**Division of Natural Science**

**Chemistry Department Meeting**

March 9, 2017, 1pm Chem 134

Present: R. Turner, P. Doucette, M. Abbani, S. Potter, A. Tontcheva, T. Moore, M. Jimenez, R. Shibao, S. Abbani, F. De Los Santos, A. Grant

**Minutes**

1. SLO status: R. Turner reports that the reports have been done since the first week of the semester. He will check with J. Noyes to make sure Chemistry is on schedule.
2. Program Plan moving forward. T. Moore mentioned that there is insufficient funding for the FTIRs and other equipment, granted for 2016-2017. A. Grant will look into it.
3. Safety. The vacuum lines in Chem 162 are out. F. De Los Santos will place a facilities work order. Many plastic vacuum nozzles are missing in that room, and new ones will be ordered.

The fume hood in Chem 165 remains broken. A. Grant will report the issue to the Safety Committee.

1. There is evidence that the night custodians are using faculty microwaves and personal items. S. Potter had lost a phone charger, and it appeared the next morning on top of her desk. Food has gone missing from the faculty refrigerators. These issues will be reported to Ulysses Dunlap, the Night Supervisor. The faculty will also contact Amy immediately if such issues reoccur.
2. S. Potter reports that students coming from Compton Chem 1A are underperforming in Chem 1B compared to students who have taken the course at ECC. She will start gathering data on such students. Other faculty were also asked to accrue data.