

El Camino College  
Mathematical Sciences Division

DLOACC Meeting  
Tuesday, January 26, 2016  
1:00pm–2:00pm  
MBA 112

1. Update on Fall 2015 SLO and PLO report completion. All reports and follow ups are due in TracDat by Friday 2/5/16.

TracDat Training for Spring – see attached flyer

Spring 2016 SLO assessment schedule is posted in the mailroom

2. Spring 2016 SLO questions are due by Friday 2/5/16.

Discussion about getting questions turned in prior of semester beginning.

3. The Critical Thinking ILO is being assessed this semester.

Instructors participating in the ILO assessment are: Catherine Roman-Schulte (Math 150), Megan Granich (Math 165), Judy Kasabian (Math 115), Susanne Bucher (Math 110), Satish Singhal (CSCI), Solomon Russell (CSCI), Kaysa Moreno (Math 73), Susan Taylor (Math 67), Greg Fry (CM1) and Zachary Marks (CM1).

Please inform the faculty on your committee who will be assisting with the Critical Thinking ILO assessment that they will be contacted via email within the next couple of weeks regarding the process, next step, and plan for completing and submitting the assessment results.

4. Dean's Remarks

**EL CAMINO COLLEGE MATHEMATICAL SCIENCES**  
**DIVISION LEARNING OUTCOMES ASSESSMENT**  
**COORDINATING COMMITTEE MEETING (DLOACC)**

January 26, 2016

Present: Susanne Bucher, Diah Eldanaf, Milan Georgevich, Zach Marks, Matthew Mata, Jacquelyn Sims, Satish Singhal

**UPDATE ON FALL 2015 SLO AND PLO REPORT COMPLETION**

CM 1 has submitted all reports. They are also reviewing SLOs reports in terms of submitting an analysis of the data instead of a list of instructor comments.

When the ALC reviews submitted reports, they focus on the results section for a summary of what was learned when assessing the SLO.

S. Bucher requested a summary of the SLO results in **TracDat** for each course that is being assessed. S. Bucher needs to submit a report of any cancelled classes by week three in order to remove those courses from the assessment timeline.

CS 1, 2, 3, 12 and 16 are being assessed. The CS Department will need all of the results for SLO 2 in order to write the PLO.

S. Bucher will email the SLO Coordinators to urge them to complete the SLO so the PLO can be completed.

Committee D is working on SLO 4. Questions for Math 37, 40 and 73 have been submitted. Math 12, 23, 60, 67 and 80 are pending.

CM 2 is assessing SLO 1. Questions for Math 130 and 165 have been submitted. Math 140, 150 and Engineering 1 are currently being worked on.

CM 3 has submitted all questions.

CS Department is assessing SLO 3 for CS 12, 30 and 40.

Spring 2016 SLO assessment schedule is posted in the mailroom.

Spring 2016 SLO questions are due by Friday 2/5/16.

## **DISCUSSION ABOUT GETTING QUESTIONS TURNED IN PRIOR TO SEMESTER BEGINNING**

It may be challenging to have questions ready prior to the start of the semester.

Recommendation to make this an agenda item for the last SLO meeting of the year.

The department will work on questions during the spring semester to have them completed before the fall semester begins. The questions will be collected at the end of the spring semester.

SLO coordinators should send out the question to instructors as soon as possible so they can place it on one of their tests even before the final.

M. Georgevich sent the question out to Math 130 instructors and S. Bucher sent the question to all Math 40 instructors.

A template should be sent along with the questions to record the results.

Two questions were added to the analysis part: 1). What is an action you would take to improve your results? 2). What action would you take as a committee to improve results?

Remind Course Coordinators to send out previous results so some of the suggestions can be implemented on how to improve results. This will also assist in allowing adjunct faculty the opportunity to try some of the action items suggested.

M. Georgevich recommends copying and pasting just the action item in the memo when completing the SLO assessment.

## **CRITICAL THINKING ILO IS BEING ASSESSED THIS SEMESTER**

Instructors participating in the ILO assessment are: Catherine Roman-Schult (Math 150), Megan Granich (Math 165), Judy Kasabian (Math 115), Susanne Bucher (Math 110), Satish Singhal (CSCI), Solomon Russell (CSCI), Kaysa Moreno (Math 73), Susan Taylor (Math 67), Greg Fry (CM1) and Zachary Marks (CM1).

Please inform the faculty on your committee who will be assisting with the Critical Thinking ILO assessment that they will be contacted via email within the next couple of weeks regarding the process, next step, and plan for completing and submitting the assessment results.

The course has not been specified yet. Volunteers were selected in order to represent each of the committees.

For those who need help entering SLO reports in TracDat, training is available.

## **DEAN'S REMARKS**

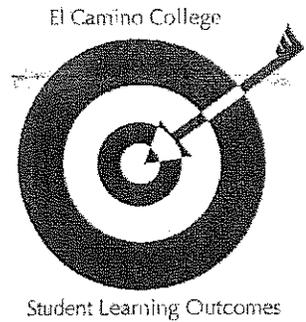
All instructors should have at least viewing access of SLO/PLO reports in TracDat, This is being worked on.

Dean J. Sims will add collection of questions to the agenda for the last Division Council meeting of the semester. S. Bucher will also request Committee Chairs to place this on their agenda during one of their meetings. They can look at the schedule online for update of instructors and sections.

Large classes, like Math 150, should have two coordinators.

Recommendation to inform instructors, especially adjunct, that Dean J. Sims is tracking participation with SLOs as it is required contractually. Dean J. Sims will send out a letter regarding this.

# Spring 2016 SLO Training Schedule:



*These trainings are for SLO/PLO sections of TracDat ONLY.  
Program Review Trainings will be scheduled at other times.*

## **Entering Fall Assessments: working workshop.**

Wednesday, January 27, 3:00 - 4:00PM

Thursday, January 28, 1:00-2:00PM

Wednesday February 3, 3:00 - 4:00PM

Thursday February 4, 1:00 - 2:00PM

All Fall 2015 reports should be entered into TracDat by Friday, Feb. 5th!!

More TracDat training dates to come!

***All trainings will be in the Library West Basement (ECC Campus).***

To register for a training log into: <http://elcamino.flexreporter.com>