In attendance: Andrade, Berman, Class, Cummings, Factor, Moina, Rang, Shan, Yoshida

The following topics were discussed:

1. In-put for SLO assessments
2. SLO contents and assessments for the Spanish Department. Spanish is thinking about amending the grading rubric for the oral SLO.
3. Announcement: Prof Moina announced a rep change for Vista.
4. Discussion of enrollment issues and ways to increase our enrollments.
5. Credit by examination was also discussed for Spanish as well as the issue of having native speakers in Spanish 1.
6. For lab orientation, announcement was made to contact Margarita in the lab to make appointments for class.

Meeting was adjourned at 12:10 p.m.