

## **ESL Department Meeting 9/12/19 Agenda**

### **In Attendance:**

Breckheimer, Debra  
Carr, Allison  
Kline, Matt

Loya, Rebecca  
Mochidome, Debbie  
Savina, Jelena

Simon, Jenny  
Uyemura, Evelyn

### **School Business:**

- New wireless log-in for all users  
The way to access WiFi has not changed but you will be required to log in using your username and password to reestablish connection to the network on various devices. You will see Warrior1 and Warrior2. Instructors are encouraged to use Warrior2
- The Great Shakeout!  
Thursday, 10/17, @ 10:17  
Instructions to follow
- Cornerstone – Faculty are required to log on to Cornerstone to complete a Flex plan by early October.
- ECC Connect – Faculty are encouraged to use ECC Connect to send worthy students positive feedback. The current sentiment on campus is that if students feel like they belong, they do better overall. Evelyn announced that the current incentive that promises participating faculty \$100 at the end of the semester if they use Canvas for grading and attendance as well as use ECC Connect for mid-term reporting, will have an alternative incentive to the \$100: four hours of flex credit.
- Canvas – It is very important that faculty not use the Canvas Free for Teachers as it may lead to several FRPA violations.
- Active Enrollment 9/9-9/16/19
- Open Enrollment now through 10/4/19
- Evaluations: Deb reminded everyone that evaluations will soon be done electronically through ReviewSnap; however, this semester, student evaluations will be done the traditional way until all forms have been revised correctly and clearly.

**Writing Center:** Dean Breckheimer encouraged faculty to use up to half of their office hours helping the Writing Center.

**Rooms and Passing Times:** Classes are assigned based on availability, and although faculty may have preferences for certain classrooms, these requests will, most likely, not be fulfilled. Classrooms that look empty at particular times, may be temporarily available but are usually scheduled for short-term classes, which begin later in the semester. Also, there may be as little as a five-minute transition time between classes. Please, be respectful of one another.

**Department Goal(s):** So far, ESL courses are in compliance with the requirements of AB705, but there is a concern regarding the upcoming changes in the ESL placement process. Currently, students are placed into ESL reading classes after taking the ACCUPLACER assessment test. After December 12<sup>th</sup>, this tool will be discontinued, leaving the department no assessment/placement tool. Previous presentations given at California Acceleration Project

(CAP) conferences have demonstrated that a guided placement process works most efficiently. ECC ESL faculty have agreed to look into how other California community colleges (Irvine CC / Solano) have developed and adopted such processes and come up with a solution for our program. Rebecca will attend the upcoming CAP Conference Friday, September 20<sup>th</sup> in Norwalk. The ESL department will meet 10/4 from 10-2 to discuss possible revisions to curriculum and the to work on the upcoming placement process all in an effort to be fully AB705 compliant by Fall 2020.

**SLOs:**

- Reminder from Mora; reports due Friday, 9/13
- Elise asked for suggestions about what to write in the “action plan” section of the 53B SLO report.

**Mirrored Classes:** Those who are teaching mirrored classes shared what they experienced at the start of the semester. Two classes were saved from being cancelled with the help of non-credit enrollment. Instructors who had classes that were already full said that non-credit students, who were interested in adding, were turned away. It was noted that many ESL students came late and tried to add classes that were already full. Rebecca said that she received a postcard in the mail advertising free ESL class a week into the semester. Discussion was made as to how we could better accommodate non-credit students in the future.

**Elise:** After her sabbatical, at which time she gained a certificate in teaching English as a second language, Elise has taught ESL classes along with English 1A recommended for ESL. Elise is the second full-time English instructor who has expressed interest in teaching ESL classes rather than English classes, with the exception of English 1A; the first being Allison Carr who was voted in as a full-time ESL instructor. Dean Breckheimer asked faculty how they felt about the idea of having Elise transferring over to ESL. All agreed that the current profile of the ESL department does not currently afford an open full-time position, and it foresees a possible change in the curriculum that may require a reduction of the number of ESL classes.

**Spring 20 – (tabled)**

- Suggested schedule changes for times, days, and or classes
- How many of you experienced a higher than usual number of students wanting to add?