

Math Department Meeting
November 20, 2014

1. Curriculum Update
2. SLO Update
3. Full-Time Faculty Hiring
4. Spring, Summer, and Fall Teaching Schedules
5. Absences and substitutions
6. Program Reviews and Program Plans
7. Calculator Loan Program and Classroom Calculators
8. Other Updates

EL CAMINO COLLEGE
MATH DEPARTMENT MEETING
November 20, 2014

Faculty and Staff: Mr. Barajas, Mr. Bateman, Ms. Bickford, Mr. Broderick, Ms. Bucher, Mr. Cohen, Ms. Evensizer, Ms. Forbes, Mr. Fry, Mr. Georgevich, Mr. Gill, Ms. Granich, Dr. Hamza, Mr. Hernandez, Ms. Ho, Ms. Hockman, Mr. Horvath, Dr. Kasabian, Mr. Lackpour, Mr. Lewis, Mr. Marks, Mr. Martinez, Dr. Mata, Mr. Minasian, Mr. Mitchell, Dr. Morales, Ms. Moreno, Dr. Ng, Dr. Ovanessian, Mr. Reece, Ms. Seyedin, Dr. Sheynshteyn, Ms. Silva, Ms. Sims, Mr. Taylor, Ms. Taylor, Ms. Tummers, Ms. Wang, Mr. Yun

Absent: Ms. Beckett-Lemus (medical leave), Dr. Kjeseth (sabbatical), Ms. Martinez (medical leave), Ms. Meyer, Mr. Scott

CURRICULUM UPDATE

Math 100

Math 100 will be reactivated and possibly be offered in the fall of 2015. Too few faculty e-voted on the course, so a motion was made and seconded to approve the course outline. The motion passed with four abstentions.

Math 99

All independent study courses are covered by a campus committee, and individual departments can't make changes to the course outline. The main issue the Curriculum Committee had with the course is repeatability. The department will vote at a later date after the total hours required is corrected on the course outline.

SLO UPDATES

The fall reports are due on Friday, February 6, 2015. Compton faculty will collect data and submit their own reports.

Training for TracDat specific to entering reports for Fall '14 will be offered in the Library West Basement room 19 on the following dates.

- Friday, December 5, 1 – 2 p.m.
- Wednesday, December 10, 3 – 4 p.m.
- Thursday, December 11, 1 – 2 p.m.

FULL-TIME FACULTY HIRING

The division has been approved to hire two math faculty and one computer science faculty.

The tentative hiring timeline was included in the meeting packet. Volunteers for serving on the selection committee should contact Ms. Sims by November 24.

SPRING, SUMMER, AND FALL TEACHING SCHEDULES

The spring and summer full-time faculty teaching schedules are done. The fall schedules will be complete in December or January.

ABSENCES AND SUBSTITUTIONS

Ms. Sims reminded faculty to notify Ms. Mercado when they were absent and to let her know if they were doing a substitution swap with another instructor. The Vice-President of Academic Affairs has to approve subs for absences of a week or longer.

PROGRAM REVIEWS AND PROGRAM PLANS

Ms. Ho and Dr. Kasabian briefly reviewed the needs identified by CM2 and CM3 as a result of program review.

CALCULATOR LOAN PROGRAM AND CLASSROOM CALCULATORS

Not all the available calculators in the loan program were used this semester. It may be that the limited hours students could pick up calculators was a factor. Ms. Sims will work with the Library staff on extending the hours.

The division has approval to buy more calculators, and there are faculty who would like to have classroom sets. Ms. Sims will use half the calculator purchase for classroom sets and the other half for the loan program.

FORECASTING AND GRADING

Ms. Sims reminded faculty that they can change a student's forecast grade.

COMPTON EDUCATION CENTER UPDATE

There was no update given due to the absence of Dr. Roewn.

OTHER UPDATES

Math Competition

Mr. Fry recognized Mr. Yun, Dr. Ng, and Mr. Mitchell for conducting math contest practices and Ms. Ho and Mr. Taylor for proctoring the test.

Student Mental Health Issues

Ms. Sims will resend information on the Assessment, Intervention, and Management of Safety (AIMS) team. Students are eligible to have six sessions with the school's clinical psychologist free of charge.

MESA

Mr. Hernandez reported that in the past, the program has accepted all students who apply, but not all students are following the requirements of the program. So beginning with the spring semester, MESA will accept applications for only the first four weeks of the semester. The application period for fall will be the first six weeks.

Research

All campus research instruments, including class research by students, must have the approval of the campus research office. Ms. Sims reminded faculty that research participation is voluntary.

as

