

**EL CAMINO COLLEGE MATHEMATICAL SCIENCES
DIVISION COUNCIL**

February 12, 2019

Present: Edwin Ambrosio, Julius Duthoy, Daa Eldanaf, Jill Evensizer, Greg Fry, Milan Georgevich, Arturo Hernandez, Anna Hockman, Lars Kjeseth, Daniel Lainez (ASO Student Rep), Marlow Lemons, Zachary Marks, Matthew Mata, Ashod Minasian, Ben Mitchell, Susan Taylor, Dean Jacquelyn Sims, Lijun Wang, Paul Yun

BUMPING RIGHTS FOR WINTER AND SUMMER ASSIGNMENTS

Within the faculty contract, a protocol states each division must establish bumping right rules for winter and summer sessions.

Currently, full-time and adjunct faculty do not have a contractual load requirement for winter and summer sessions. If an instructor's class is cancelled, the instructor loses that class. If there is a need to create another class based on enrollment, Dean J. Sims will open another class, which can replace the cancelled one. Dean J. Sims recommends that this current process continue.

A summer and winter priority list is created for all full-time instructors. The priority list is dependent on if the instructor taught during the previous summer or winter session. The bumping right policy may affect the priority list and create a domino effect.

G. Fry recommended that in order for an instructor to have the right to bump another instructor, they should have gone through the original scheduling process. An instructor cannot bump another instructor if they decide to teach last minute.

A.Minasian recommends that the division continue its current process and if there are any issues, faculty members can consult with the Union.

M. Mata recommends establishing a timeline.

This will require a vote from the entire department. There will be three options:

1. No bumping
2. Full-time instructors can bump part-time instructors. Bump in order of seniority.
3. Full-time instructors can bump part-time instructors first, then full-time instructors with lower priority.

TEXAS INSTRUMENTS RESOURCES – DR. MARLOW LEMONS

Dr. Lemons has been in communication with Texas Instruments (TI) to discuss our usage of their products.

The division recently ordered a set of calculators and each calculator came with a coupon that can be used to redeem products.

We can get additional or modern equipment from TI if instructors mention TI in their syllabus. We can send TI the syllabi of instructors that choose to list TI calculators on their syllabi. Instructors are not obligated to advocate for a specific brand of calculator.

Contact Dr. Lemons if you are interested in determining what items we should request from TI. We can request more calculators, software programs, and calculators that network to a central unit so instructors and students can participate in class activities.

A majority of Division Council support using the coupons for more calculators for the loan program.

UNIT PLANS

Unit Plans are due March 1, 2019.

Dean J. Sims and Dr. Lemons prioritize the plans based on multiple committees requesting similar items. They also review items to see what can be covered with the division's budget.

After the first prioritization is completed, the plans will be sent to the Division Council for review to decide what to send to the Area Plan.

Area Plans are reviewed by the VP's. Items that are approved move forward to the College Plan and are funded during the 2019-2020 academic year.