

ESL Department Meeting Minutes

9/10/20

Attendance: A. Carr, E. Geraghty, M. Kline, R. Loya, D. Mochidome, J. Simon, E. Uyemura, S. Atoofi, R. Bhandari, L. Dellapasqua
D. Breckheimer, S. Kushigemachi, M. Mattern, H. Wada

Welcome!

Division/Department Business Reports and Requests:

- ESL PLOs: Mora
 - PLO 3: Writing Skills – Leads: [R. Loya and M. Kline](#)
Due: end of 5th week of Spring
 - **ESL Courses: Due: end of 3rd week of Spring**
 - 51A/41A (1 section each, D. Mochidome 6651/6652) - SLOs 1, 2, 3, 4
 - 51B/41B (1 section each, D. Mochidome 6654/6655) – SLOs 1, 2, 3, 4
 - 51C/41C (1 section each, E. Uyemura 6660/6661) – SLOs 1, 2, 3, 4
 - 52A/42A (1 section, R. Loya 6665/6666) - SLOs 1, 2, 3, 4
 - 52B/53B (2 sections each, A. Carr 6671/6672 & R. Loya 6682/6683) – SLO 5 – Lead: [A. Carr](#)
 - 52C/42C (1 section, M. Kline 6686/6687) – SLO 5
 - 03D (1 section, N. Perez 6731) – SLOs 1, 2 – Lead: [M. Kline](#)
- Enrollment future Deb
Debra wanted feedback about not adding second 8-week ESL classes in Fall semester and in Winter session. She has concerns that they might take away from enrollment in Spring semester if offered during the short sessions.
Comments:
 - Students seem to take “A” level classes for their own enrichment.
 - Maybe offering Non-Credit ESL classes during second 8-week or Winter.
 - Instructors have to take class time during beginning of the semester trying to assist students with problems with technology. Not enough time to help with technical problems during the short sessions.
- Senate Anna Mavromati (email)
 - See email sent on behalf of Anna Mavromati on September 2 from Tracy Wilson. Subject heading: Supporting Our Students (from Academic Senate)
 - Need volunteers to fill temporary vacancies in Academic senate: Allison Carr and Matt Kline volunteered for Fall.
- ECC Connect Deb
 - ECC Connect helps with instructors connect with students by giving encouragement, flagging concerns or involving the counselors if needed.

- Counselors use it as an equity tool to assist struggling students. They can get access to Canvas grade book to view a student's grades.
- Improves retention.
- Attendance Scott
NC attendance - "Thank you for turning in them in on time."

Equity Deb

- The data (see attached)
- Determine our focus
- Ideas for Fall-equity goal(s)
 - CAP webinar is very helpful and very informational
 - Bridging ESL with English
 - Make students feel part of a community. ESL students form a bond and the class is a "safe haven" for them.
 - Next department meeting – share ideas, suggestions on things that work or didn't work.

Our Counseling Partners Deb

- Part of Guided Pathways – Meta-majors support team
 - Sabra Sabio
 - Rocio Diaz
 - Maribel Hernandez
 - Amy Herrschaft
 - Kate Beley
 - Jennifer Hu (EC)
 - Sabrina Jenkins
 - Elcira Normand (SSP/FA)
 - Giovanni Ochoa (EC)

Help counselors understand ESL and the Humanities division to better help the students.

Deb will reach out to Gary Greco about SRC assistants in Canvas.