

**El Camino College Humanities Division
Foreign Language Meeting
November 21, 2013**

In attendance: Evelyne Berman, Alicia Class, Donna Factor, Elise Geraghty, Rosella Pescatori, Bernie Rang, Silvia Ribelles de laVega, David Shan, Carmen Sotolongo, Marga Talavera-Hoferer, Nina Yoshida

ANNOUNCEMENTS

- 1.1. Grades due December 20
- 1.2. Flex Day January 16; Spring starts week of January 18
- 1.3. Holiday division party December 6 at 5:00 p.m.
- 1.4. Full-Time Faculty Hiring Priority Voting placed a full-time Spanish position as #14; Tom Fallo must approve before it's official.

2. SLO BUSINESS

- 2.1. All foreign language level1 courses are undergoing SLO assessments this semester.

3. CURRICULUM

- 3.1. Spanish TMC degree is in the submission process. Meeting tomorrow with Quajuana Chapman at 11:00 a.m. for final discussion. Spanish 52A and 52B have been revised with a proposal of 4 units and a hard prerequisite of Spanish 2, both of which are requirements of the C-ID descriptor for Spanish 220 (ECC's 52A).

4. PROGRAM REVIEW UPDATE

- 4.1. Nina shared revised prioritized recommendations for this fall's Foreign Language Program Review. She has worked with Tom Lew to ensure that the list features feasible recommendations that benefit the entire program. The faculty agreed that the following list represents their priorities for this program review cycle:

Recommendations	Cost Estimate
1. Hire 2 half-time technical/computer system specialists to supervise/coordinate and provide ITS support/maintenance to Foreign Language Lab	\$57,780/year
2. Increase open hours of Foreign Language Lab (at least 2 additional hours) daily, Mon. – Fri.	\$8266/year
3. Funding and IT support to replace (or at minimum, fully repair) computers in Foreign Language Lab	??
4. Pursue with ITS the feasibility of renewing site license of <i>Tell Me More</i> software for French and Spanish	\$20,250/lang.

	for 3-yr. license
5. Replace losses in full-time instructors (e.g., Tom Fonte of Spanish) due to retirement/resignation.	\$80,000/year
6. Assess the feasibility of creating an Associate of Arts degree in Chinese, should enrollments and interest warrant it.	(No cost)
7. Increase course units for Spanish 52A and 52B from 3 to 4 units	(No cost)
8. Complete all necessary curriculum revisions and changes to the Spanish major in order to qualify for a TMC AA-T degree in Spanish.	(No cost)
9. Revise curriculum and major requirements to the majors in French and Japanese in order to make them eligible for TMC AA-T status once the templates are made available from the C-ID.	(No cost)
10. Ensure that all core foreign language courses, level 2 and above, that are currently omitted from the IGETC transfer pattern be revised and made eligible for inclusion. These courses include Chinese 2, 3; French 2, 3, 4, 5, 6; Italian 2; and Spanish 2, 5, 6.	(No cost)

5. OTHER BUSINESS

5.1. Marga asked about a uniform code for attendance. Elise noted that Espe Nieto sends out an attendance symbol key but that the “excused absence” symbol (circled letter A) is borrowed from the K-12 system and doesn’t apply to college. Elise also noted that faculty members can use their own symbols as long as they provide a key to those symbols on their rosters.