

## Foreign Language Department Meeting

March 26, 2019

**In Attendance:** D. Breckheimer, S. Kushigemachi, S. Sabio,  
A. Andrade, M. Barrio de Mendoza, A. Class, D. Factor, A. Moina, D. Shan, C. Sotolongo

### 1. Announcements:

- Cherry Blossom Festival - Thursday, March 28<sup>th</sup> from 1-2pm
- Technology Conference Friday, March 29<sup>th</sup> from 8am – 2pm
- Myriad Reading Tuesday, May 28<sup>th</sup> from 1-2pm in Distance Ed
- Career & Major's Fair Thursday, May 9<sup>th</sup> from 10am – 1pm at Library Lawn  
(Sabra has already put in table reservation for Humanities.)

### 2. Senate: Debra

Since there is currently no representative from FL to provide reports (directly) on matters discussed at Senate meetings, Debra recommended all to review the proposed changes to AP 5520 Student Disciplinary Procedures (up for 1<sup>st</sup> reading) as these revisions will affect all faculty.

### 3. Curriculum: Debra

Curriculum office is giving all divisions a one-time opportunity to submit courses for Distance Education and Hybrid status. (Will be a streamlined process.) Humanities is developing a list of courses to propose for DE/Hybrid instruction. Listing a course does not guarantee it will be offered online, but it would advantageous to include as many FL courses as possible. Currently, at least 3 FL faculty are Canvas-certified to teach online.

### 4. SLOs: Maria

Lead faculty volunteers for Spring 2019 SLO assessment reports (by Language & Level)

Chinese 1 (SLOs 1, 2, 3) <i>David S.</i>	Japanese 2 (SLOs 1, 2, 3) <i>David S.</i>
French 1 (SLO 3) <i>Alicia C.</i>	Japanese 25 (SLOs 1, 2) <i>Nina Y.</i>
French 2 (SLO 3) <i>Drew G.</i>	Japanese 4 (SLOs 1, 2, 3) <i>Nina Y.</i>
French 3 (SLO 1) <i>Drew G.</i>	Spanish 1 (SLOs 1, 2, 3) <i>Carmen S.</i>
German 2 (SLOs 1, 2, 3) <i>Christopher S.</i>	Spanish 21/22 (SLOs 1, 2) <i>Andres M.</i>
Italian (SLOs 1, 2, 3) <i>Rosella P.</i>	Spanish 3 (SLOs 1, 2, 3) <i>Donna F.</i>
	Spanish 52a (SLOs 1, 2, 3, 4) <i>Alicia</i>

## **5. Bumping Rights:** Debra

Topic was preliminarily discussed at preceding FL meeting, with agreement that it would be voted on at the next. Traditionally, division as a whole has chosen not to exercise this practice in winter/summer. Vote taken resulted in all 7 choosing (unanimously) to continue with existing practice (i.e., “NO” bumping rights in winter/summer).

## **6. AA-T:** Argelia

Argelia passed out packet containing results of recent AA-T meeting for FL (on 3/14) to receive further input/comments from faculty who missed attending that day. Packet contained suggested revisions to requirements for Spanish AA-T degree, along with suggestions for future development of degrees/skills certificates with FL course requirements (e.g., Translation, Linguistics). Sabra also prepared/provided a listing of potential courses that may be added to existing AA-T “Area of Emphasis” list.

## **7. Misc.**

Briefly discussed “mirrored classes” as a possibility for expansion of non-credit courses.

Inquiry brought up regarding ITS ticket numbers (i.e., how to obtain completion updates/reports from ITS for repair requests, printer setups.)

(Minutes by N. Yoshida)