

**Foreign Language Meeting
October 3, 2017**

Attendees: A. Andrade, M. Barrio De Mendoza, E. Berman, D. Breckheimer, A. Class, D. Factor, A. Moina, R. Pescatori, S. Ribelles, C. Sotolongo, N. Yoshida

ANNOUNCEMENTS

- **Cuba on the Cusp: October 16-19, 2017** – There is a *Cuba on the Cusp Symposium* Facebook page. Donna encouraged faculty to share it on their Facebook page. Discussed food, refreshments, and transportation for the event.
- **The Great California Shakeout** is on Thursday, 10/19 at 10:19 a.m. Please let Elise know if you have any mobility impaired students. If your class starts at that time, let them know we are still having classes.
- **College Night** – November 15, 2017 from 5:30 – 8:00 p.m. – will have a table for Humanities. Flex credit applicable.

Evaluations:

- Evaluations – The process for obtaining student evaluations has been modified. Evaluators will now be administering the student evaluations at the time of the observation. The office staff will administer the remaining student evaluations. Evaluations are to help others improve and need to be constructive, so please be honest if there are areas that need improvement. Talk to Deb or Elise if you feel there is a problem or if you are uncertain.
- Debra announced that she is part of an evaluation task force that has been created to work on peer and dean forms as well as student surveys for full-time and adjunct instructors.

SLO UPDATE

- PLOs: PLO #3 due Spring 2017
- Spring 2017 SLOs: 100% complete
- Fall 2017: Leads needed for following courses:
 - Spanish 2 (Class) 4 (Factor), 5/6 (not offered), 52B (not offered)
 - French 1 (SLO 3), 2 (SLO 3), 3 (SLO 1), 5/6 (SLO 1)
 - German 1 (Stephens, Merrick)
 - Japanese 1, 3, 21/22 (Nina, et.al)
 - Chinese 2, 3 (Zhao)
 - Italian 24 (), 2 (not offered), 21/22 (not offered)
 - Rhea will send out an email letting teams know how to prepare for SLO's

PROGRAM REVIEW – (A. Andrade)

- Committee felt the Spanish text book is too expensive. Recommended using a less expensive book to increase enrollment. Committee would like to put a code next to the classes, indicating how expensive the book is.
- Highlighted CSU policies to show that foreign languages aren't a requirement for Bachelor's degree. Would like that noted so that it explains decreased foreign language enrollment.
- Encouraged to look at FT/PT faculty ratio.

CURRICULUM, AND PLANNING (A. Moina)

- Spanish 1H - **Spanish 1 Honors class – vote was unanimous to approve it.**
- SLOs on CORs are incorrect:
 - CHIN 21
 - CHIN 22
 - FREN 3
 - FREN 4
 - FREN 5
 - FREN 6
 - ITAL 21
 - ITAL 22
 - JAP 4
 - SPAN 5
 - SPAN 6
 - SPAN 21
 - SPAN 22
 - SPAN 52A
 - SPAN 52B