



EL CAMINO COLLEGE
Division Council Meeting

Minutes

Thursday, October 16, 2014, 1:00 p.m.

Present (Names in Italics indicate those who were absent):

Michael Anderson	Harold Hofmann	Stephanie Rodriguez
Vera Ashley-Bruce	<i>Kevin Huben</i>	<i>John Ruggirello</i>
Ryan Carey	<i>Raymond Lewis</i>	Jack Selph
Eric Carlson	Lee Macpherson	Daniel Shrader
Steve Cocca	William Melendez	<i>Denise Spurlock</i>
<i>Ross Durand</i>	<i>Timothy Muckey</i>	Michael Stallings
Patricia Fairchild	<i>Vivian Nemie</i>	Harry Stockwell
Mark Fields	Renee Newell	Sue Ellen Warren
Patricia Gebert	Annette Owens	Merriel Winfree
Douglas Glenn	Lois Peck	
Hiram Hironaka	Daniel Richardson	

The meeting began at approximately 1:05 p.m. Agenda and notes follow.

Dr. Stephanie Rodriguez greeted everyone and chaired the meeting.

- I. Introduction of Mary Lyons
- II. **CTE Counselor Report** – Valencia Rayford absent
- III. **DIVISION PRIORITIES:**
 - A. Move Preparations
 - a. Mid November site visit to new building
 - b. Offices – wired connections?
 - B. SLO School Presentation – S. Warren
 - a. Assessments review
 - b. Discussion of timing, assessment, and analysis of SLO #. Availability of TracDat training workshops;
 - c. Review of TracDat SLO Template/assessment methods; review samples of Assessment of Student Learning Outcomes.
 - d. Co-facilitator schedule availability for late a.m., College hour, 5 pm for evening adjunct, review, and discussion
 - C. Curriculum review is ongoing
 - D. Change to TracDat – end of November training.

IV. Bachelors Degree – Chancellor Harris visit to Compton.

Dr. Rodriguez thanked everyone for their time. The meeting adjourned at approximately 1:58 p.m.