

HUMANITIES DIVISION COUNCIL MINUTES

Tuesday, October 4, 2011, 1:00 p.m., H-210

Tom Lew	Mary Ann Leiby	Sean Donnell	Darrell Thompson
Elise Geraghty	Nitza Llado	Alicia Class	Victoria McCallum
Sharon Van Enoo	Elena Savina (recorder)		

T. Lew announced that recommendations for F/T positions is the chief agenda item for the council meeting, noting that new faculty job announcements for Fall 2012 may be posted as early as December.

Early Alert

The council welcomed Counselor X. Wang who distributed Early Alert information packets and explained the purpose of Early Alert programs, particularly intervention workshops. Counselor Wang also answered questions pointing out different stages of probation such as progress probation and academic probation. E. Geraghty will distribute Early Alert packets among the Humanities Division faculty.

Staffing and Budget

T. Lew informed the council that there have been a number of retirements and resignations in the division in the past several years. Budget concerns continue to dominate college planning. Because of state-wide fiscal troubles, Winter 2012 has taken a disproportionate cut and only 50 sections will be offered in Winter 2012. T. Lew directed the council's attention to the Chancellor's Office newsletter that details possible mid-year reductions, in addition to the 6.8% budget cut already made to the community colleges by Governor Brown for 2011-12.

Recommendations for Full-Time Positions for 2012-13

According to the Enrollment and Full-Time/Part-Time Data for Humanities Departments, sections have been cut in all departments. English was able to absorb the cuts the best. After the first census, 110% seats were taken. The FT/PT ratio is 63/37 (114 sections are covered by PT faculty). Sections of English 1AX were permanently moved to the English section; as a result, there has been a decline in the ESL enrollment.

One F/T faculty in Japanese is retiring and that will bring FT/PT ratio to 10.5/89.5; therefore, T. Lew proposed to make a FT position in Japanese the number one priority for the next year. The council supported this idea.

The council also supported the proposal for four new FT positions in English. T. Lew clarified that these positions will include reading assignments as well.

In closing, T. Lew asked for a volunteer to represent the division in the hiring process at the next meeting, October 25, 12:30 p.m. - 2:30 p.m. Sean Donnell volunteered.

The meeting adjourned at 1:55 p.m.