

El Camino College  
Mathematical Sciences Division

DLOACC Meeting  
Tuesday, May 22, 2018  
1:00pm–2:00pm  
MBA118

1. Spring 2018 SLO and PLO reports are due by Friday 9/14/18.

Entering Reports workshop is on Monday June 4<sup>th</sup> from 2:30 to 3:30 in the Library  
Basement West – register online in Flex Reporter

Please remind all course coordinators to complete Follow Ups when they enter in the SLO/PLO  
reports for Spring 2018

2. Fall 2018 Assessment Schedule

Com. D PLO #2  
CM1 SLO #1 and PLO #1  
CM3 Math 110 & 115 SLO #2  
Computer Science CSCI 1, 2, 3, 14, and 16 SLO #1

3. Committee reports on successes and challenges in the SLO/PLO process.
4. Dean's Remarks

**EL CAMINO COLLEGE MATHEMATICAL SCIENCES  
DIVISION LEARNING OUTCOMES ASSESSMENT  
COORDINATING COMMITTEE MEETING  
(DLOACC)**

May 22, 2018

Present: Susanne Bucher, Milan Georgevich, Zachary Marks, Solomon Russell, Jacquelyn Sims.

### **SPRING 2018 SLO AND PLO REPORTS**

Spring 2018 SLO and PLO reports are due by Friday, September 14, 2018.

A workshop on Entering Reports is scheduled for Monday, June 4, 2018, from 2:30 - 3:30 in the Library Basement West – register online in Flex Reporter.

Please remind all course coordinators to complete the follow ups when they enter in the SLO and PLO reports for spring 2018.

Engineering, CM1, CM2, Developmental Math and Computer science SLO follow ups are still missing.

### **FALL 2018 ASSESSMENT SCHEDULE**

Com. D PLO #2

CM1 SLO #1 and PLO #1

CM3 Math 110 & 115 SLO #2

Computer Science CSCI 1, 2, 3, 14, and 16 SLO #1

S. Bucher asked S. Russell to notify the new SLO facilitator if CSCI 12 gets cancelled, this is the only course in Math division that sometimes gets cancelled based on enrollment. If the course is cancelled then the SLO facilitator must be notified in order to remove the course from the assessment schedule for the semester.

### **COMMITTEE REPORTS ON SUCCESS AND CHALLENGES IN SLO/PLO PROCESS**

M. Georgevich explained it can be challenging when there are multiple people teaching one course and it is difficult to get together. J. Sims mentioned that another challenge about completing the reports are meeting the deadlines. S. Bucher recommends sending out reminders to the instructors can be helpful to meet the deadlines. M. Georgevich also mentioned that reaching out to part time instructors can also be a challenge. When adjuncts instructors are being evaluated, participating in the SLO process is one of the criteria for which they are evaluated. J. Sims recommends to train evaluators and inform evaluators to discuss such participation

especially for those who do not participate. J. Sims plans to alert evaluators on the extent of the evaluatees' participation in SLOs.

J. Sims mentioned a success is that the Math Division is usually one of the first divisions to meet 100% completion of submitting SLO/PLO reports.

S. Bucher will need the reports from the SLO committee leads identifying any successes or challenges in the SLO process. S. Bucher needs to write an end of the year facilitator report for the math division, this information is gathered for accreditation purposes.

### **NEW SLO FACILITATOR**

J. Sims announced Catherine Schult-Roman was elected as the new SLO facilitator for El Camino College Mathematical Sciences Division Learning Outcome Assessment Coordinating Committee. Catherine Schult-Roman is very excited to have been elected as the new facilitator. S. Bucher and C. Schult Roman have scheduled a meeting to go over the duties of SLO facilitator. S. Bucher will work with C. Schult-Roman during the transition. C. Schult Roman will now be sending out reminder emails to the committees regarding the SLO and PLO reports.

### **DEAN'S REMARKS**

J. Sims is thanked Susanne Bucher for all her help.