working out the kinks.
 - Don't use text entry on Canvas.
 - Kudos to Pete Marcoux from helping instructors who have problems with remote teaching.
 - You all agreed to share practices of what is and or is not working for you
- Would you like to join the next English department meeting for 30 minutes?
 - It's Tuesday, 10/27/20
 - Each department can come up with a list of questions for the other department
 - Reminder will be sent out to ESL faculty of the English Department meeting.

The future of ESL:

- Enrollment issues
 - Spring semester ESL is lean.
 - New Adjunct rules – Adjunct on priority list are scheduled two classes
 - Need to promote ESL – suggestion to reach out to other divisions asking if they have students who might benefit taking ESL classes.
- Teaching English 1A as a buffer to your schedule.

Writing Center:

- Chris Glover would love to have you present an ESL workshop for students and or tutors.
 - Allison, Evelyn, and Debbie are working on having a workshop with the WC.
 - Join Friends of the WC
 - Time is unlimited (within reason), tutors can help with ESL students – they don't necessarily need a writing prompt/assignment.