Foreign Language Department Meeting Minutes

October 6, 2020

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General Business:

- Benefits Bridge: Reminder to make your changes/updates
  - The costs do not reflect the newly negotiated increased District contributions
- Don’t forget to do your PD Plan Scott
  - See email from Professional Development for PD Plan link to the form. 10/23 is the deadline.
- Teaching while remote
  - What to keep in mind for our students
    - Students miss the real time connection with instructors and other students
    - Suggestions of offering optional class meetings, promote student bonding by grouping students.
    - Direct students to LRC. LRC has tutors for French, Japanese and Spanish. For tutor schedules, go to [https://www.elcamino.edu/library/lrc/tutoring-schedule/index.aspx](https://www.elcamino.edu/library/lrc/tutoring-schedule/index.aspx)
    - New Instructional Designer, Ryan Martinez. Invite him to next meeting. He can help with suggestions for teaching remotely.
      - If you want/need to phone your student hit *67 and your number will be blocked. Suggestion - Email the student to give them a heads up that they will be getting a call from you with a blocked number.
- Discussion on synchronous time option of two times instead of once a week.

Curriculum:

- The unit increases were approved at the last CCC meeting – change to 5 units starting in Fall ’21
- German 3 is going forward to the CCC
- Adjustments to Spanish AAT Scott
  - Scott worked on making sure that the degree matches Chancellor’s office

Equity:

- Last meeting you had some homework which was the following:
  - Look at SLOs – what SLOs are students having trouble with.
  - For the next meeting, bring ideas/suggestions of things that worked or didn’t work for struggling students.
    - Discussion
      - Statements on syllabus being less punitive. More flexibility.
      - Showing images of people of color when teaching FL
      - Checking student’s progress
• Using ECC connect. Acknowledge student’s improvements/achievements as well as concerns.
  Contact Marta Perez for ECC Connect issues.

• Argelia has been working with SITE
  o Have a central place to put ideas on how FL is addressing Equity. Argelia will start a Google doc for everyone to input their ideas.

• A few English faculty created a Faculty Education Course on Equity – which is available in Canvas

Announcements

• Sabra suggested creating a video clip of students currently taking FL classes to promote Meta Majors.